Monday, April 13, 2026
Agenda for the Regular Meeting of the City Council of the City of Manchester

The City Council meeting will start at 5:00 PM
Location: 204 East Main Street

1. **Opening**
   - 1.1. Call to Order
   - 1.2. Pledge of Allegiance
   - 1.3. Roll Call
   - 1.4. Approval of the Agenda
2. **Public Input**
   Public Input: Please state your name and address for the record before proceeding with your comments. Individual remarks are limited to 5 minutes, with the overall Public Input period limited to 30 minutes. Under Iowa Open Meetings Law, the City Council can take no formal action on comments given during the Public Input period which do not relate to Action Items on the agenda.
3. **Consent Agenda**
   - 3.1. Approval of the minutes of the March 23, 2026 Special City Council meeting; minutes of the March 23, 2026 Regular City Council meeting; minutes of the April 6, 2026 Committee of the Whole meeting
   - 3.2. R-037-2026 Resolution Approving Payment of Bills
   - 3.3. Acknowledge receipt of the following City Reports & Minutes: minutes of the March 26, 2026 Planning & Zoning Commission meeting; minutes of the April 2, 2026 Planning & Zoning Commission meeting; the March 2026 IDNR Wastewater Reports; minutes of the March 12, 2026 Library Board meeting
   - 3.4. Approval of the following Liquor License applications: Renewal Application for On Premise Class C Retail Alcohol License for Fiesta Cancun Authentic Mexican Restaurant at 110 West Main Street; Renewal Application for On Premise Class C Retail Alcohol License for Mixteca Grill Manchester at 205 South 12th Street; New Application for On Premise Special Class C Retail Alcohol License for The Watershed at 252 River Street; New Application for 5 Day Special Class Retail Alcohol License for Lucky Wife Wine Slushies for an event at 935 East Main Street
   - 3.5. R-038-2026 Resolution Amending Salary Resolution
   - 3.6. R-039-2026 Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the Manchester Urban Renewal Area
   - 3.7. Approval of setting April 27, 2026 at 5:00pm as the date and time for a Public Hearing on the vacation and transfer of an alleyway to Delaware County

3.8. Approval of the third consideration & final adoption of Ordinance 002-2026 Amending the City Code of the City of Manchester by Amending Chapter 55 Animal Protection & Control

3.9. Approval of the third consideration & final adoption of Ordinance 003-2026 Amending the City Code of the City of Manchester by Amending Provisions pertaining to Parking Violations

3.10. Approve payment of claims totaling $36,743.25 to Fehr Graham for engineering services

3.11. R-040-2026 Resolution Approving Temporary Construction Easements for the Anderson Street Improvement Project

3.12. Approval of changing the date of the second City Council meeting in May from May 25, 2026 to May 26, 2026 at 5:00pm due to the Memorial Day holiday

4. Regular Agenda Items

4.1. Consider approval of the Manchester Area Chamber of Commerce's request to have a beer tent on South Franklin Street on Friday, June 5, 2026 for the River Days concert

4.2. Consider approval of the purchase of a Freightliner Fire Pumper Truck in the amount of $498,449.00 from Reliant Fire Apparatus, Inc

4.3. Consider approval of Resolution R-041-2026 Approving Preliminary Plat of Kehrli's Farmstead 6th Subdivision

4.4. Consider approval of Resolution R-042-2026 Approving an Agreement for Engineering Services with Kirkham Michael & Associations, Inc. for a Traffic Impact Study for the intersection at Burrington Road and Highway 13

4.5. Consider approval of offering the 2026 Voluntary Early Retirement Program to eligible employees

4.6. Consider approval of Resolution R-043-2026 Awarding Contract for the Grand Avenue Trail Project

4.7. Consider approval of the Request for Special Exception to Livestock Restrictions from the Good Neighbor Society to allow for six chickens on their property at 200 McCarren Drive

4.8. Consider approval of Resolution R-044-2026 Approving Change Order #1 for the Anderson Street Improvement Project

4.9. Consider approval of Pay Estimate #1 in the amount of $119,749.64 to Eastern Iowa Excavating & Concrete, LLC for the Anderson Street Improvement Project

4.10. Consider approval of estimate from Boland Recreation in the amount of $37,840 to resurface the Tirrill Park Playground area

5. Reports

5.1. Engineering Updates

5.2. City Attorney

5.3. Interim City Manager/City Clerk

5.4. Police Chief

5.5. City Council Members

5.6. Mayor

6. Adjourn

Video recordings of City Council meetings are available at https://www.youtube.com/@cityofmanchesteriowa9648

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Minutes of the Special Meeting of the City Council of the City of Manchester, Iowa
Monday, March 23, 2026
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Mayor Behnken called the meeting to order at 5:00pm.

ROLL CALL
Council Members Present: Joe Dittrick, Mary Ann Poynor, Bill Scherbring, Bryan Gray. Absent: Diane Hammell.

APPROVAL OF THE AGENDA
Motion by Scherbring, seconded by Poynor to approve the agenda as presented. On call of roll: Ayes: Scherbring, Poynor, Gray, Dittrick. Nays: None. Motion carried.

PUBLIC HEARING
Mayor Behnken opened the Public Hearing at 5:00pm on the Proposed Property Tax Levy for Fiscal Year 2027. City Clerk Learn reviewed the proposed levy information for Fiscal Year 2027. There being no questions to be heard and no written comments on file, Mayor Behnken closed the Public Hearing at 5:09pm.

Motion by Gray, seconded by Poynor that the special meeting be adjourned at 5:09pm. Motion carried, all ayes.

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Connie Behnken, Mayor

ATTEST:

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Erin Learn, City Clerk

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Mayor Behnken called the meeting to order at 5:15pm. The meeting began with the Pledge of Allegiance.

ROLL CALL
Council Members Present: Mary Ann Poynor, Bill Scherbring, Bryan Gray, Joe Dittrick. Absent: Diane Hammell.

PRESENTATION OF CERTIFICATE OF APPRECIATION
Mayor Behnken presented a Certificate of Appreciation to K-9 Officer Ace as he retires from the Manchester Police Department.

APPROVAL OF THE AGENDA
Motion by Poynor, seconded by Dittrick to approve the agenda as presented. On call of roll: Ayes: Poynor, Dittrick, Scherbring, Gray. Nays: None. Motion carried.

PUBLIC INPUT
None.

CONSENT AGENDA
3.1 Approval of the minutes of the March 2, 2026 Special City Council meeting & Committee of the Whole meeting; minutes of the March 7, 2026 Special City Council meeting; minutes of the March 9, 2026 Regular City Council meeting
3.2 R-032-2026 Resolution Approving Payment of Bills
3.3 Acknowledge receipt of the following City Reports & Minutes: minutes of the March 17, 2026 Parks & Recreation Commission meeting; minutes of the February 12, 2026 Library Board meeting; minutes of the March 4, 2026 Planning & Zoning Commission meeting; the February 2026 Wastewater IDNR Reports
3.4 Approve payment of the following Commercial Incentive Grant: Acquisition Grant in the amount $3,145.50 for East End Collision at 945 East Main Street
3.5 R-033-2026 Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the Manchester Urban Renewal Area
3.6 R-034-2026 Resolution Amending Salary Resolution
3.7 Approve payment of claim totaling $938.00 to Metrics Architecture for the Baum Park Shelter Project
3.8 Approval of the request of the Delaware County Sexual Assault Response Team to light the West Marion Street Bridge with teal lights in April for Sexual Assault Awareness Month
3.9 Approval of setting April 27, 2026 at 5:00pm as the date and time for a Public Hearing on the Proposed Budget for Fiscal Year 2027
Mayor Behnken reviewed the items on the Consent Agenda with the City Council. Motion by Scherbring, seconded by Dittrick to approve the Consent Agenda. On call of roll: Ayes: Scherbring, Dittrick, Poynor, Gray. Nays: None. Motion carried.

Bills approved for payment

Vendor	Description	Amount
ALLIANT ENERGY	ELECTRICITY	18,069.28
AMAZON BUSINESS	SUPPLIES	813.32
ARNOLD MOTOR SUPPLY	AIR HANDLING UNIT BELTS	29.74

CENGAGE LEARNING	LIBRARY MATERIALS	212.47
CINDY RIES	MILEAGE REIMB	52.50
CITY LAUNDERING	SUPPLIES	121.01
CONNECTIONS INC EAP	EMPLOYEE ASSISTANCE PROGRAM	164.67
DELAWARE COUNTY AUDITOR	FY26 GIS PAYMENT	10,000.00
DELAWARE COUNTY EMS	2025 HERO HUSTLE RACE PROCEEDS	4,500.00
DELAWARE FIRE DEPARTMENT	2025 HERO HUSTLE PUBLIC SAFETY INDIVIDUAL	500.00
DELHI LUMBER	BAUM PARK ARCHES	205.20
DON & WALT	WASTEWATER PLANT HEATER	97.00
EARLVILLE FIRE DEPARTMENT	2025 HERO HUSTLE PUBLIC SAFETY TEAM	500.00
EMS INDUSTRIAL	WASTEWATER SUPPLIES	267.08
ENGINEERED EQUIPMENT SOLUTIONS	UV SUPPLIES	2,984.30
FAREWAY STORES	SUPPLIES	19.92
FEHR GRAHAM & ASSOCIATES	ENGINEERING FEES	5,605.35
GENERAL TRAFFIC CONTROL	LED GREEN BULBS	295.00
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	119.24
JACK KLAUS	REIMBURSE SEIBERT HALL/SHELTER RENTAL	105.00
JASMINE WHITE	AIRPORT MAINTENANCE	80.00
JEFF BREMER	LIBRARY PROGRAM	200.00
JOHN KEPPLER	TREE/STUMP REMOVAL	18,050.00
KILBURG EQUIPMENT	JET VAC DOOR SEAL	428.74
KMCH	RADIO ANNOUNCEMENTS	468.00
LIBRARY IDEAS	LIBRARY MATERIALS	444.24
MANCHESTER POLICE DEPT	2025 HERO HUSTLE RACE POCEEDS	4,500.00
MEDIACOM	PHONE/INTERNET	254.90
MEDICAL ASSOCIATES CLINIC	DRUG/ALCOHOL TESTING	94.00
MORTON SALT	STREET SALT	3,153.20
NEI3A	LIBRARY PROGRAM	150.00
OUR IOWA MAGAZINE	TOURISM AD	871.00
OVERDRIVE	LIBRARY MATERIALS	795.97
PHILIPPSON CONCRETE	SNOW HAULING	156.25
PITNEY BOWES	POSTAGE MACHINE	100.00
PIZZA RANCH	MEETING SUPPLIES	60.97
QUADIENT	ANNUAL MAINTENANCE	2,770.36
RICHARD BRUNSMANN	CORK N BOTTLE CIGARETTE PERMIT REFUND	18.75
SCHMITZ PROPERTIES	DOWNTOWN INCENTIVE FAÇADE GRANTS	22,500.00
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	202.26
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES	2,796.50
STATE CHEMICAL SOLUTIONS	LIFT STATION MAINTENANCE	611.99
THE BREAD BASKET	CITY MANAGER OPEN HOUSE	457.00
THEIA MANAGEMENT CONSULTING	CITY MANAGER SEARCH	18,118.02
UNITY POINT CLINIC	DRUG/ALCOHOL TESTING	84.00
US CELLULAR	PHONE/INTERNET	44.78
USA BLUE BOOK	SUPPLIES	989.09
WALMART	SUPPLIES	127.79
WINDSTREAM	PHONE/INTERNET	578.15
WOODWARD COMMUNICATIONS	SUBSCRIPTION; PUBLICATION EXPENSE	609.28
TOTAL		124,376.32

	FUND TOTALS	
	GENERAL	54,972.65
	HOTEL/MOTEL TAX	871.00
	ROAD USE TAX	4,194.66
	EMPLOYEE BENEFITS	164.67
	PARK GIFT & TRUST	10,000.00
	LIBRARY GIFT & TRUST	558.71
	POLICE CANINE	-54.99
	DOWNTOWN/COMMERCIAL INCENTIVE	22,500.00
	STREET PROJECTS	12,606.10
	WATER	2,693.94
	WATER CAPITAL IMPROVEMENTS	2,999.25
	SEWER	12,870.33
	TOTAL	124,376.32

PUBLIC HEARING

Mayor Behnken opened the Public Hearing at 5:23pm on the Plans, Specifications, Form of Contract and Estimated Costs for the Grand Avenue Trail Project. Jason Wenger, Burrington Group, reviewed the project scope and timeline with the Council. There being no questions to be heard and no written comments on file, Mayor Behnken closed the Public Hearing at 5:26pm.

Motion by Scherbring, seconded by Poynor to approve Resolution R-035-2026 Approving and Confirming Plans, Specifications, Form of Contract and Estimate of Cost for the Grand Avenue Trail Project. On call of roll: Ayes: Scherbring, Poynor, Gray, Dittrick. Nays: None. Motion carried.

$2,000,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2026

Motion by Gray, seconded by Dittrick to approve Resolution R-036-2026 Authorizing and Approving a Loan Agreement, providing for the Issuance of $2,000,000 General Obligation Corporate Purpose Bonds, Series 2026, and Providing for the Levy of Taxes to Pay the Same. On call of roll: Ayes: Gray, Dittrick, Scherbring, Poynor. Nays: None. Motion carried.

2026 COMMUNITY CATALYST BUILDING REMEDIATION PROGRAM GRANT APPLICATION

Motion by Scherbring, seconded by Poynor to approve a Letter of Intent and Project Assurances Form Supporting the Submission of the 2026 Community Catalyst Building Remediation Program Grant Application of RAMM Properties for the building at 116 South Franklin Street. On call of roll: Ayes: Scherbring, Poynor, Dittrick, Gray. Nays: None. Motion carried.

ORDINANCE 002-2026 AMENDING THE CITY CODE OF THE CITY OF MANCHESTER BY AMENDING CHAPTER 55 ANIMAL PROTECTION & CONTROL

Motion by Poynor, seconded by Dittrick to approve the second consideration and adoption of Ordinance 002-2026 Amending the City Code of the City of Manchester by Amending Chapter 55 Animal Protection & Control. On call of roll: Ayes: Poynor, Dittrick, Scherbring, Gray. Nays: None. Motion carried.

ORDINANCE 003-2026 AMENDING THE CITY CODE OF THE CITY OF MANCHESTER BY AMENDING PROVISIONS PERTAINING TO PARKING VIOLATIONS

Motion by Scherbring, seconded by Dittrick to approve the second consideration and adoption of Ordinance 003-2026 Amending the City Code of the City of Manchester by Amending Provisions pertaining to Parking Violations. On call of roll: Ayes: Scherbring, Dittrick, Poynor, Gray. Nays: None. Motion carried.

REQUEST FOR SPECIAL EXCEPTION TO LIVESTOCK RESTRICTIONS

The City Council discussed with Ethan Uhrig his request to have chickens at 500 East Prospect. The City Council also reviewed information from the City Attorney regarding permitting chickens. Motion by Poynor, seconded by Dittrick to approve the request for Special Exception to Livestock Restrictions from Ethan Uhrig and allow him to have 6 chickens, no roosters on the property at 500 East Prospect Street. On call of roll: Ayes: Poynor, Dittrick, Scherbring, Gray. Nays: None. Motion carried.

ENGINEER UPDATES

Jason Wenger, representing Burrington Group; Sam Ertl, representing Fehr Graham; and Anthony Bardgett, representing Kirkham Michael, updated the City Council on construction projects in the city.

REPORTS

City Staff and City Council reports were given.

Motion by Scherbring, seconded by Dittrick that the meeting adjourn at 5:48pm. Motion carried, all ayes.

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Connie Behnken, Mayor

ATTEST:

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Erin Learn, City Clerk

Minutes of the Committee of the Whole Meeting of the City Council of the City of Manchester
Monday, April 6, 2026
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https://www.youtube.com/@cityofmanchesteriowa9648

Mayor Behnken called the meeting to order at 5:00pm.

Roll call of members present: Bill Scherbring, Joe Dittrick, Mary Ann Poynor, Diane Hammell, Bryan Gray. Absent: None.
Also present: Jason Haight, Sam Ertl, Doug Foley, Perry Peterson, Jason Wenger, Chad Wulfekuhle, Tim Heims, Randy Rattenborg, Alison Hegland, Anthony Bardgett, Ron Ingles, Ben Davis, Laura Holtz, Brock Waters.

