

Minutes of the Regular Meeting of the City Council of the City of Manchester, Iowa
Monday, April 27, 2026

Video recordings of City Council meetings are available at
<https://www.youtube.com/@cityofmanchesteriowa9648>

Mayor Behnken called the meeting to order at 5:00pm. The meeting began with the Pledge of Allegiance.

ROLL CALL

Council Members present: Bryan Gray, Diane Hammell, Joe Dittrick, Mary Ann Poynor, Bill Scherbring.
Absent: None.

APPROVAL OF THE AGENDA

Motion by Hammell, seconded by Poynor to approve the agenda as presented. On call of roll: Ayes: Hammell, Poynor, Dittrick, Scherbring, Gray. Nays: None. Motion carried.

PROCLAMATION

Mayor Behnken presented proclamations for "Childcare Provider Appreciation Day" and "Arbor Day."

PUBLIC INPUT

None.

CONSENT AGENDA

3.1 Approval of the minutes of the April 13, 2026 Regular City Council meeting

3.2 R-045-2026 Resolution Approving Payment of Bills

3.3 Acknowledge receipt of the following City Reports & Minutes: minutes of the April 20, 2026 Parks & Recreation Commission meeting

3.4 Approval of the following Liquor License applications: Renewal Application for On Premise Class C Retail Alcohol License for Dolce Vita at 100 East Main Street; New Application for 5 Day Special Class Retail Alcohol License for the Manchester Area Chamber of Commerce for their June 5 2026 River Days Concert on South Franklin Street

3.5 R-046-2026 Resolution Amending Salary Resolution

3.6 Acknowledge receipt of unpaid nuisance snow removal fees and approve the certification to the Delaware County Treasurer for collection on property taxes

3.7 Approve payment of claims totaling \$2,450.00 to Burrington Group for engineering services

Mayor Behnken reviewed the items on the Consent Agenda with the City Council. Motion by Scherbring, seconded by Dittrick to approve the Consent Agenda. On call of roll: Ayes: Scherbring, Dittrick, Poynor, Hammell, Gray. Nays: None. Motion carried.

Bills approved for payment

VENDOR	DESCRIPTION	AMOUNT
4J SUPPLY	COMPOST SITE FENCE	203.00
ADDOCO	MULCH	1,910.00
ALLIANT ENERGY	ELECTRICITY	18,988.58
AMAZON BUSINESS	SUPPLIES	1,130.77
AMERICAN LEGION POST 45	FLAGS	168.00
AMERICAN RED CROSS	LIFEGUARD TRAINING	192.00
ANAMOSA LIBRARY	LIBRARY MATERIALS	24.95
AT&T	LIBRARY HOT SPOT	50.15

BARD MATERIALS	COMPOST SITE FENCE	580.86
BLACK HILLS ENERGY	NATURAL GAS	6,514.38
BOB STEPHEN MOTORS	FIRE TRUCK REPAIR	246.74
BODENSTEINER IMPLEMENT CO	MOWER/SNOWBLOWER	38,900.00
BSN SPORTS	SAND VOLLEYBALL COURT	850.00
CARRICO AQUATIC RESOURCES	POOL CHEMICALS	249.11
CENGAGE LEARNING	LIBRARY MATERIALS	26.65
CENTER POINT	LIBRARY MATERIALS	45.00
CITY LAUNDERING	BUILDING MAINT	65.21
CORE & MAIN	METERS	6,520.00
DJ REPAIR	VEHICLE MAINT	515.88
DON & WALT	PARK RESTROOM REPAIR	610.83
DOUG NADERMAN	VOLLEYBALL SUPERVISOR	497.00
EASTERN IA EXCAVATING & CONCRETE	PAY #1 ANDERSON STREET PROJECT	119,749.64
FAREWAY STORES	SUPPLIES	36.85
FASTENAL COMPANY	SUPPLIES	1,028.38
FEHR GRAHAM & ASSOCIATES	ENGINEERING FEES	36,743.25
GENERAL TRAFFIC CONTROL	PEDESTRIAN PUSH BUTTON	864.00
HEIMS AWARDS	HERO HUSTLE AWARDS	1,775.00
ILLINOIS LIBRARY ASSOCIATION	LIBRARY MATERIALS	299.26
INFRASTRUCTURE TECHNOLOGY	IT SERVICES	7,124.00
ISRAEL BECKER	COMPLIANCE CHECKS	200.00
J & R SUPPLY	WATER PARTS/SUPPLIES	9,193.00
JASMINE WHITE	AIRPORT MAINTENANCE	80.00
JOE'S PLUMBING	SEWER REPAIR	550.00
KLUESNER SANITATION	DISPOSAL FEE	97.50
LAURA THOMAS	MILEAGE REIMB	237.80
LAWSON PRODUCTS	SUPPLIES	119.37
LIBRARY IDEAS	LIBRARY MATERIALS	156.31
MANCHESTER SIGNS	DOG WASTE SIGNS	124.00
MAQUOKETA VALLEY ELECTRIC COOP	ELECTRICITY	151.24
MARK FINK	HAULING	1,750.00
MASTERPIECE CLEANING	CUSTODIAL	800.00
MIDWEST TAPE LLC/HOOPLA	LIBRARY MATERIALS	60.32
NAPA AUTO PARTS	COMPOST SITE FENCE GATES	18.18
NEI3A	LIBRARY PROGRAM	90.00
ONE STEP PRINT SOLUTIONS	SWIM LESSON FORMS	80.38
PHILIPPSON CONCRETE	HAULING	343.75
SPEER FINANCIAL	BOND FEES	10,715.00
STATE CHEMICAL SOLUTIONS	LIFT STATION MAINT	346.80
T MOBILE	PHONE/INTERNET	408.48
UEMSI/HTV	PARTS	205.28
US CELLULAR	PHONE/INTERNET	44.78
WALMART	SUPPLIES	93.57
WINDSTREAM	PHONE/INTERNET	578.15
WOODWARD COMMUNICATIONS	PUBLICATION EXPENSE	649.28
	TOTAL	273,002.68

