



**Agenda for the Regular Meeting of the City Council of the City of Manchester
Monday, June 22, 2026**

The City Council meeting will start at 5:00 PM
Location: 204 East Main Street

Video Recordings: <https://www.youtube.com/@cityofmanchesteriowa9648>

1. Opening

- 1.1. Call to Order
- 1.2. Pledge of Allegiance
- 1.3. Roll Call
- 1.4. Approval of the Agenda
- 1.5. Presentation of Employee Years of Service Awards

2. Public Input

Public Input: Please state your name and address for the record before proceeding with your comments. Individual remarks are limited to 5 minutes, with the overall Public Input period limited to 30 minutes. Under Iowa Open Meetings Law, the City Council can take no formal action on comments given during the Public Input period which do not relate to Action Items on the agenda.

3. Consent Agenda

- 3.1. Approval of the minutes of the June 8, 2026 Regular City Council Meeting
- 3.2. R-077-2026 Resolution Approving Payment of Bills
- 3.3. Acknowledge receipt of the following City Reports & Minutes: Board of Adjustment June 17, 2026, Manchester Public Library Board May 2026, Parks & Recreation Commission May 2026, Wastewater Treatment Department May 2026, Planning & Zoning Commission June 18, 2026, Airport Committee June 18, 2026
- 3.4. Approval of the following Liquor License Applications: New Application for 5 Day Special Class C Retail Alcohol License for the Manchester Area Chamber of Commerce for the RAGBRAI Event on July 24, 2026
- 3.5. R-078-2026 Resolution Setting the Salaries for Appointed Officials and Employees of the City of Manchester, Iowa for the Fiscal Year beginning July 1, 2026
- 3.6. Third consideration and final adoption of Ordinance 005-2026 Amending the City Code of the City of Manchester, Iowa to establish a default Publication Timeline for Notices of Public Hearing
- 3.7. Review the decision of the Board of Adjustment to approve the request of S&B Promotions for the property at 128 Gay Street for an exception to City Code Section 165.06(6.2) "R1 Single Family Residential Districts, Site Development Regulations" to reduce the front yard setback from 25' to 21' to allow for the construction of a garage
- 3.8. Approval of appointments to the City Boards & Commissions effective July 1, 2026: Melanie Cook to the Library Board of Trustees. Re-appointments to City Boards & Commissions include: Richard McMahon to the Board of Adjustment; Julie Smith to

the Library Board of Trustees; Ben Engelken to the Library Board of Trustees; Melissa Coates to the Parks & Recreation Commission; and Nick LaRosa to the Parks & Recreation Commission

- 3.9. R-079-2026 Resolution Amending Salary Resolution (seasonal employee)
- 3.10. Approval of the following renewal application for Iowa Retail Cigarette Permit for McDermott Oil
- 3.11. Approve payment of claims totaling \$2,450 to Kirkham Michael for engineering services
- 3.12. Approve payment of claims totaling \$31,342.50 to Fehr Graham for engineering services
- 3.13. Approve Pay Estimate #1 to River City Paving for Manchester Rehabilitate Runway 18/36 in the amount of \$444,322.48

4. Public Hearings

- 4.1. Public Hearing on the Rezoning Request for 608 Charles Street
- 4.2. First consideration of Ordinance 006-2026 Amending the Official Zoning Map of the City of Manchester, Iowa (608 Charles Street)
- 4.3. Public Hearing on the Rezoning Request for Lot 2, Sherman's Farm Subdivision-413 South Wayne Street
- 4.4. First consideration of Ordinance 007-2026 Amending the Official Zoning Map of the City of Manchester, Iowa (Lot 2, Sherman's Farm Subdivision-413 South Wayne Street)

5. Regular Agenda Items

- 5.1. Consider approval of Resolution 080-2026 Approving Final Plat Westgate Center Subdivision
- 5.2. Consider approval of Site Plan for 1086 South 3rd Street (XL Specialized Trailers)
- 5.3. Discussion and First Consideration of Ordinance 008-2026, an Ordinance Amending the Code of Ordinances of the City of Manchester by Amending Provisions pertaining to Utility Rates

6. Reports/Updates

- 6.1. Engineering Updates
- 6.2. City Attorney
- 6.3. City Manager
- 6.4. City Clerk
- 6.5. Police Chief
- 6.6. City Council Members
- 6.7. Mayor

7. Adjourn