Laura Holtz, Chamber Director, informed the Council that Manchester has been selected to be a meet up town for RAGBRAI on July 24, 2026, and discussed what that will entail for Manchester.

Committee of the Whole Agenda Items

The Council discussed with City Staff the following items: a request to lease vacant City owned lots and the potential installation of sand volleyball courts at 300 & 308 River Street; East Main Street/Madison Street intersection improvements; Traffic Impact Study for the intersection at Highway 13 & Burrington Road; installation of combined sidewalk and retaining wall at 842 East Union Street as part of the 2027 Anderson Street Improvement Project; East & West Honey Creek Drive speed zones; Fire Truck Purchase; proposed Voluntary Early Retirement Program for 2026; vacation of an alley at the Delaware County Courthouse; 2026 Anderson Street Project update; Grand Avenue Trail Project update; and the Fiscal Year 2027 budget. Engineering, City Staff and City Council updates were given.

Motion by Scherbring, seconded by Dittrick that the meeting adjourn at 6:53pm. Motion carried, all ayes.

Connie Behnken, Mayor

Erin Learn, City Clerk

R-037-2026
RESOLUTION APPROVING PAYMENT OF BILLS

BE IT RESOLVED by the City Council of the City of Manchester, Iowa, that the list of claims, attached hereto, be approved and payment authorized.

PASSED AND APPROVED this 13th day of April, 2026.

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Connie Behnken, Mayor

_____
Erin Learn, City Clerk

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 00449 - 3E			
Fund: 610 - SEWER			
Department: 815 - SEWER			
3E	GENERATOR STARTER	EQUIP REPAIR/MAINT	740.00
		Department 815 - SEWER Total:	**740.00**
		Fund 610 - SEWER Total:	**740.00**
		Vendor 00449 - 3E Total:	**740.00**
Vendor: 00009 - ACCESS SYSTEMS LEASING INC			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	24.47
		Department 110 - POLICE Total:	**24.47**
Department: 290 - SOLID WASTE			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	42.83
		Department 290 - SOLID WASTE Total:	**42.83**
Department: 430 - PARKS & RECREATION			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	24.47
		Department 430 - PARKS & RECREATION Total:	**24.47**
Department: 530 - BUILDING/HOUSING			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	24.47
		Department 530 - BUILDING/HOUSING Total:	**24.47**
Department: 620 - CITY ADMINISTRATION			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	244.76
		Department 620 - CITY ADMINISTRATION Total:	**244.76**
		Fund 001 - GENERAL Total:	**361.00**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	42.83
		Department 210 - STREETS Total:	**42.83**
		Fund 110 - ROAD USE TAX Total:	**42.83**
Fund: 600 - WATER			
Department: 810 - WATER			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	42.83
		Department 810 - WATER Total:	**42.83**
		Fund 600 - WATER Total:	**42.83**
Fund: 610 - SEWER			
Department: 815 - SEWER			
ACCESS SYSTEMS LEASING INC	RICOH C6010 COPIER	IT/COMPUTER SERVICES	42.83
		Department 815 - SEWER Total:	**42.83**
		Fund 610 - SEWER Total:	**42.83**
		Vendor 00009 - ACCESS SYSTEMS LEASING INC Total:	**489.49**
Vendor: 01709 - ALISON HEGLAND			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
ALISON HEGLAND	PLA CONFERENCE REIMB	TRAINING/TRAVEL	340.76
		Department 410 - LIBRARY Total:	**340.76**
		Fund 001 - GENERAL Total:	**340.76**
		Vendor 01709 - ALISON HEGLAND Total:	**340.76**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 01859 - ALL SECURE INC			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
ALL SECURE INC	ALARM SYSTEM	BUILDING/GROUNDS	75.00
ALL SECURE INC	FD INSPECTION	CONTRACTED SERVICES	310.00
		Department 150 - FIRE Total:	**385.00**
Department: 410 - LIBRARY			
ALL SECURE INC	ALARM SYSTEM	DUES/SUBSCRIPTIONS	135.00
ALL SECURE INC	LIB ALARM SYSTEM MAINTEN...	EQUIP REPAIR/MAINT	236.00
		Department 410 - LIBRARY Total:	**371.00**
		Fund 001 - GENERAL Total:	**756.00**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
ALL SECURE INC	ALARM SYSTEM	BUILDING/GROUNDS	75.00
		Department 210 - STREETS Total:	**75.00**
		Fund 110 - ROAD USE TAX Total:	**75.00**
Fund: 610 - SEWER			
Department: 815 - SEWER			
ALL SECURE INC	ALARM SYSTEM	BUILDING/GROUNDS	75.00
		Department 815 - SEWER Total:	**75.00**
		Fund 610 - SEWER Total:	**75.00**
		Vendor 01859 - ALL SECURE INC Total:	**906.00**
Vendor: 00037 - ALLIANT ENERGY			
Fund: 001 - GENERAL			
Department: 230 - STREET LIGHTING			
ALLIANT ENERGY	ELECTRICITY	STREET LIGHTING ELECTRICITY	59.13
ALLIANT ENERGY	ELECTRICITY	STREET LIGHTING ELECTRICITY	7.06
		Department 230 - STREET LIGHTING Total:	**66.19**
Department: 410 - LIBRARY			
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	766.61
		Department 410 - LIBRARY Total:	**766.61**
Department: 430 - PARKS & RECREATION			
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	231.25
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	244.90
		Department 430 - PARKS & RECREATION Total:	**476.15**
Department: 435 - AQUATIC CENTER			
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	123.82
		Department 435 - AQUATIC CENTER Total:	**123.82**
Department: 445 - SPORTS COMPLEX			
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	148.55
		Department 445 - SPORTS COMPLEX Total:	**148.55**
		Fund 001 - GENERAL Total:	**1,581.32**
Fund: 110 - ROAD USE TAX			
Department: 240 - TRAFFIC CONTROL/SAFETY			
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	82.01
		Department 240 - TRAFFIC CONTROL/SAFETY Total:	**82.01**
		Fund 110 - ROAD USE TAX Total:	**82.01**
Fund: 600 - WATER			
Department: 810 - WATER			
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	815.18
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	1,724.48
		Department 810 - WATER Total:	**2,539.66**
		Fund 600 - WATER Total:	**2,539.66**

Vendor Name	Description (Payable)	Account Name	Amount
Fund: 610 - SEWER			
Department: 815 - SEWER			
ALLIANT ENERGY	ELECTRICITY	ELECTRICITY	584.01
		Department 815 - SEWER Total:	**584.01**
		Fund 610 - SEWER Total:	**584.01**
		Vendor 00037 - ALLIANT ENERGY Total:	**4,787.00**
Vendor: 00046 - AMAZON BUSINESS			
Fund: 001 - GENERAL			
Department: 280 - AIRPORT			
AMAZON BUSINESS	AIRPORT SUPPLIES	BUILDING/GROUNDS	19.62
		Department 280 - AIRPORT Total:	**19.62**
Department: 410 - LIBRARY			
AMAZON BUSINESS	LIB BOOKS	LIBRARY MATERIALS	445.86
AMAZON BUSINESS	LIB BOOKS	OFFICE SUPPLIES	72.20
AMAZON BUSINESS	BOOK REPLACEMENT	LIBRARY MATERIALS	107.84
AMAZON BUSINESS	LIB BOOKS	LIBRARY MATERIALS	11.39
		Department 410 - LIBRARY Total:	**637.29**
Department: 435 - AQUATIC CENTER			
AMAZON BUSINESS	POOL CC READER	OFFICE SUPPLIES	269.00
AMAZON BUSINESS	POOL SUPPLIES	OFFICE SUPPLIES	13.29
		Department 435 - AQUATIC CENTER Total:	**282.29**
Department: 620 - CITY ADMINISTRATION			
AMAZON BUSINESS	OFFICE SUPPLIES	OFFICE SUPPLIES	50.30
		Department 620 - CITY ADMINISTRATION Total:	**50.30**
		Fund 001 - GENERAL Total:	**989.50**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
AMAZON BUSINESS	SHOP SUPPLIES	BUILDING/GROUNDS	29.89
		Department 210 - STREETS Total:	**29.89**
		Fund 110 - ROAD USE TAX Total:	**29.89**
Fund: 171 - LIBRARY GIFT & TRUST			
Department: 410 - LIBRARY			
AMAZON BUSINESS	BOOK REPLACEMENT	LIBRARY MATERIALS	192.12
		Department 410 - LIBRARY Total:	**192.12**
		Fund 171 - LIBRARY GIFT & TRUST Total:	**192.12**
Fund: 610 - SEWER			
Department: 815 - SEWER			
AMAZON BUSINESS	CHAIR	OFFICE SUPPLIES	304.85
		Department 815 - SEWER Total:	**304.85**
		Fund 610 - SEWER Total:	**304.85**
		Vendor 00046 - AMAZON BUSINESS Total:	**1,516.36**
Vendor: 00051 - AMERICAN LEGION POST 45			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
AMERICAN LEGION POST 45	FLAGS	BUILDING/GROUNDS	267.00
		Department 430 - PARKS & RECREATION Total:	**267.00**
		Fund 001 - GENERAL Total:	**267.00**
		Vendor 00051 - AMERICAN LEGION POST 45 Total:	**267.00**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 00113 - ARNOLD MOTOR SUPPLY LLP			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
ARNOLD MOTOR SUPPLY LLP	MOWER SERVICE	VEHICLE REPAIR/MAINT	4.92
		Department 430 - PARKS & RECREATION Total:	**4.92**
		Fund 001 - GENERAL Total:	**4.92**
		Vendor 00113 - ARNOLD MOTOR SUPPLY LLP Total:	**4.92**
Vendor: 02000 - AT&T			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
AT&T	LIB HOTSPOT	DUES/SUBSCRIPTIONS	50.15
		Department 410 - LIBRARY Total:	**50.15**
		Fund 001 - GENERAL Total:	**50.15**
		Vendor 02000 - AT&T Total:	**50.15**
Vendor: 00111 - BARD MATERIALS			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
BARD MATERIALS	BAUM PARK ARCHES	MAINT (HOTEL/MOTEL TAX)	796.00
		Department 430 - PARKS & RECREATION Total:	**796.00**
		Fund 001 - GENERAL Total:	**796.00**
Fund: 600 - WATER			
Department: 810 - WATER			
BARD MATERIALS	GRANT ST WTR MAIN PATCH	STREET MAINT/REPAIR	874.52
		Department 810 - WATER Total:	**874.52**
		Fund 600 - WATER Total:	**874.52**
		Vendor 00111 - BARD MATERIALS Total:	**1,670.52**
Vendor: 00116 - BASE			
Fund: 112 - EMPLOYEE BENEFITS			
Department: 699 - OTHER GENERAL GOVERNMENT			
BASE	SELF INSURANCE/HRA ADMIN...	SELF INSURANCE/HRA/BENEFI...	134.00
		Department 699 - OTHER GENERAL GOVERNMENT Total:	**134.00**
		Fund 112 - EMPLOYEE BENEFITS Total:	**134.00**
		Vendor 00116 - BASE Total:	**134.00**
Vendor: 00128 - BIBLIONIX LLC			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
BIBLIONIX LLC	ANNUAL SUBSCRIPTION	DUES/SUBSCRIPTIONS	2,910.00
		Department 410 - LIBRARY Total:	**2,910.00**
		Fund 001 - GENERAL Total:	**2,910.00**
		Vendor 00128 - BIBLIONIX LLC Total:	**2,910.00**
Vendor: 00142 - BLACK HILLS ENERGY			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	114.46
		Department 110 - POLICE Total:	**114.46**
Department: 150 - FIRE			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	1,294.45
BLACK HILLS ENERGY	NATURAL GAS	NATURAL GAS (GENERATOR)	46.14
		Department 150 - FIRE Total:	**1,340.59**
Department: 410 - LIBRARY			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	1,086.05
		Department 410 - LIBRARY Total:	**1,086.05**

Vendor Name	Description (Payable)	Account Name	Amount
Department: 430 - PARKS & RECREATION			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	333.82
		Department 430 - PARKS & RECREATION Total:	**333.82**
Department: 435 - AQUATIC CENTER			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	86.18
		Department 435 - AQUATIC CENTER Total:	**86.18**
Department: 620 - CITY ADMINISTRATION			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	370.00
		Department 620 - CITY ADMINISTRATION Total:	**370.00**
		Fund 001 - GENERAL Total:	**3,331.10**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	1,663.85
		Department 210 - STREETS Total:	**1,663.85**
		Fund 110 - ROAD USE TAX Total:	**1,663.85**
Fund: 600 - WATER			
Department: 810 - WATER			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	1,009.06
		Department 810 - WATER Total:	**1,009.06**
		Fund 600 - WATER Total:	**1,009.06**
Fund: 610 - SEWER			
Department: 815 - SEWER			
BLACK HILLS ENERGY	NATURAL GAS	HEATING FUEL	4,229.03
		Department 815 - SEWER Total:	**4,229.03**
		Fund 610 - SEWER Total:	**4,229.03**
		Vendor 00142 - BLACK HILLS ENERGY Total:	**10,233.04**
Vendor: 00154 - BOUBIN TIRE & AUTOMOTIVE			
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
BOUBIN TIRE & AUTOMOTIVE	BACKHOE FLAT #15	VEHICLE TIRES	52.69
		Department 210 - STREETS Total:	**52.69**
		Fund 110 - ROAD USE TAX Total:	**52.69**
		Vendor 00154 - BOUBIN TIRE & AUTOMOTIVE Total:	**52.69**
Vendor: 00173 - BURRINGTON GROUP INC			
Fund: 324 - STREET PROJECTS			
Department: 210 - STREETS			
BURRINGTON GROUP INC	FINK SURVEY	PROFESSIONAL/LEGAL FEES	1,841.50
		Department 210 - STREETS Total:	**1,841.50**
		Fund 324 - STREET PROJECTS Total:	**1,841.50**
		Vendor 00173 - BURRINGTON GROUP INC Total:	**1,841.50**
Vendor: 00193 - CARRICO AQUATIC RESOURCES INC			
Fund: 001 - GENERAL			
Department: 435 - AQUATIC CENTER			
CARRICO AQUATIC RESOURCE…	POOL CHEMICALS	CHEMICALS	4,575.00
		Department 435 - AQUATIC CENTER Total:	**4,575.00**
		Fund 001 - GENERAL Total:	**4,575.00**
		Vendor 00193 - CARRICO AQUATIC RESOURCES INC Total:	**4,575.00**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 01964 - CARROLL CONSTRUCTION SUPPLY			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
CARROLL CONSTRUCTION SU…	BAUM PARK ANCHORS	BUILDING/GROUNDS	116.21
		Department 430 - PARKS & RECREATION Total:	**116.21**
		Fund 001 - GENERAL Total:	**116.21**
		Vendor 01964 - CARROLL CONSTRUCTION SUPPLY Total:	**116.21**
Vendor: 01439 - CENGAGE LEARNING			
Fund: 171 - LIBRARY GIFT & TRUST			
Department: 410 - LIBRARY			
CENGAGE LEARNING	LG PRINT DONATION	LIBRARY MATERIALS	24.69
CENGAGE LEARNING	LIB BOOKS	LIBRARY MATERIALS	99.41
CENGAGE LEARNING	LIB BOOK	LIBRARY MATERIALS	23.39
		Department 410 - LIBRARY Total:	**147.49**
		Fund 171 - LIBRARY GIFT & TRUST Total:	**147.49**
		Vendor 01439 - CENGAGE LEARNING Total:	**147.49**
Vendor: 02055 - CINDY RIES			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
CINDY RIES	REIMB MILEAGE	TRAINING/TRAVEL	52.20
		Department 410 - LIBRARY Total:	**52.20**
		Fund 001 - GENERAL Total:	**52.20**
		Vendor 02055 - CINDY RIES Total:	**52.20**
Vendor: 00234 - CITY LAUNDERING INC			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
CITY LAUNDERING INC	LIB MAINTENANCE	FURNITURE/EQUIPMENT	65.21
		Department 410 - LIBRARY Total:	**65.21**
Department: 620 - CITY ADMINISTRATION			
CITY LAUNDERING INC	RUG MAINTENANCE	BUILDING/GROUNDS	82.87
		Department 620 - CITY ADMINISTRATION Total:	**82.87**
		Fund 001 - GENERAL Total:	**148.08**
		Vendor 00234 - CITY LAUNDERING INC Total:	**148.08**
Vendor: 00261 - COMELEC SERVICES, INC			
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
COMELEC SERVICES, INC	SHOP INTERNET	TELEPHONE/INTERNET	153.00
		Department 210 - STREETS Total:	**153.00**
		Fund 110 - ROAD USE TAX Total:	**153.00**
		Vendor 00261 - COMELEC SERVICES, INC Total:	**153.00**
Vendor: 01914 - CONNECTIONS INC EAP			
Fund: 112 - EMPLOYEE BENEFITS			
Department: 699 - OTHER GENERAL GOVERNMENT			
CONNECTIONS INC EAP	EMPLOYEE ASSISTANCE PROG…	REFUNDS/MISC	164.67
		Department 699 - OTHER GENERAL GOVERNMENT Total:	**164.67**
		Fund 112 - EMPLOYEE BENEFITS Total:	**164.67**
		Vendor 01914 - CONNECTIONS INC EAP Total:	**164.67**
Vendor: 00165 - DAKOTA SUPPLY GROUP INC			
Fund: 110 - ROAD USE TAX			
Department: 250 - SNOW REMOVAL			
DAKOTA SUPPLY GROUP INC	PLOW BLADES	EQUIP REPAIR/MAINT	465.00