	FUND TOTALS	
	GENERAL	38,529.96
	STREET EQUIP RESERVE	15,000.00
	ROAD USE TAX	5,650.18
	PARK GIFT & TRUST	1,750.00
	LIBRARY GIFT & TRUST	6,207.53
	DEBT SERVICE	10,715.00
	BIKEWAY/WALKWAY PROJECTS	8,900.00
	SUBDIVISION PROJECTS	7,747.00
	STREET PROJECTS	151,990.14
	WATER	5,925.62
	WATER CAPITAL IMPROVEMENTS	4,998.75
	SEWER	15,588.50
	TOTAL	273,002.68

PUBLIC HEARING

Mayor Behnken opened the Public Hearing on the proposed budget for Fiscal Year 2027 at 5:07pm. City Clerk Learn reviewed the proposed budget with the City Council. There being no comments to be heard and no written comments on file, Mayor Behnken closed the Public Hearing at 5:10pm.

Motion by Poynor, seconded by Hammell to approve Resolution R-047-2026 Approving the Adoption of Budget and Certification of City Taxes for Fiscal Year 2027 (July 1, 2026 - June 30, 2027). On call of roll: Ayes: Poynor, Hammell, Gray, Scherbring, Dittrick. Nays: None. Motion carried.

LEASE AGREEMENT WITH THE WATERSHED LLC FOR 300 & 308 RIVER STREET/PUBLIC RESTROOM

Cody Buss, The Watershed LLC, discussed the proposed lease agreement for 300 and 308 River Street and future plans for the area with the City Council. Discussion included the possibility of adding public restroom facilities in the area. The City Council directed City staff to meet with Mr. Buss to explore restroom options.

Motion by Gray, seconded by Dittrick to approve Resolution R-048-2026 Approving Lease Agreement with The Watershed LLC for 300 River Street and 308 River Street. On call of roll: Ayes: Gray, Dittrick, Poynor, Hammell, Scherbring. Nays: None. Motion carried.

MANCHESTER VITALITY ENDOWMENT COMMITTEE PROJECT UPDATE

Julie Frick, Manchester Vitality Endowment (MVE), presented an update on the Farmers Market Area Beautification/Riverbank Park Project and introduced University of Iowa students who developed conceptual plans for improvements to the Farmers Market area and the West Marion Street site near Shelly Park. Students reviewed proposed recreational areas, trail connections, parking layouts, landscaping, and revitalization concepts for both locations.

Discussion included potential fundraising efforts, phasing of the project, playground surfacing options, snow storage considerations, and landscaping intended to help deter geese. Council members and MVE representatives thanked the students for their work and discussed future public engagement opportunities regarding the proposed plans.

AGREEMENT WITH NORTHEAST IOWA COMMUNITY COLLEGE

Motion by Hammell, seconded by Poynor to approve Resolution R-049-2026 Approving Agreement Between City of Manchester, Iowa and Northeast Iowa Community College. On call of roll: Ayes: Hammell, Poynor, Dittrick, Scherbring, Gray. Nays: None. Motion carried.

REPORTS

Engineering updates and City Staff and City Council reports were given.

Motion by Gray, seconded by Hammell that the meeting adjourn at 5:56pm. Motion carried, all ayes.

Connie Behnken, Mayor

ATTEST:

Erin Learn, City Clerk