Vendor Name	Description (Payable)	Account Name	Amount
DAKOTA SUPPLY GROUP INC	PLOW BLADES	EQUIP REPAIR/MAINT	908.00
		Department 250 - SNOW REMOVAL Total:	**1,373.00**
		Fund 110 - ROAD USE TAX Total:	**1,373.00**
Fund: 324 - STREET PROJECTS			
Department: 210 - STREETS			
DAKOTA SUPPLY GROUP INC	ANDERSON ST PROJECT	ANDERSON STREET PROJECT	23,005.00
		Department 210 - STREETS Total:	**23,005.00**
		Fund 324 - STREET PROJECTS Total:	**23,005.00**
		Vendor 00165 - DAKOTA SUPPLY GROUP INC Total:	**24,378.00**
Vendor: 00336 - DELAWARE COUNTY AUDITOR			
Fund: 001 - GENERAL			
Department: 620 - CITY ADMINISTRATION			
DELAWARE COUNTY AUDITOR	CITY ELECTION FEES	ELECTION FEES	2,161.25
		Department 620 - CITY ADMINISTRATION Total:	**2,161.25**
		Fund 001 - GENERAL Total:	**2,161.25**
		Vendor 00336 - DELAWARE COUNTY AUDITOR Total:	**2,161.25**
Vendor: 00355 - DELAWARE COUNTY SOLID WASTE COMMISSION			
Fund: 001 - GENERAL			
Department: 290 - SOLID WASTE			
DELAWARE COUNTY SOLID W…	MONTHLY LANDFILL CHARGES	LANDFILL CHARGE	1,043.50
		Department 290 - SOLID WASTE Total:	**1,043.50**
		Fund 001 - GENERAL Total:	**1,043.50**
		Vendor 00355 - DELAWARE COUNTY SOLID WASTE COMMISSION Total:	**1,043.50**
Vendor: 00273 - DENNIS CONRAD			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
DENNIS CONRAD	FD BUILDING MAINTENANCE	CONTRACTED SERVICES	375.00
		Department 150 - FIRE Total:	**375.00**
		Fund 001 - GENERAL Total:	**375.00**
		Vendor 00273 - DENNIS CONRAD Total:	**375.00**
Vendor: 00407 - DOUG FOLEY			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
DOUG FOLEY	REIMB MILEAGE	TRAINING/TRAVEL	393.67
		Department 430 - PARKS & RECREATION Total:	**393.67**
		Fund 001 - GENERAL Total:	**393.67**
		Vendor 00407 - DOUG FOLEY Total:	**393.67**
Vendor: 01961 - DUBUQUE MULCH CO INC			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
DUBUQUE MULCH CO INC	COMPOST CONTRACT	CONTRACTED SERVICES	10,750.00
		Department 150 - FIRE Total:	**10,750.00**
		Fund 001 - GENERAL Total:	**10,750.00**
		Vendor 01961 - DUBUQUE MULCH CO INC Total:	**10,750.00**
Vendor: 02057 - EAST END COLLISION			
Fund: 161 - ACQUISITION/DEMOLITION			
Department: 530 - BUILDING/HOUSING			
EAST END COLLISION	ACQ GRANT 945 E MAIN STRE…	ACQUISITION/DEMOLITION/R…	3,145.50
		Department 530 - BUILDING/HOUSING Total:	**3,145.50**
		Fund 161 - ACQUISITION/DEMOLITION Total:	**3,145.50**
		Vendor 02057 - EAST END COLLISION Total:	**3,145.50**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 00438 - ECIA			
Fund: 001 - GENERAL			
Department: 620 - CITY ADMINISTRATION			
ECIA	GRANT ADMIN	PROFESSIONAL/LEGAL FEES	544.50
		Department 620 - CITY ADMINISTRATION Total:	**544.50**
		Fund 001 - GENERAL Total:	**544.50**
		Vendor 00438 - ECIA Total:	**544.50**
Vendor: 00464 - EMS INDUSTRIAL INC			
Fund: 610 - SEWER			
Department: 815 - SEWER			
EMS INDUSTRIAL INC	UV AIR COMPRESSOR DRYER	OPERATING SUPPLIES	100.00
		Department 815 - SEWER Total:	**100.00**
		Fund 610 - SEWER Total:	**100.00**
		Vendor 00464 - EMS INDUSTRIAL INC Total:	**100.00**
Vendor: 00490 - FAREWAY STORES INC			
Fund: 001 - GENERAL			
Department: 435 - AQUATIC CENTER			
FAREWAY STORES INC	POOL SUPPLIES	OPERATING SUPPLIES	17.44
FAREWAY STORES INC	LG CLASS	OPERATING SUPPLIES	20.72
		Department 435 - AQUATIC CENTER Total:	**38.16**
Department: 610 - ELECTED OFFICIALS			
FAREWAY STORES INC	SUPPLIES	PROGRAMS/EVENTS/MISC	52.90
FAREWAY STORES INC	SUPPLIES	PROGRAMS/EVENTS/MISC	54.48
		Department 610 - ELECTED OFFICIALS Total:	**107.38**
Department: 620 - CITY ADMINISTRATION			
FAREWAY STORES INC	SUPPLIES	BUILDING/GROUNDS	14.94
		Department 620 - CITY ADMINISTRATION Total:	**14.94**
		Fund 001 - GENERAL Total:	**160.48**
		Vendor 00490 - FAREWAY STORES INC Total:	**160.48**
Vendor: 00507 - FILAMENT ESSENTIAL SERVICES			
Fund: 001 - GENERAL			
Department: 620 - CITY ADMINISTRATION			
FILAMENT ESSENTIAL SERVICES	WEBSITE ANNUAL SUBSCRIPT…	DUES/SUBSCRIPTIONS	3,900.00
		Department 620 - CITY ADMINISTRATION Total:	**3,900.00**
		Fund 001 - GENERAL Total:	**3,900.00**
		Vendor 00507 - FILAMENT ESSENTIAL SERVICES Total:	**3,900.00**
Vendor: 00546 - GAZETTE COMMUNICATIONS,INC			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
GAZETTE COMMUNICATIONS,…	LIB ANNUAL SUBSCRIPTION	DUES/SUBSCRIPTIONS	426.20
		Department 410 - LIBRARY Total:	**426.20**
		Fund 001 - GENERAL Total:	**426.20**
		Vendor 00546 - GAZETTE COMMUNICATIONS,INC Total:	**426.20**
Vendor: 00550 - GEORGEN AUTO LLC			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
GEORGEN AUTO LLC	PD VEHICLE MAINTENANCE	VEHICLE REPAIR/MAINT	1,969.93
		Department 110 - POLICE Total:	**1,969.93**
		Fund 001 - GENERAL Total:	**1,969.93**
		Vendor 00550 - GEORGEN AUTO LLC Total:	**1,969.93**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 00552 - GIENAPP CONSTRUCTION & OVERHEAD DOORS			
Fund: 600 - WATER			
Department: 810 - WATER			
GIENAPP CONSTRUCTION & O…	DOOR REPAIR	BUILDING/GROUNDS	75.00
		Department 810 - WATER Total:	**75.00**
		Fund 600 - WATER Total:	**75.00**
		Vendor 00552 - GIENAPP CONSTRUCTION & OVERHEAD DOORS Total:	**75.00**
Vendor: 00603 - HAUSERS WATER SYSTEMS INC			
Fund: 600 - WATER			
Department: 810 - WATER			
HAUSERS WATER SYSTEMS INC	WATER TREATMENT SUPPLIES	OPERATING SUPPLIES	6,031.00
HAUSERS WATER SYSTEMS INC	WATER TREATMENT SUPPLIES	OPERATING SUPPLIES	20.00
		Department 810 - WATER Total:	**6,051.00**
		Fund 600 - WATER Total:	**6,051.00**
Fund: 610 - SEWER			
Department: 815 - SEWER			
HAUSERS WATER SYSTEMS INC	UV AIRLINE	OFFICE SUPPLIES	25.00
		Department 815 - SEWER Total:	**25.00**
		Fund 610 - SEWER Total:	**25.00**
		Vendor 00603 - HAUSERS WATER SYSTEMS INC Total:	**6,076.00**
Vendor: 00606 - HAWKINS INC			
Fund: 600 - WATER			
Department: 810 - WATER			
HAWKINS INC	CHEMICALS	CHEMICALS/SALT	1,353.09
		Department 810 - WATER Total:	**1,353.09**
		Fund 600 - WATER Total:	**1,353.09**
		Vendor 00606 - HAWKINS INC Total:	**1,353.09**
Vendor: 01665 - IA DEPT OF AG & LAND STEWARDSHIP			
Fund: 001 - GENERAL			
Department: 280 - AIRPORT			
IA DEPT OF AG & LAND STEW…	FY27 METER LIC APP	DUES/SUBSCRIPTIONS	4.50
		Department 280 - AIRPORT Total:	**4.50**
		Fund 001 - GENERAL Total:	**4.50**
		Vendor 01665 - IA DEPT OF AG & LAND STEWARDSHIP Total:	**4.50**
Vendor: 00667 - IA PRISON INDUSTRIES			
Fund: 047 - HOLIDAY DECORATIONS			
Department: 470 - SPECIAL EVENTS			
IA PRISON INDUSTRIES	BANNERS	CAPITAL IMPROVEMENTS	2,032.80
		Department 470 - SPECIAL EVENTS Total:	**2,032.80**
		Fund 047 - HOLIDAY DECORATIONS Total:	**2,032.80**
		Vendor 00667 - IA PRISON INDUSTRIES Total:	**2,032.80**
Vendor: 00638 - IAMU			
Fund: 600 - WATER			
Department: 810 - WATER			
IAMU	DUES FY 27	DUES/SUBSCRIPTIONS	575.00
		Department 810 - WATER Total:	**575.00**
		Fund 600 - WATER Total:	**575.00**
Fund: 610 - SEWER			
Department: 815 - SEWER			
IAMU	DUES FY 27	DUES/SUBSCRIPTIONS	575.00
		Department 815 - SEWER Total:	**575.00**
		Fund 610 - SEWER Total:	**575.00**
		Vendor 00638 - IAMU Total:	**1,150.00**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 00198 - INFRASTRUCTURE TECHNOLOGY			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
INFRASTRUCTURE TECHNOLO…	FD NETWORK SUPPORT	IT/COMPUTER SERVICES	65.00
		Department 150 - FIRE Total:	**65.00**
		Fund 001 - GENERAL Total:	**65.00**
		Vendor 00198 - INFRASTRUCTURE TECHNOLOGY Total:	**65.00**
Vendor: 00690 - INGRAM LIBRARY SERVICES INC			
Fund: 171 - LIBRARY GIFT & TRUST			
Department: 410 - LIBRARY			
INGRAM LIBRARY SERVICES INC	BOOK REPLACEMENT	LIBRARY MATERIALS	165.54
INGRAM LIBRARY SERVICES INC	BOOK REPLACEMENT	LIBRARY MATERIALS	34.17
INGRAM LIBRARY SERVICES INC	BOOK REPLACEMENT	LIBRARY MATERIALS	13.79
INGRAM LIBRARY SERVICES INC	BOOK REPLACEMENT	LIBRARY MATERIALS	11.39
		Department 410 - LIBRARY Total:	**224.89**
		Fund 171 - LIBRARY GIFT & TRUST Total:	**224.89**
		Vendor 00690 - INGRAM LIBRARY SERVICES INC Total:	**224.89**
Vendor: 00719 - J & R SUPPLY INC			
Fund: 600 - WATER			
Department: 810 - WATER			
J & R SUPPLY INC	VALVE BOX LIFTER	DISTRIBUTION MAINT	65.00
		Department 810 - WATER Total:	**65.00**
		Fund 600 - WATER Total:	**65.00**
Fund: 610 - SEWER			
Department: 815 - SEWER			
J & R SUPPLY INC	GENERATOR, TRASH PUMP	MINOR EQUIPMENT	360.00
		Department 815 - SEWER Total:	**360.00**
		Fund 610 - SEWER Total:	**360.00**
		Vendor 00719 - J & R SUPPLY INC Total:	**425.00**
Vendor: 01901 - JASMINE WHITE			
Fund: 001 - GENERAL			
Department: 280 - AIRPORT			
JASMINE WHITE	AIRPORT MAINTENANCE	BUILDING/GROUNDS	40.00
JASMINE WHITE	AIRPORT MAINTENANCE	BUILDING/GROUNDS	40.00
		Department 280 - AIRPORT Total:	**80.00**
		Fund 001 - GENERAL Total:	**80.00**
		Vendor 01901 - JASMINE WHITE Total:	**80.00**
Vendor: 00769 - JOHN DEERE FINANCIAL			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
JOHN DEERE FINANCIAL	SUPPLIES	BUILDING/GROUNDS	41.38
		Department 430 - PARKS & RECREATION Total:	**41.38**
		Fund 001 - GENERAL Total:	**41.38**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
JOHN DEERE FINANCIAL	SUPPLIES	VEHICLE REPAIR/MAINT	475.00
		Department 210 - STREETS Total:	**475.00**
		Fund 110 - ROAD USE TAX Total:	**475.00**
Fund: 168 - PARK GIFT & TRUST			
Department: 430 - PARKS & RECREATION			
JOHN DEERE FINANCIAL	SUPPLIES	VETERAN'S MEMORIAL EXPEN…	39.99
		Department 430 - PARKS & RECREATION Total:	**39.99**
		Fund 168 - PARK GIFT & TRUST Total:	**39.99**

Vendor Name	Description (Payable)	Account Name	Amount
Fund: 600 - WATER			
Department: 810 - WATER			
JOHN DEERE FINANCIAL	SUPPLIES	OPERATING SUPPLIES	113.94
		Department 810 - WATER Total:	**113.94**
		Fund 600 - WATER Total:	**113.94**
Fund: 610 - SEWER			
Department: 815 - SEWER			
JOHN DEERE FINANCIAL	SUPPLIES	OPERATING SUPPLIES	46.99
		Department 815 - SEWER Total:	**46.99**
		Fund 610 - SEWER Total:	**46.99**
		Vendor 00769 - JOHN DEERE FINANCIAL Total:	**717.30**
Vendor: 00757 - KILBURG EQUIPMENT LLC			
Fund: 610 - SEWER			
Department: 815 - SEWER			
KILBURG EQUIPMENT LLC	JET VAC REAR GATE PART	VEHICLE REPAIR/MAINT	1,061.47
		Department 815 - SEWER Total:	**1,061.47**
		Fund 610 - SEWER Total:	**1,061.47**
		Vendor 00757 - KILBURG EQUIPMENT LLC Total:	**1,061.47**
Vendor: 00828 - KLUESNER SANITATION LLC			
Fund: 001 - GENERAL			
Department: 290 - SOLID WASTE			
KLUESNER SANITATION LLC	MONTHLY GARBAGE/RECYCLI…	GARBAGE CONTRACT	28,809.33
		Department 290 - SOLID WASTE Total:	**28,809.33**
		Fund 001 - GENERAL Total:	**28,809.33**
		Vendor 00828 - KLUESNER SANITATION LLC Total:	**28,809.33**
Vendor: 00830 - KMCH INC/DEL CO BROADCASTING INC			
Fund: 001 - GENERAL			
Department: 470 - SPECIAL EVENTS			
KMCH INC/DEL CO BROADCAS…	RADIO ANNOUNCEMENTS	PUBLIC RELATIONS/PUBLICAT…	618.00
		Department 470 - SPECIAL EVENTS Total:	**618.00**
		Fund 001 - GENERAL Total:	**618.00**
		Vendor 00830 - KMCH INC/DEL CO BROADCASTING INC Total:	**618.00**
Vendor: 02058 - KONA ICE			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
KONA ICE	LIB PROGRAM	PROGRAMS/EVENTS	100.00
		Department 410 - LIBRARY Total:	**100.00**
		Fund 001 - GENERAL Total:	**100.00**
		Vendor 02058 - KONA ICE Total:	**100.00**
Vendor: 00895 - LL PELLING CO INC			
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
LL PELLING CO INC	ASPHALT PATCH	ST MAINT SUPPL/OPS	516.81
		Department 210 - STREETS Total:	**516.81**
		Fund 110 - ROAD USE TAX Total:	**516.81**
		Vendor 00895 - LL PELLING CO INC Total:	**516.81**
Vendor: 00910 - LYNCH DALLAS PC			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
LYNCH DALLAS PC	LEGAL SERVICES	PROFESSIONAL/LEGAL FEES	240.00
		Department 110 - POLICE Total:	**240.00**

Vendor Name	Description (Payable)	Account Name	Amount
Department: 150 - FIRE			
LYNCH DALLAS PC	LEGAL SERVICES	PROFESSIONAL/LEGAL FEES	38.40
		Department 150 - FIRE Total:	**38.40**
Department: 280 - AIRPORT			
LYNCH DALLAS PC	LEGAL SERVICES	LEGAL/PROFESSIONAL	1,608.00
		Department 280 - AIRPORT Total:	**1,608.00**
Department: 540 - PLANNING/ZONING			
LYNCH DALLAS PC	LEGAL SERVICES	PROFESSIONAL/LEGAL FEES	936.00
		Department 540 - PLANNING/ZONING Total:	**936.00**
Department: 620 - CITY ADMINISTRATION			
LYNCH DALLAS PC	LEGAL SERVICES	PROFESSIONAL/LEGAL FEES	144.00
LYNCH DALLAS PC	LEGAL SERVICES	PROFESSIONAL/LEGAL FEES	96.00
LYNCH DALLAS PC	LEGAL SERVICES	PROFESSIONAL/LEGAL FEES	24.00
LYNCH DALLAS PC	LEGAL SERVICES	PROFESSIONAL/LEGAL FEES	57.60
		Department 620 - CITY ADMINISTRATION Total:	**321.60**
		Fund 001 - GENERAL Total:	**3,144.00**
		Vendor 00910 - LYNCH DALLAS PC Total:	**3,144.00**
Vendor: 01998 - MAGGIE SOMMERS			
Fund: 003 - HOTEL/MOTEL TAX			
Department: 499 - OTHER CULTURE/RECREATION			
MAGGIE SOMMERS	WEBSITE MAINTENANCE	TOURISM/MARKETING	800.00
		Department 499 - OTHER CULTURE/RECREATION Total:	**800.00**
		Fund 003 - HOTEL/MOTEL TAX Total:	**800.00**
		Vendor 01998 - MAGGIE SOMMERS Total:	**800.00**
Vendor: 00925 - MAINSTAY SYSTEMS INC			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
MAINSTAY SYSTEMS INC	PD IT SERVICES	IT/COMPUTER SERVICES	930.00
		Department 110 - POLICE Total:	**930.00**
		Fund 001 - GENERAL Total:	**930.00**
		Vendor 00925 - MAINSTAY SYSTEMS INC Total:	**930.00**
Vendor: 00942 - MANCHESTER SIGNS LLC			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
MANCHESTER SIGNS LLC	SKATEBOARD PARK SIGN	BUILDING/GROUNDS	458.00
		Department 430 - PARKS & RECREATION Total:	**458.00**
		Fund 001 - GENERAL Total:	**458.00**
		Vendor 00942 - MANCHESTER SIGNS LLC Total:	**458.00**
Vendor: 01736 - MAQUOKETA VALLEY ELECTRIC COOPERATIVE			
Fund: 001 - GENERAL			
Department: 230 - STREET LIGHTING			
MAQUOKETA VALLEY ELECTRI...	STREET LIGHTING	STREET LIGHTING ELECTRICITY	55.97
MAQUOKETA VALLEY ELECTRI...	STREET LIGHTING	STREET LIGHTING ELECTRICITY	93.64
		Department 230 - STREET LIGHTING Total:	**149.61**
		Fund 001 - GENERAL Total:	**149.61**
		Vendor 01736 - MAQUOKETA VALLEY ELECTRIC COOPERATIVE Total:	**149.61**
Vendor: 00949 - MARK FINK			
Fund: 001 - GENERAL			
Department: 530 - BUILDING/HOUSING			
MARK FINK	NUISANCE SNOW REMOVAL	NUISANCE ENFORCEMENT	100.00
		Department 530 - BUILDING/HOUSING Total:	**100.00**
		Fund 001 - GENERAL Total:	**100.00**
		Vendor 00949 - MARK FINK Total:	**100.00**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 00967 - MASTERPIECE CLEANING LLC			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
MASTERPIECE CLEANING LLC	CUSTODIAL	SALARIES	400.00
MASTERPIECE CLEANING LLC	CUSTODIAL	SALARIES	400.00
		Department 110 - POLICE Total:	**800.00**
Department: 620 - CITY ADMINISTRATION			
MASTERPIECE CLEANING LLC	CUSTODIAL	SALARIES	400.00
MASTERPIECE CLEANING LLC	CUSTODIAL	SALARIES	400.00
		Department 620 - CITY ADMINISTRATION Total:	**800.00**
		Fund 001 - GENERAL Total:	**1,600.00**
		Vendor 00967 - MASTERPIECE CLEANING LLC Total:	**1,600.00**
Vendor: 00986 - MEDIACOM INC			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
MEDIACOM INC	PD PHONE	TELEPHONE/INTERNET	11.22
MEDIACOM INC	PHONE/INTERNET	TELEPHONE/INTERNET	30.59
		Department 110 - POLICE Total:	**41.81**
Department: 620 - CITY ADMINISTRATION			
MEDIACOM INC	PHONE/INTERNET	TELEPHONE/INTERNET	56.08
		Department 620 - CITY ADMINISTRATION Total:	**56.08**
		Fund 001 - GENERAL Total:	**97.89**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
MEDIACOM INC	PHONE/INTERNET	TELEPHONE/INTERNET	56.07
		Department 210 - STREETS Total:	**56.07**
		Fund 110 - ROAD USE TAX Total:	**56.07**
Fund: 600 - WATER			
Department: 810 - WATER			
MEDIACOM INC	PHONE/INTERNET	TELEPHONE/INTERNET	56.08
		Department 810 - WATER Total:	**56.08**
		Fund 600 - WATER Total:	**56.08**
Fund: 610 - SEWER			
Department: 815 - SEWER			
MEDIACOM INC	PHONE/INTERNET	TELEPHONE/INTERNET	56.08
		Department 815 - SEWER Total:	**56.08**
		Fund 610 - SEWER Total:	**56.08**
		Vendor 00986 - MEDIACOM INC Total:	**266.12**
Vendor: 00997 - MES SERVICE COMPANY			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
MES SERVICE COMPANY	SILV-EX FOAM	EQUIP REPAIR/MAINT	420.00
		Department 150 - FIRE Total:	**420.00**
		Fund 001 - GENERAL Total:	**420.00**
		Vendor 00997 - MES SERVICE COMPANY Total:	**420.00**
Vendor: 01991 - METRICS ARCHITECTURE			
Fund: 146 - PARK IMPROVEMENT			
Department: 430 - PARKS & RECREATION			
METRICS ARCHITECTURE	BAUM PARK SHELTER PROJECT	PARK IMPROVEMENTS	938.00
		Department 430 - PARKS & RECREATION Total:	**938.00**
		Fund 146 - PARK IMPROVEMENT Total:	**938.00**
		Vendor 01991 - METRICS ARCHITECTURE Total:	**938.00**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 01723 - MICROBAC LABORATORIES INC			
Fund: 600 - WATER			
Department: 810 - WATER			
MICROBAC LABORATORIES INC	LAB TESTS	TESTING	230.25
MICROBAC LABORATORIES INC	LAB TESTS	TESTING	230.25
		Department 810 - WATER Total:	**460.50**
		Fund 600 - WATER Total:	**460.50**
Fund: 610 - SEWER			
Department: 815 - SEWER			
MICROBAC LABORATORIES INC	LAB TESTS	TESTING	112.75
		Department 815 - SEWER Total:	**112.75**
		Fund 610 - SEWER Total:	**112.75**
		Vendor 01723 - MICROBAC LABORATORIES INC Total:	**573.25**
Vendor: 01010 - MID IOWA PETROLEUM EQUIP INC			
Fund: 001 - GENERAL			
Department: 280 - AIRPORT			
MID IOWA PETROLEUM EQUIP..	AIRPORT FUEL PUMP	BUILDING/GROUNDS	1,395.75
		Department 280 - AIRPORT Total:	**1,395.75**
		Fund 001 - GENERAL Total:	**1,395.75**
		Vendor 01010 - MID IOWA PETROLEUM EQUIP INC Total:	**1,395.75**
Vendor: 01045 - MORTON SALT INC			
Fund: 110 - ROAD USE TAX			
Department: 250 - SNOW REMOVAL			
MORTON SALT INC	STREET SALT	STREET MAINT SUPPLIES (SALT)	8,524.20
		Department 250 - SNOW REMOVAL Total:	**8,524.20**
		Fund 110 - ROAD USE TAX Total:	**8,524.20**
		Vendor 01045 - MORTON SALT INC Total:	**8,524.20**
Vendor: 01046 - MOTION PICTURE LICENSING CORPORATION			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
MOTION PICTURE LICENSING ...	ANNUAL LICENSE	DUES/SUBSCRIPTIONS	242.36
		Department 410 - LIBRARY Total:	**242.36**
		Fund 001 - GENERAL Total:	**242.36**
		Vendor 01046 - MOTION PICTURE LICENSING CORPORATION Total:	**242.36**
Vendor: 01180 - NAPA AUTO PARTS			
Fund: 001 - GENERAL			
Department: 430 - PARKS & RECREATION			
NAPA AUTO PARTS	SPARK PLUG	VEHICLE REPAIR/MAINT	11.62
		Department 430 - PARKS & RECREATION Total:	**11.62**
		Fund 001 - GENERAL Total:	**11.62**
		Vendor 01180 - NAPA AUTO PARTS Total:	**11.62**
Vendor: 02030 - ONE STEP PRINT SOLUTIONS INC			
Fund: 001 - GENERAL			
Department: 620 - CITY ADMINISTRATION			
ONE STEP PRINT SOLUTIONS I...	OFFICE SUPPLIES	OFFICE SUPPLIES	45.00
		Department 620 - CITY ADMINISTRATION Total:	**45.00**
		Fund 001 - GENERAL Total:	**45.00**
		Vendor 02030 - ONE STEP PRINT SOLUTIONS INC Total:	**45.00**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 01120 - OVERDRIVE			
Fund: 171 - LIBRARY GIFT & TRUST			
Department: 410 - LIBRARY			
OVERDRIVE	EBOOK/AUDIO BOOKS	LIBRARY MATERIALS	401.45
		Department 410 - LIBRARY Total:	**401.45**
		Fund 171 - LIBRARY GIFT & TRUST Total:	**401.45**
		Vendor 01120 - OVERDRIVE Total:	**401.45**
Vendor: 01123 - PALMER HARDWARE INC			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
PALMER HARDWARE INC	SUPPLIES	BUILDING/GROUNDS	9.99
PALMER HARDWARE INC	SUPPLIES	MINOR EQUIPMENT	123.55
PALMER HARDWARE INC	SUPPLIES	OPERATING SUPPLIES	52.99
		Department 150 - FIRE Total:	**186.53**
Department: 430 - PARKS & RECREATION			
PALMER HARDWARE INC	SUPPLIES	BUILDING/GROUNDS	103.99
		Department 430 - PARKS & RECREATION Total:	**103.99**
Department: 435 - AQUATIC CENTER			
PALMER HARDWARE INC	SUPPLIES	OPERATING SUPPLIES	43.97
		Department 435 - AQUATIC CENTER Total:	**43.97**
Department: 620 - CITY ADMINISTRATION			
PALMER HARDWARE INC	SUPPLIES	BUILDING/GROUNDS	17.27
		Department 620 - CITY ADMINISTRATION Total:	**17.27**
		Fund 001 - GENERAL Total:	**351.76**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
PALMER HARDWARE INC	SUPPLIES	BUILDING/GROUNDS	33.99
PALMER HARDWARE INC	SUPPLIES	OPERATING SUPPLIES	72.44
		Department 210 - STREETS Total:	**106.43**
		Fund 110 - ROAD USE TAX Total:	**106.43**
Fund: 600 - WATER			
Department: 810 - WATER			
PALMER HARDWARE INC	SUPPLIES	BUILDING/GROUNDS	9.99
PALMER HARDWARE INC	SUPPLIES	OPERATING SUPPLIES	21.99
		Department 810 - WATER Total:	**31.98**
		Fund 600 - WATER Total:	**31.98**
Fund: 610 - SEWER			
Department: 815 - SEWER			
PALMER HARDWARE INC	SUPPLIES	OPERATING SUPPLIES	69.29
		Department 815 - SEWER Total:	**69.29**
		Fund 610 - SEWER Total:	**69.29**
		Vendor 01123 - PALMER HARDWARE INC Total:	**559.46**
Vendor: 01158 - PITNEY BOWES			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
PITNEY BOWES	LIB LEASE	POSTAGE	148.29
		Department 410 - LIBRARY Total:	**148.29**
		Fund 001 - GENERAL Total:	**148.29**
		Vendor 01158 - PITNEY BOWES Total:	**148.29**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 01182 - PRICE ELECTRIC INC			
Fund: 610 - SEWER			
Department: 815 - SEWER			
PRICE ELECTRIC INC	WWTP OUTSIDE LIGHTING	WASTEWATER PLANT REPAIRS	3,360.09
		Department 815 - SEWER Total:	**3,360.09**
		Fund 610 - SEWER Total:	**3,360.09**
		Vendor 01182 - PRICE ELECTRIC INC Total:	**3,360.09**
Vendor: 01204 - RADIO COMMUNICATIONS INC			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
RADIO COMMUNICATIONS INC	FD RADION MAINTENANCE	RADIO/PAGER EQUIPMENT	135.20
		Department 150 - FIRE Total:	**135.20**
		Fund 001 - GENERAL Total:	**135.20**
		Vendor 01204 - RADIO COMMUNICATIONS INC Total:	**135.20**
Vendor: 01796 - SARAH TAYLOR MARKETING LLC			
Fund: 003 - HOTEL/MOTEL TAX			
Department: 499 - OTHER CULTURE/RECREATION			
SARAH TAYLOR MARKETING L…	SOCIAL MEDIA	TOURISM/MARKETING	759.00
		Department 499 - OTHER CULTURE/RECREATION Total:	**759.00**
		Fund 003 - HOTEL/MOTEL TAX Total:	**759.00**
		Vendor 01796 - SARAH TAYLOR MARKETING LLC Total:	**759.00**
Vendor: 00952 - SCHMITZ JANITORIAL SUPPLY			
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
SCHMITZ JANITORIAL SUPPLY	SHOP SUPPLIES	OPERATING SUPPLIES	262.00
SCHMITZ JANITORIAL SUPPLY	SAFETY GLASSES	OPERATING SUPPLIES	62.00
		Department 210 - STREETS Total:	**324.00**
		Fund 110 - ROAD USE TAX Total:	**324.00**
		Vendor 00952 - SCHMITZ JANITORIAL SUPPLY Total:	**324.00**
Vendor: 00574 - SUNSHINE BOY WINDOW CLEANING SERVICE			
Fund: 001 - GENERAL			
Department: 150 - FIRE			
SUNSHINE BOY WINDOW CLE…	FD WINDOWS	BUILDING/GROUNDS	125.00
		Department 150 - FIRE Total:	**125.00**
		Fund 001 - GENERAL Total:	**125.00**
		Vendor 00574 - SUNSHINE BOY WINDOW CLEANING SERVICE Total:	**125.00**
Vendor: 01391 - SUPREME GREEN INC			
Fund: 110 - ROAD USE TAX			
Department: 250 - SNOW REMOVAL			
SUPREME GREEN INC	SNOW HAULING	EQUIP RENTAL	375.00
		Department 250 - SNOW REMOVAL Total:	**375.00**
		Fund 110 - ROAD USE TAX Total:	**375.00**
		Vendor 01391 - SUPREME GREEN INC Total:	**375.00**
Vendor: 01900 - T MOBILE			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
T MOBILE	PD MOBILE DATA	TELEPHONE/INTERNET	409.08
		Department 110 - POLICE Total:	**409.08**
		Fund 001 - GENERAL Total:	**409.08**
		Vendor 01900 - T MOBILE Total:	**409.08**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 01631 - TERMINAL SUPPLY CO INC			
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
TERMINAL SUPPLY CO INC	SHOP SUPPLIES	OPERATING SUPPLIES	164.43
		Department 210 - STREETS Total:	**164.43**
		Fund 110 - ROAD USE TAX Total:	**164.43**
		Vendor 01631 - TERMINAL SUPPLY CO INC Total:	**164.43**
Vendor: 01425 - THE FISH SHACK			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
THE FISH SHACK	LIBRARY TANK MAINTENANCE	BUILDING/GROUNDS	105.00
		Department 410 - LIBRARY Total:	**105.00**
		Fund 001 - GENERAL Total:	**105.00**
		Vendor 01425 - THE FISH SHACK Total:	**105.00**
Vendor: 01441 - THREE RIVERS FS			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
THREE RIVERS FS	VEHICLE FUEL	VEHICLE FUEL	1,944.01
		Department 110 - POLICE Total:	**1,944.01**
Department: 150 - FIRE			
THREE RIVERS FS	VEHICLE FUEL	VEHICLE FUEL	524.65
		Department 150 - FIRE Total:	**524.65**
Department: 430 - PARKS & RECREATION			
THREE RIVERS FS	VEHICLE FUEL	VEHICLE FUEL	289.30
		Department 430 - PARKS & RECREATION Total:	**289.30**
Department: 530 - BUILDING/HOUSING			
THREE RIVERS FS	VEHICLE FUEL	VEHICLE FUEL	39.20
		Department 530 - BUILDING/HOUSING Total:	**39.20**
		Fund 001 - GENERAL Total:	**2,797.16**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
THREE RIVERS FS	VEHICLE FUEL	VEHICLE FUEL	2,900.67
		Department 210 - STREETS Total:	**2,900.67**
		Fund 110 - ROAD USE TAX Total:	**2,900.67**
Fund: 600 - WATER			
Department: 810 - WATER			
THREE RIVERS FS	VEHICLE FUEL	VEHICLE FUEL	430.19
		Department 810 - WATER Total:	**430.19**
		Fund 600 - WATER Total:	**430.19**
Fund: 610 - SEWER			
Department: 815 - SEWER			
THREE RIVERS FS	VEHICLE FUEL	VEHICLE FUEL	147.94
		Department 815 - SEWER Total:	**147.94**
		Fund 610 - SEWER Total:	**147.94**
		Vendor 01441 - THREE RIVERS FS Total:	**6,275.96**
Vendor: 01465 - TRUCK COUNTRY OF IOWA			
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
TRUCK COUNTRY OF IOWA	FREIGHTLINER ALIGN & PARTS	VEHICLE REPAIR/MAINT	6,771.11
		Department 210 - STREETS Total:	**6,771.11**
		Fund 110 - ROAD USE TAX Total:	**6,771.11**
		Vendor 01465 - TRUCK COUNTRY OF IOWA Total:	**6,771.11**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 01493 - US CELLULAR			
Fund: 001 - GENERAL			
Department: 435 - AQUATIC CENTER			
US CELLULAR	MONTHLY CELL/DATA CHARG...	TELEPHONE/INTERNET	156.56
		Department 435 - AQUATIC CENTER Total:	**156.56**
Department: 530 - BUILDING/HOUSING			
US CELLULAR	MONTHLY CELL/DATA CHARG...	TELEPHONE/INTERNET	74.46
		Department 530 - BUILDING/HOUSING Total:	**74.46**
		Fund 001 - GENERAL Total:	**231.02**
Fund: 110 - ROAD USE TAX			
Department: 210 - STREETS			
US CELLULAR	MONTHLY CELL/DATA CHARG...	TELEPHONE/INTERNET	40.08
		Department 210 - STREETS Total:	**40.08**
		Fund 110 - ROAD USE TAX Total:	**40.08**
Fund: 600 - WATER			
Department: 810 - WATER			
US CELLULAR	MONTHLY CELL/DATA CHARG...	TELEPHONE/INTERNET	124.40
		Department 810 - WATER Total:	**124.40**
		Fund 600 - WATER Total:	**124.40**
Fund: 610 - SEWER			
Department: 815 - SEWER			
US CELLULAR	MONTHLY CELL/DATA CHARG...	TELEPHONE/INTERNET	74.45
		Department 815 - SEWER Total:	**74.45**
		Fund 610 - SEWER Total:	**74.45**
		Vendor 01493 - US CELLULAR Total:	**469.95**
Vendor: 01172 - USPS			
Fund: 001 - GENERAL			
Department: 290 - SOLID WASTE			
USPS	2026.03.31 UB POSTAG	POSTAGE	407.88
		Department 290 - SOLID WASTE Total:	**407.88**
		Fund 001 - GENERAL Total:	**407.88**
Fund: 600 - WATER			
Department: 810 - WATER			
USPS	2026.03.31 UB POSTAG	POSTAGE	407.89
		Department 810 - WATER Total:	**407.89**
		Fund 600 - WATER Total:	**407.89**
Fund: 610 - SEWER			
Department: 815 - SEWER			
USPS	2026.03.31 UB POSTAG	POSTAGE	408.01
		Department 815 - SEWER Total:	**408.01**
		Fund 610 - SEWER Total:	**408.01**
		Vendor 01172 - USPS Total:	**1,223.78**
Vendor: 01520 - WALMART			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
WALMART	PD SUPPLIES	OFFICE SUPPLIES	111.15
		Department 110 - POLICE Total:	**111.15**
Department: 280 - AIRPORT			
WALMART	AIRPORT CLEANING SUPPLIES	BUILDING/GROUNDS	13.99
WALMART	SUPPLIES	BUILDING/GROUNDS	18.67
WALMART	AIRPORT CLEANING SUPPLIES	BUILDING/GROUNDS	10.00
		Department 280 - AIRPORT Total:	**42.66**
Department: 410 - LIBRARY			
WALMART	LIB SUPPLIES	PROGRAMS/EVENTS	13.53

Vendor Name	Description (Payable)	Account Name	Amount
WALMART	LIB SUPPLIES	OFFICE SUPPLIES	14.91
		Department 410 - LIBRARY Total:	**28.44**
Department: 620 - CITY ADMINISTRATION			
WALMART	AIRPORT CLEANING SUPPLIES	BUILDING/GROUNDS	14.73
		Department 620 - CITY ADMINISTRATION Total:	**14.73**
		Fund 001 - GENERAL Total:	**196.98**
		Vendor 01520 - WALMART Total:	**196.98**
Vendor: 01563 - WIN LLC			
Fund: 001 - GENERAL			
Department: 110 - POLICE			
WIN LLC	PHONE/INTERNET	TELEPHONE/INTERNET	168.35
		Department 110 - POLICE Total:	**168.35**
Department: 620 - CITY ADMINISTRATION			
WIN LLC	PHONE/INTERNET	TELEPHONE/INTERNET	168.35
		Department 620 - CITY ADMINISTRATION Total:	**168.35**
		Fund 001 - GENERAL Total:	**336.70**
		Vendor 01563 - WIN LLC Total:	**336.70**
Vendor: 01564 - WINDSTREAM			
Fund: 001 - GENERAL			
Department: 410 - LIBRARY			
WINDSTREAM	LIB PHONE	TELEPHONE/INTERNET	109.52
		Department 410 - LIBRARY Total:	**109.52**
		Fund 001 - GENERAL Total:	**109.52**
Fund: 600 - WATER			
Department: 810 - WATER			
WINDSTREAM	WATER PHONE	TELEPHONE/INTERNET	118.30
		Department 810 - WATER Total:	**118.30**
		Fund 600 - WATER Total:	**118.30**
Fund: 610 - SEWER			
Department: 815 - SEWER			
WINDSTREAM	PHONE & INTERNET	TELEPHONE/INTERNET	302.97
		Department 815 - SEWER Total:	**302.97**
		Fund 610 - SEWER Total:	**302.97**
		Vendor 01564 - WINDSTREAM Total:	**530.79**
Vendor: 01567 - WOODWARD COMMUNICATIONS INC			
Fund: 003 - HOTEL/MOTEL TAX			
Department: 499 - OTHER CULTURE/RECREATION			
WOODWARD COMMUNICATI...	DEL CO VISIT GUIDE	TOURISM/MARKETING	410.55
		Department 499 - OTHER CULTURE/RECREATION Total:	**410.55**
		Fund 003 - HOTEL/MOTEL TAX Total:	**410.55**
		Vendor 01567 - WOODWARD COMMUNICATIONS INC Total:	**410.55**
Vendor: 01642 - WORKSPACE			
Fund: 001 - GENERAL			
Department: 620 - CITY ADMINISTRATION			
WORKSPACE	WORK TABLE	OFFICE EQUIPMENT	664.53
		Department 620 - CITY ADMINISTRATION Total:	**664.53**
		Fund 001 - GENERAL Total:	**664.53**
		Vendor 01642 - WORKSPACE Total:	**664.53**

Vendor Name	Description (Payable)	Account Name	Amount
Vendor: 02060 - ZARNOTH BRUSH WORKS INC			
Fund: 110 - ROAD USE TAX			
Department: 270 - STREET CLEANING			
ZARNOTH BRUSH WORKS INC	SWEEPER BROOMS	SWEEPER REPAIR/MAINT	337.80
		Department 270 - STREET CLEANING Total:	**337.80**
		Fund 110 - ROAD USE TAX Total:	**337.80**
		Vendor 02060 - ZARNOTH BRUSH WORKS INC Total:	**337.80**
		Grand Total:	**167,639.36**

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL	82,334.33	82,334.33
003 - HOTEL/MOTEL TAX	1,969.55	1,969.55
047 - HOLIDAY DECORATIONS	2,032.80	2,032.80
110 - ROAD USE TAX	24,063.87	24,063.87
112 - EMPLOYEE BENEFITS	298.67	298.67
146 - PARK IMPROVEMENT	938.00	938.00
161 - ACQUISITION/DEMOLITION	3,145.50	3,145.50
168 - PARK GIFT & TRUST	39.99	39.99
171 - LIBRARY GIFT & TRUST	965.95	965.95
324 - STREET PROJECTS	24,846.50	24,846.50
600 - WATER	14,328.44	14,328.44
610 - SEWER	12,675.76	12,675.76
Grand Total:	**167,639.36**	**167,639.36**

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-110-60100	SALARIES	800.00	800.00
001-110-63310	VEHICLE FUEL	1,944.01	1,944.01
001-110-63320	VEHICLE REPAIR/MAINT	1,969.93	1,969.93
001-110-63730	TELEPHONE/INTERNET	619.24	619.24
001-110-63790	HEATING FUEL	114.46	114.46
001-110-64110	PROFESSIONAL/LEGAL F...	240.00	240.00
001-110-64190	IT/COMPUTER SERVICES	954.47	954.47
001-110-65060	OFFICE SUPPLIES	111.15	111.15
001-150-63100	BUILDING/GROUNDS	209.99	209.99
001-150-63310	VEHICLE FUEL	524.65	524.65
001-150-63500	EQUIP REPAIR/MAINT	420.00	420.00
001-150-63790	HEATING FUEL	1,294.45	1,294.45
001-150-63800	NATURAL GAS (GENERA...	46.14	46.14
001-150-64110	PROFESSIONAL/LEGAL F...	38.40	38.40
001-150-64190	IT/COMPUTER SERVICES	65.00	65.00
001-150-64990	CONTRACTED SERVICES	11,435.00	11,435.00
001-150-65040	MINOR EQUIPMENT	123.55	123.55
001-150-65070	OPERATING SUPPLIES	52.99	52.99
001-150-65150	RADIO/PAGER EQUIPM...	135.20	135.20
001-230-63710	STREET LIGHTING ELECT...	215.80	215.80
001-280-62100	DUES/SUBSCRIPTIONS	4.50	4.50
001-280-63100	BUILDING/GROUNDS	1,538.03	1,538.03
001-280-64110	LEGAL/PROFESSIONAL	1,608.00	1,608.00
001-290-64190	IT/COMPUTER SERVICES	42.83	42.83
001-290-64980	GARBAGE CONTRACT	28,809.33	28,809.33
001-290-64990	LANDFILL CHARGE	1,043.50	1,043.50
001-290-65080	POSTAGE	407.88	407.88
001-410-62100	DUES/SUBSCRIPTIONS	3,763.71	3,763.71
001-410-62300	TRAINING/TRAVEL	392.96	392.96
001-410-63100	BUILDING/GROUNDS	105.00	105.00
001-410-63500	EQUIP REPAIR/MAINT	236.00	236.00
001-410-63710	ELECTRICITY	766.61	766.61
001-410-63730	TELEPHONE/INTERNET	109.52	109.52
001-410-63790	HEATING FUEL	1,086.05	1,086.05
001-410-64990	PROGRAMS/EVENTS	113.53	113.53
001-410-65020	LIBRARY MATERIALS	565.09	565.09
001-410-65060	OFFICE SUPPLIES	87.11	87.11
001-410-65080	POSTAGE	148.29	148.29
001-410-67210	FURNITURE/EQUIPMENT	65.21	65.21
001-430-62300	TRAINING/TRAVEL	393.67	393.67
001-430-63100	BUILDING/GROUNDS	986.58	986.58

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-430-63310	VEHICLE FUEL	289.30	289.30
001-430-63320	VEHICLE REPAIR/MAINT	16.54	16.54
001-430-63710	ELECTRICITY	476.15	476.15
001-430-63790	HEATING FUEL	333.82	333.82
001-430-63990	MAINT (HOTEL/MOTEL …	796.00	796.00
001-430-64190	IT/COMPUTER SERVICES	24.47	24.47
001-435-63710	ELECTRICITY	123.82	123.82
001-435-63730	TELEPHONE/INTERNET	156.56	156.56
001-435-63790	HEATING FUEL	86.18	86.18
001-435-65010	CHEMICALS	4,575.00	4,575.00
001-435-65060	OFFICE SUPPLIES	282.29	282.29
001-435-65070	OPERATING SUPPLIES	82.13	82.13
001-445-63710	ELECTRICITY	148.55	148.55
001-470-64140	PUBLIC RELATIONS/PUBL…	618.00	618.00
001-530-63310	VEHICLE FUEL	39.20	39.20
001-530-63730	TELEPHONE/INTERNET	74.46	74.46
001-530-63990	NUISANCE ENFORCEME…	100.00	100.00
001-530-64190	IT/COMPUTER SERVICES	24.47	24.47
001-540-64110	PROFESSIONAL/LEGAL F…	936.00	936.00
001-610-64990	PROGRAMS/EVENTS/MI…	107.38	107.38
001-620-60100	SALARIES	800.00	800.00
001-620-62100	DUES/SUBSCRIPTIONS	3,900.00	3,900.00
001-620-63100	BUILDING/GROUNDS	129.81	129.81
001-620-63730	TELEPHONE/INTERNET	224.43	224.43
001-620-63790	HEATING FUEL	370.00	370.00
001-620-64110	PROFESSIONAL/LEGAL F…	866.10	866.10
001-620-64190	IT/COMPUTER SERVICES	244.76	244.76
001-620-64990	ELECTION FEES	2,161.25	2,161.25
001-620-65060	OFFICE SUPPLIES	95.30	95.30
001-620-67250	OFFICE EQUIPMENT	664.53	664.53
003-499-64900	TOURISM/MARKETING	1,969.55	1,969.55
047-470-67900	CAPITAL IMPROVEMENTS	2,032.80	2,032.80
110-210-63100	BUILDING/GROUNDS	138.88	138.88
110-210-63310	VEHICLE FUEL	2,900.67	2,900.67
110-210-63320	VEHICLE REPAIR/MAINT	7,246.11	7,246.11
110-210-63330	VEHICLE TIRES	52.69	52.69
110-210-63730	TELEPHONE/INTERNET	249.15	249.15
110-210-63790	HEATING FUEL	1,663.85	1,663.85
110-210-64170	ST MAINT SUPPL/OPS	516.81	516.81
110-210-64190	IT/COMPUTER SERVICES	42.83	42.83
110-210-65070	OPERATING SUPPLIES	560.87	560.87
110-240-63710	ELECTRICITY	82.01	82.01
110-250-63500	EQUIP REPAIR/MAINT	1,373.00	1,373.00
110-250-64150	EQUIP RENTAL	375.00	375.00
110-250-64170	STREET MAINT SUPPLIES ..	8,524.20	8,524.20
110-270-63500	SWEEPER REPAIR/MAINT	337.80	337.80
112-699-61990	SELF INSURANCE/HRA/B…	134.00	134.00
112-699-64970	REFUNDS/MISC	164.67	164.67
146-430-67900	PARK IMPROVEMENTS	938.00	938.00
161-530-67930	ACQUISITION/DEMOLITI…	3,145.50	3,145.50
168-430-67270	VETERAN'S MEMORIAL …	39.99	39.99
171-410-65020	LIBRARY MATERIALS	965.95	965.95
324-210-64110	PROFESSIONAL/LEGAL F…	1,841.50	1,841.50
324-210-67715	ANDERSON STREET PRO…	23,005.00	23,005.00
600-810-62100	DUES/SUBSCRIPTIONS	575.00	575.00
600-810-63100	BUILDING/GROUNDS	84.99	84.99
600-810-63200	STREET MAINT/REPAIR	874.52	874.52
600-810-63310	VEHICLE FUEL	430.19	430.19

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
600-810-63710	ELECTRICITY	2,539.66	2,539.66
600-810-63730	TELEPHONE/INTERNET	298.78	298.78
600-810-63790	HEATING FUEL	1,009.06	1,009.06
600-810-64190	IT/COMPUTER SERVICES	42.83	42.83
600-810-64210	TESTING	460.50	460.50
600-810-65010	CHEMICALS/SALT	1,353.09	1,353.09
600-810-65070	OPERATING SUPPLIES	6,186.93	6,186.93
600-810-65080	POSTAGE	407.89	407.89
600-810-67800	DISTRIBUTION MAINT	65.00	65.00
610-815-62100	DUES/SUBSCRIPTIONS	575.00	575.00
610-815-63100	BUILDING/GROUNDS	75.00	75.00
610-815-63110	WASTEWATER PLANT RE...	3,360.09	3,360.09
610-815-63310	VEHICLE FUEL	147.94	147.94
610-815-63320	VEHICLE REPAIR/MAINT	1,061.47	1,061.47
610-815-63500	EQUIP REPAIR/MAINT	740.00	740.00
610-815-63710	ELECTRICITY	584.01	584.01
610-815-63730	TELEPHONE/INTERNET	433.50	433.50
610-815-63790	HEATING FUEL	4,229.03	4,229.03
610-815-64190	IT/COMPUTER SERVICES	42.83	42.83
610-815-64210	TESTING	112.75	112.75
610-815-65040	MINOR EQUIPMENT	360.00	360.00
610-815-65060	OFFICE SUPPLIES	329.85	329.85
610-815-65070	OPERATING SUPPLIES	216.28	216.28
610-815-65080	POSTAGE	408.01	408.01
	Grand Total:	**167,639.36**	**167,639.36**

Project Account Summary

Project Account Key		Expense Amount	Payment Amount
None		167,639.36	167,639.36
	Grand Total:	**167,639.36**	**167,639.36**

REGULAR MEETING OF THE MANCHESTER PLANNING AND ZONING COMMISSION

Thursday, March 26, 2026 CITY COUNCIL CHAMBERS 3:00 p.m.

PRESENT: **Autumn Domeyer, Ryan Hauser, Nancy Oehler, Dave Smith, JoAnn Swinton, Scott Wegmann**

ABSENT: **Stuart Sleper**

GUESTS: **Mayor Connie Behnken, Building Inspector Tim Heims, Jason Wenger (Burrington Group), Julie Kruse (Snyder & Associates)**

The regular meeting of the Manchester Planning and Zoning Commission was called to order by Vice Chairperson Wegmann at 3:05 p.m.

MINUTES

No minutes were reviewed.

COMPREHENSIVE PLAN REVIEW

Julie Kruse of Snyder & Associates reviewed proposed changes to the land-use map. The commission reviewed future land-use designations in specific areas, consistency with existing development patterns, and infrastructure and growth considerations. The Commission generally supported the proposed approach and recommended revisions based on discussion. The presenter also noted that draft Comprehensive Plan chapters will be presented for Commission review over the coming months.

BUILDING OFFICIAL REPORT

Building Official Tim Heims reviewed residential and commercial developments with the Commission.

ADJOUN

Commissioner Swinton motioned to adjourn the Planning and Zoning Commission meeting at 3:52 p.m. The motion was seconded by Commissioner Domeyer. AYES: All.

Laura K. Thomas, Recording Secretary

REGULAR MEETING OF THE MANCHESTER PLANNING AND ZONING COMMISSION

Thursday, April 2, 2026 CITY COUNCIL CHAMBERS 3:00 p.m.

PRESENT: Autumn Domeyer, Ryan Hauser, Nancy Oehler, Dave Smith, JoAnn Swinton, Scott Wegmann

ABSENT: Stuart Sleper

GUESTS: Building Inspector Tim Heims, Randy Rattenborg (Burrington Group), Ken Kehrli, DCED Director Donna Boss, Nick LaRosa (Fehr Graham)

The regular meeting of the Manchester Planning and Zoning Commission was called to order by Chairperson Smith at 3:02 p.m.

MINUTES

Commissioner Domeyer motioned to approve the following minutes of the Planning and Zoning Commission: February 19, 2026, March 3, 2026 and March 26, 2026. The motion was seconded by Commissioner Hauser.

ON A CALL OF ROLL AYES: Domeyer, Hauser, Oehler, Smith, Swinton, Wegmann
NAYS: None

KERHLI FARMSTEAD 6TH SUBDIVISION PRELIMINARY PLAT

The Commission reviewed the preliminary plat of Kehrli Farmstead 6th Subdivision. Surveyor Randy Rattenborg explained the developer wishes to divide Lot E into 4 parcels: Lot 1, Lot 2, Lot F and North 14th Street. Commissioners discussed long-term planning and potential future development needs.

Location: Lot E, Kerhli Farmstead 5th Subdivision (North 13th Street)
Legal: A subdivision of Lot E of Kehrli's Farmstead 5th Subdivision, Section 30, T89N, R5W of the Fifth P.M., Delaware County Iowa
Subdivision Type: Major
Developer: EWLK, LLC (Ken Kehrli)
Surveyor: Randy Rattenburg, Burrington Group
Gross Acreage: 4.05 acres
Number of Lots: 4: Lot 1, Lot 2, Lot F, and N 14th Street
Zoning: C-3, Highway Commercial
Road Improvements: Staff indicated no concerns with omitting the street surface between 13th and 14th Street
Water/Sewer: An existing utility easement on the north side of lot 1 includes sanitary sewer; staff noted water main will also be extended in that same area and extending both water and sewer main along the south side of Lot 2 could be completed without constructing a street surface.
Storm Water Management: Existing

PLANNING AND ZONING COMMISSION RESOLUTION
APPROVING PRELIMINARY KEHRLI'S FARMSTEAD 6TH SUBDIVISION

WHEREAS, the Preliminary Plat of ***KEHRLI'S FARMSTEAD 6TH SUBDIVISION, City of Manchester, Delaware County, Iowa*** Delaware County, Iowa*, a subdivision of Lot E of Kehrli's Farmstead 5th Subdivision, Section 30, T89N, R5W of the Fifth P.M., Delaware County Iowa*, affecting premises more specifically described in the Surveyor's Certificate of Randall L. Rattenborg, March 19, 2026, has been filed with the Planning and Zoning Commission of the City of Manchester, Delaware County, Iowa; and

WHEREAS, Section 170.33 of Chapter 170 Subdivision Regulations of the City of Manchester allows variances with regard to minimum improvements (Section 170.09); and

WHEREAS, the Manchester Planning and Zoning Commission has recommended to the Council that they accept the Preliminary Plat of ***KEHRLI'S FARMSTEAD 6TH SUBDIVISION, City of Manchester, Delaware County, Iowa***, as presented with the following variances, declarations and conditions;

a. No determination has been made as to compliance with this subdivision and platting requirements which are set forth in the Code of Iowa.
b. This subdivision is currently served by North 13th Street. The subdivision may be subject to street assessments should future street improvements be necessary as determined by the City.
c. North 14th Street right-of-way shall be dedicated to the City of Manchester.

d. City sewer and water are readily available to the proposed subdivision. An extension of the City's water main and sanitary sewer main along the South side of proposed Lot 2 will need to be completed.

NOW, THEREFORE, BE IT RESOLVED, that the Preliminary Plat of ***KEHRLI'S FARMSTEAD 6TH SUBDIVISION***, be, and the same is hereby acknowledged, approved and accepted, the Commission hereby recommending to the City Council that same be approved.

Adopted and passed this 2nd day of April, A.D., 2026.

PLANNING & ZONING COMMISSION
CITY OF MANCHESTER, IOWA

By_____
Dave Smith, Chairperson

By_____

Laura Thomas, Recording Secretary

Motion:
Commissioner Wegmann motioned to recommend the City Council approve the Preliminary Plat as presented. The motion was seconded by Commissioner Hauser.

ON A CALL OF ROLL AYES: Wegmann, Hauser, Domeyer, Oehler, Smith, Swinton
NAYS: None

SITE PLAN REVIEW	1085 S 3RD STREET/BURRINGTON ROAD	HENDERSON PRODUCTS

Fehr Graham Engineer Nick LaRosa presented a site plan on behalf of Henderson Products for a new logistics/warehouse building exceeding 10,000 square feet. The proposed building includes a 6-foot overhang extending into the setback (7.2% of the allowable limit), along with concrete truck traffic areas, asphalt parking, and gravel surfaces. A small office area is located on the south side, with the remainder of the building designated for storage and loading docks. Commissioners agreed the site plan presented meets zoning requirements, provides adequate utilities, handles drainage appropriately, has safe access and traffic flow, and is reasonable for future development.

Land Use Compatibility

a. Location: Burrington Road
b. Zoning: I2 Heavy Industrial

Site Development

a. Total Acres: 10.02 acres (43,560 sf)
b. Lot Width/Frontage: 1080 width x 404 frontage
c. Flood Plain/Flood Way: not applicable
d. Water: an 8-inch line will be trenched under the road from the south
e. Sewer: a pump system is required for the office area due to elevation; connection will be to an existing manhole north of the building.
f. Storm Water Management: stormwater will be piped to the creek on the north side; roof drains will be connected via drain tile.
g. Street Improvements: a crushed rock access will be paved to accommodate increased truck traffic coming from Burrington Road
h. Landscaping: none shown
i. Site design: loading docks will include a 2-foot depression; soil borings are underway to confirm water table depth (approximately 5 ft of clearance); grading includes an approximate 3-foot elevation difference along the east side near the existing guardrail and dumpsters; no railroad right-of-way issues were identified.
j. Street Lighting/Utilities: existing

Parking & Internal Circulation

a. Parking stalls: the site plan illustrates 16 parking spaces

Signage: To be submitted with building permit

Operating Characteristics: 5:00 a.m. to 1:30 a.m. (2, 10-hour shifts)

Comprehensive Plan: The proposed logistics/warehouse building fits well into the City's Comprehensive Plan.

Motion:
Commissioner Wegmann motioned to recommend the City Council accept the Site Plan as submitted. The motion was seconded by Commissioner Domeyer.

ON A CALL OF ROLL	AYES: Wegmann, Domeyer, Hauser, Oehler, Smith, Swinton
	NAYS: None

UPDATES

Commissioners received updates on miscellaneous building and economic development projects.

ADJOURN

Commissioner Wegmann motioned to adjourn the Planning and Zoning Commission meeting at 3:48 p.m. The motion was seconded by Commissioner Hauser. AYES: All.

Laura K. Thomas, Recording Secretary

IOWA DEPARTMENT OF NATURAL RESOURCES
NPDS REPORTING SYSTEM - DISCHARGE MONITORING REPORT
FACILITY INFORMATION

This form is valid 7/1/2021 to 6/30/2026

Facility Name: MANCHESTER CITY OF STP

Permit #: 2839001

Month/Year: 3 2026

Outfall #(s): 001 - DISCHARGE FROM AN ACTIVATED SLUDGE WASTEWATER TREATMENT FACILITY.
SIU-03 - 001 - EFFLUENT (WASTE) PRIOR TO DISCHARGE TO THE MUNICIPAL COLLECTION SYST

Operator Name: Perry Peterson

Certification #: #4511

Phone #: 563-920-0628

Lab Cert. #: #299

Comments: We are going our own lab testing in our certified lab. Keystone Lab in Waterloo is doing all off site testing. Those include TKN, Metals, Phosphorus, Nitrogen, sludge analysis and E.coli. These are driven to them by us or their courier service to meet the 6 hour limit.

*Include Comments longer than 1000 characters in email

Signature:

Perry Peterson

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibilityof fine and imprisonment for known violations.

Permit # 2839001
Facility Name: MANCHESTER CITY OF STP

Monthly Operation Report
IOWA DEPARTMENT OF NATURAL RESOURCES
NPDS - Operation Permit System
INFLUENT Data

Outfall #: 001
Month/Year: 3-2026

Mon. Point	RAW WASTE								
Parameter	FLOW	BOD5		TSS		TKN		TEMP	PH
Units	MGD	MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L	LBS/DAY	FAHRENHEIT	STD UNITS
Frequency	7/WEEK OR DAILY	2 TIMES PER WEEK	2 TIMES PER WEEK	1 TIME PER WEEK	1 TIME PER WEEK	1 EVERY MONTH	1 EVERY MONTH	2 TIMES PER WEEK	2 TIMES PER WEEK
Start Date									
End Date	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration
No Discharge									
LOQ									
Day: 1	0.411								
2	0.426							50	7.7
3	0.425	233	825.8685	164	581.298				
4	0.425								
5	0.442	510	1880.0028						
6	0.847							50	8.1
7	0.637								
8	0.589								
9	0.565							50	7.7
10	0.543	226	1023.46812	304	1376.70048				
11	0.551					43.5	199.89729		
12	0.519	275	1190.3265						
13	0.49							50	7.8
14	0.46								
15	0.536								
16	0.519							50	7.8
17	0.538	220	987.1224	172	771.75024				
18	0.538								
19	0.57	234	1112.3892						
20	0.572							52	7.7
21	0.52								
22	0.546								
23	0.535							52	7.6
24	0.531	270	1195.7058	264	1169.13456				
25	0.536								
26	0.54	230	1035.828						
27	0.524							52	7.8
28	0.496								
29	0.519								
30	0.533								
31	0.527								
Total	16.41	2198	9250.71132	904	3898.88328	43.5	199.89729	406	62.2
Monthly Avg.	0.529354839	274.75	1156.338915	226	974.72082	43.5	199.89729	50.75	7.775
Daily Max.	0.847	510	1880.0028	304	1376.70048	43.5	199.89729	52	8.1
Daily Min.	0.411	220	825.8685	164	581.298	43.5	199.89729	50	7.6
Max. 7/Avg.	0.541857143	371.5	1352.93565	304	1376.70048	43.5	199.89729	52	7.9

Permit # 2839001
Facility Name: MANCHESTER CITY OF STP

Monthly Operation Report
IOWA DEPARTMENT OF NATURAL RESOURCES
NPDS - Operation Permit System
EFFLUENT Data

Outfall #: 001
Month/Year: 3-2026

Mon. Point	EFFLUENT AFTER DISINFECTION								
Parameter	CBOD5		TSS		NH3-N		CR(T)		TO
Units	MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L
Frequency	2 TIMES PER WEEK	2 TIMES PER WEEK	1 TIME PER WEEK	1 TIME PER WEEK	2 TIMES PER WEEK	2 TIMES PER WEEK	1 EVERY MONTH	1 EVERY MONTH	1 EVERY 3 MONTHS
Start Date									
End Date	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration
No Discharge							05 - NO DETECTION	05 - NO DETECTION	06 - NOT REQ / MP
LOQ									
Day: 1									
2									
3	3.8	13.4691	4	14.178	0.0761	0.26973645			
4									
5	3.6	13.270608			0.0736	0.271310208			
6									
7									
8									
9									
10	4.6	20.831652	4.4	19.925928	0.0621	0.281227302			
11							<0.00100	<	
12	4.8	20.776608			0.0589	0.254946294			
13									
14									
15									
16									
17	4.1	18.396372	3.8	17.050296	0.0626	0.280881192			
18									
19	2.9	13.78602			0.0439	0.20869182			
20									
21									
22									
23									
24	3.5	15.49989	2.8	12.399912	0.0613	0.271469502			
25									
26	3.1	13.96116			0.0587	0.26436132			
27									
28									
29									
30									
31									
Total	30.4	129.99141	15	63.554136	0.4972	2.102624088	0	0	
Monthly Avg.	3.8	16.24892625	3.75	15.888534	0.06215	0.262828011	0	0	
Daily Max.	4.8	20.831652	4.4	19.925928	0.0761	0.281227302			
Daily Min.	2.9	13.270608	2.8	12.399912	0.0439	0.20869182			
Max. 7/Avg.	4.7	20.80413	4.4	19.925928	0.07485	0.270523329			

Permit #
Facility Name:

Outfall #:
Month/Year:

Mon. Point								EFFLUENT AFTER DISINFECTION - GEO MEAN
Parameter	T-N	PHOS		TEMP	CU		PH	E. COLI
Units	LBS/DAY	MG/L	LBS/DAY	FAHRENHEIT	MG/L	LBS/DAY	STD UNITS	#/100 ML
Frequency	1 EVERY 3 MONTHS	1 EVERY 3 MONTHS	1 EVERY 3 MONTHS	2 TIMES PER WEEK	1 EVERY MONTH	1 EVERY MONTH	2 TIMES PER WEEK	GEO. MEAN 1/3 MONTHS
Start Date								
End Date	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration
No Discharge	06 - NOT REQ / MP	06 - NOT REQ / MP	06 - NOT REQ / MP					06 - NOT REQ / MP
LOQ								
Day: 1								
2				47			7	
3								
4								
5								
6				50			7	
7								
8								
9				50			7	
10								
11					0.0116	0.053305944		
12								
13				50			7	
14								
15								
16				48			7.1	
17								
18								
19								
20				52			7	
21								
22								
23				52			7.2	
24								
25								
26								
27				52			7.2	
28								
29								
30								
31								
Total	0		0	401	0.0116	0.053305944	56.5	
Monthly Avg.				50.125	0.0116	0.053305944	7.0625	
Daily Max.				52	0.0116	0.053305944	7.2	
Daily Min.				47	0.0116	0.053305944	7	
Max. 7/Avg.				52	0.0116	0.053305944	7.2	

Permit # 2839001
Facility Name: MANCHESTER CITY OF STP

SIU: Paladin Attachments
Outfall #: 001
Month/Year: 3-2026

Monthly Operation Report
IOWA DEPARTMENT OF NATURAL RESOURCES
NPDS - Operation Permit System
EFFLUENT Data

Mon. Point											PRIOR TO DISCHARGE TO CIT
Parameter	FLOW	ZN		CD		CR(T)		CN(T)			N
Units	MGD	MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L	
Frequency	1 EVERY BATCH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	
Start Date											
End Date	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	
No Discharge				05 - NO DETECTION	05 - NO DETECTION			05 - NO DETECTION	05 - NO DETECTION		
LOQ											
Day: 1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12	0.00076	0.103	0.000652855	<0.000200	<	0.00889	5.63484E-05	<0.0100	<	0.0488	
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
31											
Total	0.00076	0.103	0.000652855	0	0	0.00889	5.63484E-05	0	0	0.0488	
Monthly Avg.	0.00076	0.103	0.000652855	0	0	0.00889	5.63484E-05	0	0	0.0488	
Daily Max.	0.00076	0.103	0.000652855			0.00889	5.63484E-05			0.0488	
Daily Min.	0.00076	0.103	0.000652855			0.00889	5.63484E-05			0.0488	
Max. 7/Avg.	0.00076	0.103	0.000652855			0.00889	5.63484E-05			0.0488	

Permit #
Facility Name:

SIU:
Outfall #:
Month/Year:

Mon. Point	TY SEWER								
Parameter	II	AG		TTO	CU		PB		PH
Units	LBS/DAY	MG/L	LBS/DAY	MG/L	MG/L	LBS/DAY	MG/L	LBS/DAY	STD UNITS
Frequency	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH	1 EVERY MONTH
Start Date									
End Date	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration	Permit Duration
No Discharge		05 - NO DETECTION	05 - NO DETECTION	12 - CERTIFIED					
LOQ									
Day: 1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12	0.000309314	<0.00100	<		0.34	0.002155056	0.00329	2.08533E-05	6.74
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									
Total	0.000309314	0	0		0.34	0.002155056	0.00329	2.08533E-05	6.74
Monthly Avg.	0.000309314	0	0		0.34	0.002155056	0.00329	2.08533E-05	6.74
Daily Max.	0.000309314				0.34	0.002155056	0.00329	2.08533E-05	6.74
Daily Min.	0.000309314				0.34	0.002155056	0.00329	2.08533E-05	6.74
Max. 7/Avg.	0.000309314				0.34	0.002155056	0.00329	2.08533E-05	6.74

Manchester Public Library Board Minutes
March 12, 2026

The meeting was called to order by President, Allison Hemann at 7:30 am.

Present:
Lucas Elsbernd, Anita Palmer, Ben Engelken, Nathan Lamb, Millie Kehrli, Allison Hemann, Alison Hegland-Library Director

Absent: Janet Giannini, Tadd Moorman

Approval of Agenda:
Millie Kehrli made a motion to approve the agenda as presented, Anita Palmer seconded. There was no further discussion, motion carried.

Approval of Minutes:
Minutes of the February 12, 2026 meeting were presented. Anita Palmer made a motion to approve, Millie Kehrli seconded. There was no further discussion, motion carried.

Approval of Bills:
Alison Hegland presented bills. Lucas Elsbernd made a motion to approve the bills as presented, Millie Kehrli seconded. There was no further discussion, motion carried.

Community Input:
N/A

Administrators Report:

a. Programs, statistics and donations:
   - The library had 6714 physical and online materials checked out in February. Of this, 1,699 were digital. 110 were from the Delaware County Library Association.
   - The library had 3,271 visits in February. There were 23 class visits with 421 attending, 1 teen advisory board meeting with 10 attending, 2 children's programs with 15 attending, 1 passive children's scavenger hunt with 174 attending, 1 passive children's programs with 221 attending, 1 teen event with 2 attending, 3 adult programs with 19 attending, 2 general interest programs with 33 attending, and 1 Friends of the Library Bar Crawl event with 35 attending.
   - The meeting room was used 11 times with 59 attending.
   - There were 4 notary sessions with 47 documents, 4 tech time sessions with 4 attending, 4 Thursday Morning Coffee Club events with 38 attending, 2 book club events with 23 attending, and 2 book bundles was curated.
   - Computers had 243 uses, children's iPads had 6 uses, and hotspot checkouts had 6 uses.
   - Public Wi-Fi was used 591 times by 201 devices
   - 24 new library cards issued

   Other items that Alison shared:
   - Beginning 4/1/25 we paid $2,000 for Kanopy, but have only used $400 worth of services to date. Going forward the library will switch to a pay per use format instead. The monthly cap will be $150 per month with a maximum budget of $2,000. Allison does not believe the library will use that entire budget, so this format will provide some cost savings.
   - Caitlin Clark Day was celebrated at the library on 2/26/26. There were 33 people in attendance.
   - Cindy received her youth certification and her wage increase will go to the City Council for approval at their next meeting.

b. Welcome, Julie!

- Julie Smith has joined the library board. She is filling Fr. Gabriel Anderson's seat until July when she will begin her first full term.

c. Summer Reading 2026
- Kick-off on May 29th and will end the weekend of July 23-24. Kamille and Cindy attended a summer reading event the week of March 2nd. They will be reimbursed for their mileage. They also won 9 books that will be added to the library's collection or given as prizes if they are already in the library's collection.

d. Next Month's Board Meeting
- Alison hopes to have the board packet out on April 6th. With her at PLA and it being an early meeting, the packet may be later than it typically would be.

Old Business:

a. Security Camera Update
- Cameras have been ordered but waiting until both cameras have been received prior to installing. ITS has run most of the wiring, so the remainder of the install should go quickly once the cameras arrive.

b. Updates on building improvements
- Alison spoke to the family of Joyce Hansel and they are in support of the library using estate funds for the small meeting room renovation and using the remaining funds for audiobooks.
- Alison will update the board when she hears back from the ALA grants.

c. Legislative Update
- Alison reviewed the following bills which passed in the house:
    i. HF2324 – Prohibits school districts, charter schools, and innovation zone schools from entering into certain specified contracts with public libraries and hosting mobile libraries. Primary target of this bill is to restrict public libraries from allowing students to use their school IDs to checkout materials. Unsure of how this would affect the library's relationship with St. Mary's School. The bill does not specifically call out public schools, so St. Mary's could fall under it.
    ii. HF2622 – Changes library board structure, shifts library oversight to city councils, and changes eligibility requirements for state assistance. This bill would convert library boards into an advisory role. It would also require library boards to determine which materials are age appropriate for each section of the library and report the findings to the city council for approval. This bill would also direct all gifts intended for the library to the city instead. The city would then have the discretion to utilize the funds for library needs or for other projects unrelated to the library.
- Alison mentioned that a councilmember on the Manchester City Council spoke to one of our state senators and they do not believe these bills will pass in the senate.

New Business:

a. Mowing contracts or 2026
- Alison reviewed the three quotes that were received for mowing in 2026. SLM Lawn Mowing & Trimming, Stender Lawn Care, and Supreme Green Lawn & Landscape submitted quotes. SLM and Supreme Green quoted $65 per time. Stender quoted $60 per time. Stender also came in at a lower price for clean up services. Alison recommended moving forward with Stender for mowing in 2026
- Anita Palmer made a motion to approve Stender for the 2026 mowing contract. Lucas Elsbernd seconded. There was no further discussion, motion carried.

b. T-Mobile Phone Option
- T-Mobile has an option to replace the elevator phone and fax phone. This would switch the elevator and fax phones from a wired connection to a cellular connection. The charge is $29.95 per month, per line through Sourcewell, which is slightly higher than what the library pays for the current line. Alison has not moved forward with this yet, but is looking to move away from the current provider. She is concerned if the library moves away from the current provider for internet service, that will cause the

cost of the phone lines to increase. If the cellular signal is not strong enough, a $200 antenna may be needed. The cost is $300 for installation and $379 for the box. Alison will continue to update the library board and will continue to look for other options to compare cost.

c. Endowment distribution
   - Every year the library has the opportunity to take 5% of the endowment funds for projects. This year, the library would be able to take $810 from the donor fund and $1,470 from the agency fund. The board could also choose to leave the money in the funds to continue growing. Alison would like to use these funds to purchase more items for the library of things and some for audiobooks on Libby. Millie Kehrli asked why the funds would be used for audiobooks when the library has funds from the Joyce Hansel Estate set aside for audiobooks. Alison noted that estate funds are not budgeted for audiobooks for next year and those funds need to be budgeted even though they are from gift and trust. Using the funds from the endowment would allow for expanding Libby offerings this year until the estate funds can be used in the future.
   - Lucas Elsbernd made a motion to use the funds as recommended by Alison. Julie Smith seconded. There was no further discussion, motion carried.

d. Board Education – Circulation Policy
   - Alison reviewed recommended changes to the Circulation policy.
   - Discussion was had regarding use of brand/product names in the policy. Alison mentioned there are certain products that have restricted use based on where the funding for those products comes from.
   - A notable change to the policy is regarding the number of items available to check out for patrons with a limited access library card to increase the number of items from one item to three items.
   - Discussion was had regarding proof of address if the patron's address on their ID does not match their current address. Ben Engelken asked if the library has any issues with people not being able to prove their address with a piece of mail and recommended making the requirement for proof of address to be broader. Additional discussion was had in support of making the requirement broader and changing the requirement to "providing a piece of mail with their name and current address, or other evidence of current address."
   - A notable change was regarding adding the option to renew library cards and digital library cards via phone to make the process easier for patrons. A question was asked why digital cards are required to be renewed every year. Alison mentioned it was to make sure that patrons are still living in the area and qualify for a digital card.
   - A notable change was to begin charging a $5 per item fee if a patron requests more than 2 items from OCLC each month. There is a fee for the library to return these items via the USPS. Although not a change, patrons are responsible for any item that is lost of damaged that the lending library deems beyond repair. The patron will pay the library directly, and the library will send the funds to the lending library.
   - A notable change was to limit the number of some specific library materials that can be checked out by a patron at one time. The library already limits DVDs to 10 items, but added Vox books from the children's library to 5 items, and language was added to the policy allowing the Library Director to limit the number of items per patron or family based on past circulation issues.
   - Other changes discussed were grammatical in nature or provided clarifications to update the policy to reflect current offerings and procedures.
   - Lucas Elsbernd made a motion to approve the updates to the Circulation Policy as presented, with a change to broaden the method for proving address when a patron's ID does not match their current address. Allison Hemann seconded. There was no further discussion, motion carried.

The meeting was adjourned at 8:35 am. Next meeting is April 9, 2026 at 7:30am.
Respectfully submitted,
Ben Engelken, Board Secretary

R-038-2026
RESOLUTION AMENDING SALARY RESOLUTION

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANCHESTER

SECTION 1. That the following individuals be hired and be paid as follows:

Name	Position	Hourly Rate	Effective
Blumer, Isaac	Seasonal Parks Maintenance	$15.00	04/13/2026
Brockhohn, Angela	Concessions	$11.50	04/13/2026
Domeyer, Taylor	Concessions	$11.50	04/13/2026
Fishler, Lonny	Seasonal Parks Maintenance	$15.00	04/13/2026
Fishler, Lonny	Flower Waterer	$20.00	04/13/2026
Foley, Brooke	Concessions	$11.50	04/13/2026
Hamm, Savanna	Concessions	$11.50	04/13/2026
Hogan, Emma	Concessions	$11.50	04/13/2026
Hogan, Emma	Summer Office Assistant	$15.00	04/13/2026
Knipper, Erin	Concessions	$11.50	04/13/2026
Loecke, Kate	Sports Complex Concessions	$11.50	04/13/2026
Loecke, Kate	Summer Office Assistant	$12.50	04/13/2026
Mather, Clay	Concessions	$11.50	04/13/2026
Miller, Jax	Seasonal Streets Maintenance	$15.00	04/13/2026
Peterson, Alyssa	Concessions	$11.50	04/13/2026
Robinson, Parker	Concessions	$11.50	04/13/2026
Schmitz, Avery	Concessions	$11.50	04/13/2026

All other requirements shall be the same as that set out in Resolution R-059-2025 as passed and approved on June 30th, 2025.

PASSED AND APPROVED this 13th day of April, 2026.

Connie Behnken, Mayor

ATTEST:

Erin Learn, City Clerk

RESOLUTION NO. R-039-2026

Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the Manchester Urban Renewal Area

WHEREAS, the City Council of the City of Manchester, Iowa by resolution previously established the Manchester Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of initiatives and projects therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which authorizes the undertaking of new urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Henderson Properties, Inc. ("Henderson") in connection with the construction by Henderson of a new warehouse for use in its business operations; and (b) providing tax increment financing support to a private developer (the "Developer") in connection with the construction by the Developer of a new meat locker and retail building for use in its business operations; and

WHEREAS, it is now necessary that a date be set for a public hearing on the Amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Manchester, Iowa, as follows:

Section 1. This City Council will meet at the City Council Chambers, 204 East Main Street, Manchester, Iowa, on May 11, 2026, at 5:00 p.m., at which time and place it will hold a public hearing on the proposed Amendment.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Clerk is hereby designated as the City's representative in connection with the consultation process which is required under that section of the urban renewal law. It is hereby directed that representatives of Delaware County and the West Delaware County Community School District be invited to participate in the consultation.

Passed and approved this April 13, 2026.

_____
Mayor

Attest:

_____
City Clerk

NOTICE OF PUBLIC HEARING ON PROPOSED URBAN RENEWAL PLAN AMENDMENT

Notice Is Hereby Given: That at 5:00 p.m., at the City Council Chambers, 204 East Main Street, Manchester, Iowa, on May 11, 2026, the City Council of the City of Manchester, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Manchester Urban Renewal Area (the "Urban Renewal Area") to authorize the undertaking of new urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Henderson Properties, Inc. ("Henderson") in connection with the construction by Henderson of a new warehouse for use in its business operations; and (b) providing tax increment financing support to a private developer (the "Developer") in connection with the construction by the Developer of a new meat locker and retail building for use in its business operations. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Erin Learn
City Clerk

CITY OF MANCHESTER, IOWA

URBAN RENEWAL PLAN AMENDMENT
MANCHESTER URBAN RENEWAL AREA

May, 2026

The Urban Renewal Plan (the "Plan") for the Manchester Urban Renewal Area (the "Urban Renewal Area") of the City of Manchester, Iowa (the "City") is being amended for the purpose of identifying new urban renewal projects to be undertaken in the Urban Renewal Area.

1) Identification of Project. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project descriptions:

A.

Name of Project: Henderson Properties, Inc. Warehouse Project

Date of Council Approval of Project: May 11, 2026

Description of the Project and Project Site: Henderson Properties, Inc. ("Henderson") has proposed to undertake the construction (the "Project") of a new warehouse on certain real property located at 1085 South 3rd Street and bearing Delaware County Property Tax Parcel Identification Number 631323004300 (the "Henderson Property") in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to Henderson in support of the efforts to complete the Project.

The costs incurred by the City in providing tax increment financing assistance to Henderson will include legal and administrative fees (the "Admin Fees") in an amount not to exceed $9,000.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with Henderson with respect to the construction of the Project and to provide annual appropriation economic development payments (the "Payments") to Henderson thereunder. The Payments will be funded with incremental property tax revenues to be derived from the Henderson Property. It is anticipated that the City's total commitment of incremental property tax revenues with respect to the Project will not exceed $450,000, plus the Admin Fees.

B.

Name of Project: The Manchester Locker Project

Date of Council Approval of Project: May 11, 2026

Description of the Project and Project Site: A private developer (the "Developer") has proposed to undertake the construction (the "Meat Locker Project") of a new meat locker and retail building on certain real property located at 1101 South 5th Street and bearing Delaware County Property Tax Parcel Identification Numbers 630323002910 and 641323002900 (the "Meat Locker Property") in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to the Developer in support of the efforts to complete the Meat Locker Project.

The costs incurred by the City in providing tax increment financing assistance to the Developer will include legal and administrative fees (the "Admin Fees") in an amount not to exceed $9,000.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with the Developer with respect to the construction of the Meat Locker Project and to provide annual appropriation economic development payments (the "Payments") to the Developer thereunder. The Payments will be funded with incremental property tax revenues to be derived from the Meat Locker Property. It is anticipated that the City's total commitment of incremental property tax revenues with respect to the Meat Locker Project will not exceed $600,000, plus the Admin Fees.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	$25,797,817
Outstanding general obligation debt of the City:	$ 6,475,000
Proposed debt to be incurred under the May, 2026 Amendment*:	$ 1,068,000

* It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

COUNTY AUDITOR
CARLA K. BECKER

DEPUTIES
STACI HAHESY
BRITTANY RIES
HEATHER AMFAHR

PHONE (563) 927-4701
auditor@co.delaware.ia.us

DELAWARE COUNTY
COURTHOUSE
301 E Main St. Rm 210
Manchester, Iowa 52057

www.co.delaware.ia.us
FAX (563) 927-6423

COUNTY SUPERVISORS

JEFF MADLOM
DAN WHEELER
SHIRLEY E. HELMRICHS

PHONE: (563) 927-2515
supervisors@co.delaware.ia.us

March 16, 2026

City of Manchester
208 E Main Street
Manchester, IA 52057

RE: Request to Vacate Alley

To Whom It May Concern:

The Delaware County Board of Supervisors would like to request that the City of Manchester review its records regarding the following alley, located in the Delaware County Courthouse block, and being legally described as follows:

The alley running between Lots 155 through 158 on the south and Lots 185 through 188 on the north in the City of Manchester, Iowa. Said alley extending from Tama Street to Brewer Street in the City of Manchester.

Attached, please find a copy of the recorded vacation in Book 3 Page 22 of the Delaware County Road Record Book. The Board hereby requests that the City of Manchester updates their records to reflect this vacation. If there are any additional documents the city requires, please contact the Delaware County Auditor's Office at 563 927-4701.

Respectfully submitted,

Jeff Madlom, Chairperson
Delaware County Board of Supervisors

22

Vacation of Alley in Manchester ROAD No. 299

Mills & Co., Stationers and Blank Book Makers, Des Moines.

A. J. Griffin et al Petitioners. Before the County Auditor January 5th 1874

Application Being this day made by the petition of Asa B. Griffin and others, asking for the ~~appointment of a Commissioner~~ to view and report upon the expediency of vacating an alley in a ~~Manchester~~ ~~County Road~~ as follows, to-wit: ~~Commencing~~ The alley running between lots 185, 186, 187 & 188, 187, 186, 185, 188. in the town of Manchester said alley extending from said Street to Brewer Street in the town of Manchester

~~And it appearing by the affidavit of~~ ~~that due notice of the presentation of said petition as required by law has been given~~, and a good and sufficient bond being filed, is approved, the Auditor appoints Calvin Green ~~Commissioner~~ to view said ~~route~~ alley January 5 1874, and report ~~on or before~~ ~~15~~ ,

[redacted] D Boggs County Auditor January 5 1874

This being the time fixed for Calvin Green to make his report as ~~Commissioner on this road~~, and such report having been made in favor of the vacating said alley of this road, it is ordered that March 6th 1874 be fixed for final action thereon. and it is ordered that notice thereof be given by the Transfer books to be taken by Griffin & E Rush they appearing by the Transfer books to be owners of all lots adjoining said alley and that Notice thereof be published in the Manchester Dispatch the time required by law

~~Before the~~ In this matter and it appearing that Notice has been given as required by law

This being the time for final action ~~on this road~~, and no objection being made thereto, it is ordered that the same be established as per plat and field-notes on file, on payment by petitioners of all costs and damages. That said alley be vacated according to recommendation of commissioners it appears that all costs are paid

Before the County Auditor March 6th 1874

ORDINANCE NO. 002-2026

ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MANCHESTER, IOWA BY AMENDING CHAPTER 55 ANIMAL PROTECTION & CONTROL

BE IT ENACTED by the City Council of the City of Manchester, Iowa:

SECTION 1. SECTION MODIFIED. Chapter 55 “Animal Protection and Control” of the City Code of the City of Manchester, Iowa is hereby amended by adding section 55.22 “Animal Waste Removal” as follows:

55.22 ANIMAL WASTE REMOVAL.

It is prohibited for any person to permit or allow an animal owned by that person or under that person's custody or control to defecate upon public property, park property, public right-of-way, or the property of another unless appropriately cleaned up pursuant to this section. It shall be the duty of every person owning or having the custody or control of an animal to clean up, remove, and dispose of the feces deposited by such animal upon public property, park property, public right-of-way or the property of another. Failure to do so shall constitute a misdemeanor. Any person shall be deemed to have permitted the animal to discharge feces upon any public or private property if the owner does not immediately thereafter, without leaving/continuing from the location, take steps to remove and clean up the feces from the property. In addition, all persons shall keep all structures, pens, coops or yards wherein animals are confined clean, devoid of vermin, and free of odors arising from feces.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and approved this _____.

_____

Connie Behnken, Mayor

ATTEST:

_____

Erin Learn, City Clerk

ORDINANCE NO. 003-2026

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MANCHESTER, IOWA, BY ADDING A PROVISION PERTAINING TO PARKING VIOLATIONS

BE IT ENACTED by the City Council of the City of Manchester, Iowa:

SECTION 1. Section 70.03 of the City Code of the City of Manchester, Iowa, is amended as follows:

> 70.03 PARKING VIOLATIONS: ALTERNATE
> Uncontested violations of parking restrictions imposed by this Code of Ordinances may be charged upon a simple notice of a fine payable at the office of the City Clerk. The simple notice of a fine shall be in the amount of twenty dollars ($20.00) for all violations except improper use of a persons with disabilities parking permit, snow route parking and alternate side parking. If such fine is not paid within thirty (30) days, it shall be increased by ten dollars ($10.00). The simple notice of a fine for improper use of a persons with disabilities parking permit is one hundred and ten dollars ($110.00). Violations of snow route parking and alternate side parking regulations shall initially result in a fifty dollar ($50.00) fine.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved _____.

_____
Connie Behnken, Mayor

ATTEST:

_____
Erin Learn, City Clerk

Invoice

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

Remit Payment to:
101 W. Stephenson Street
Freeport, IL 61032
Phone: 815.235.7643

Erin Learn
City of Manchester, Iowa
208 East Main Street
Manchester, IA 52057

March 27, 2026
Invoice No: 138739

Purchase Order:

Project 405.0264890.000 2027 Anderson Street Improvements PH2 Manchester IA

Phase PH01 Field Work and Design

Total Fee	69,900.00			
Percent Complete	25.00	Total Earned	17,475.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	17,475.00	
		Total Fee		**17,475.00**
			Total this Phase	**$17,475.00**

Phase PH02 Utility Coordination (T&M)

Professional Personnel

	Hours	Amount
Ertl, Amy - Engineering Technician 4	.50	
Wicks, Ryan - Principal 3	2.50	
Ries, Amy - Project Administrator 1	.50	
Ertl, Samuel - Project Manager 1	4.75	
Total Labor		**1,617.75**

Other Reimbursable Expenses

CAD Equipment ($5/Hour)	2.50	
Total Other Reimbursable Expenses	**2.50**	**2.50**
	Total this Phase	**$1,620.25**

Phase PH03 Easement Services (T&M)

Professional Personnel

	Hours	Amount
Recker, Adam - Land Surveyor 1	2.00	
Wicks, Ryan - Principal 3	2.00	
Ries, Amy - Project Administrator 1	.50	
La Rosa, Nicholas - Project Engineer 2	3.75	
Ertl, Samuel - Project Manager 1	1.50	
Total Labor		**1,708.50**
	Total this Phase	**$1,708.50**
	INVOICE TOTAL:	**$20,803.75**

TERMS: Net 40 Days from Invoice Date. Please reference invoice number on the remittance.Questions? Email Accounts Receivable: ar@fehrgraham.com

Project	405.0264890.000	2027 Anderson St Improvements	Invoice	138739

Email invoices to elearn@manchester-ia.org

Invoice

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

Remit Payment to:
101 W. Stephenson Street
Freeport, IL 61032
Phone: 815.235.7643

Erin Learn
City of Manchester, Iowa
208 East Main Street
Manchester, IA 52057

March 27, 2026
Invoice No: 138740

Purchase Order:

Project 405.0025546.000 2026 Anderson Street Improvements

Phase PH02 Utility Coordination

Professional Personnel

	Hours	Amount
Elsbernd, Greta - GIS Specialist 2	6.25	
Ertl, Samuel - Project Manager 1	4.00	
Total Labor		**1,437.50**

Total this Phase **$1,437.50**

Phase PH03 Easement Services

Professional Personnel

	Hours	Amount
Ertl, Samuel - Project Manager 1	2.75	
Total Labor		**481.25**

Total this Phase **$481.25**

Phase PH05 Construction Services - Admin

Total Fee	41,000.00			
Percent Complete	15.00	Total Earned	6,150.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	6,150.00	
		Total Fee		**6,150.00**

Total this Phase **$6,150.00**

Phase PH06 Construction Services - Survey & Observa

Professional Personnel

	Hours	Amount
Ertl, Amy - Engineering Technician 4	.75	
Recker, Adam - Land Surveyor 1	.50	
La Rosa, Nicholas - Project Engineer 2	2.25	
Ertl, Samuel - Project Manager 1	2.25	
Juergens, Johnathan - Surveyor 1	15.00	
Total Labor		**2,663.50**

Other Reimbursable Expenses

CAD Equipment ($5/Hour)	10.00	
CAD Equipment ($5/Hour)	17.50	
Fully-Equipped Survey Vehicle ($68/Day)	51.00	
GPS Equipment Survey ($20/Hour)	70.00	
Total Station Survey Eqt ($20/Hour)	60.00	
Total Other Reimbursable Expenses	**208.50**	**208.50**
	Total this Phase	**$2,872.00**
	INVOICE TOTAL:	**$10,940.75**

Email invoice to elearn@manchester-ia.org

Invoice

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

Remit Payment to:
101 W. Stephenson Street
Freeport, IL 61032
Phone: 815.235.7643

Erin Learn
City of Manchester, Iowa
208 East Main Street
Manchester, IA 52057

March 27, 2026
Invoice No: 138741

Purchase Order:

Project 405.0251183.000 Water System Booster Pumps, Manchester, IA

Phase PH01 Original Contract

Total Fee	99,975.00			
Percent Complete	30.00	Total Earned	29,992.50	
		Previous Fee Billing	24,993.75	
		Current Fee Billing	4,998.75	
		Total Fee		**4,998.75**
			Total this Phase	**$4,998.75**
			INVOICE TOTAL:	**$4,998.75**

Email invoice to elearn@manchester-ia.org

R-040-2026

A RESOLUTION APPROVING TEMPORARY CONSTRUCTION EASEMENTS FOR THE ANDERSON STREET IMPROVEMENT PROJECT

WHEREAS, easements have been drafted and presented as listed below between the City of Manchester, Iowa and the property owners listed below which provide the City access to the property as detailed in said easements:

Name	**Property Address**	**Type of Easement**
Todd & April Scherbring	848 East Main Street	Temporary Construction Easement
Travis Ries	300 Anderson Street	Temporary Construction Easement
Joyce Domeyer	304 Anderson Street	Temporary Construction Easement
Ryan & Angela Wicks	308 Anderson Street	Temporary Construction Easement
Jill Miller/Cindy Birkenholz	312 Anderson Street	Temporary Construction Easement
Scott Miller	840 East Howard Street	Temporary Construction Easement
Richard Brunsmann/Roger McDowell	900 East Main Street	Temporary Construction Easement

; and,

WHEREAS, said easements have been negotiated between the City of Manchester and the abovementioned property owners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the City Council of the City of Manchester, Iowa hereby accepts and approves the temporary construction easements between the City of Manchester and abovementioned property owners. The Mayor and City Clerk are hereby authorized to sign said easement.

PASSED AND APPROVED this 13th day of April, 2026.

ATTEST: Connie Behnken, Mayor

Erin Learn, City Clerk

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	1	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	Anderson Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Todd and April Scherbring, hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 29 day of October 2025.

GRANTOR ACKNOWLEDGEMENT

We, Todd and April Scherbring, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTORS:

Todd Scherbring

April Scherbring

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this 29 day of October, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Todd and April Scherbring, to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

Notary Public in and for the State of Iowa

NOTARIAL SEAL IOWA
LAURA K. THOMAS
Commission Number 718135
My Commission Expires
August 26, 2026

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

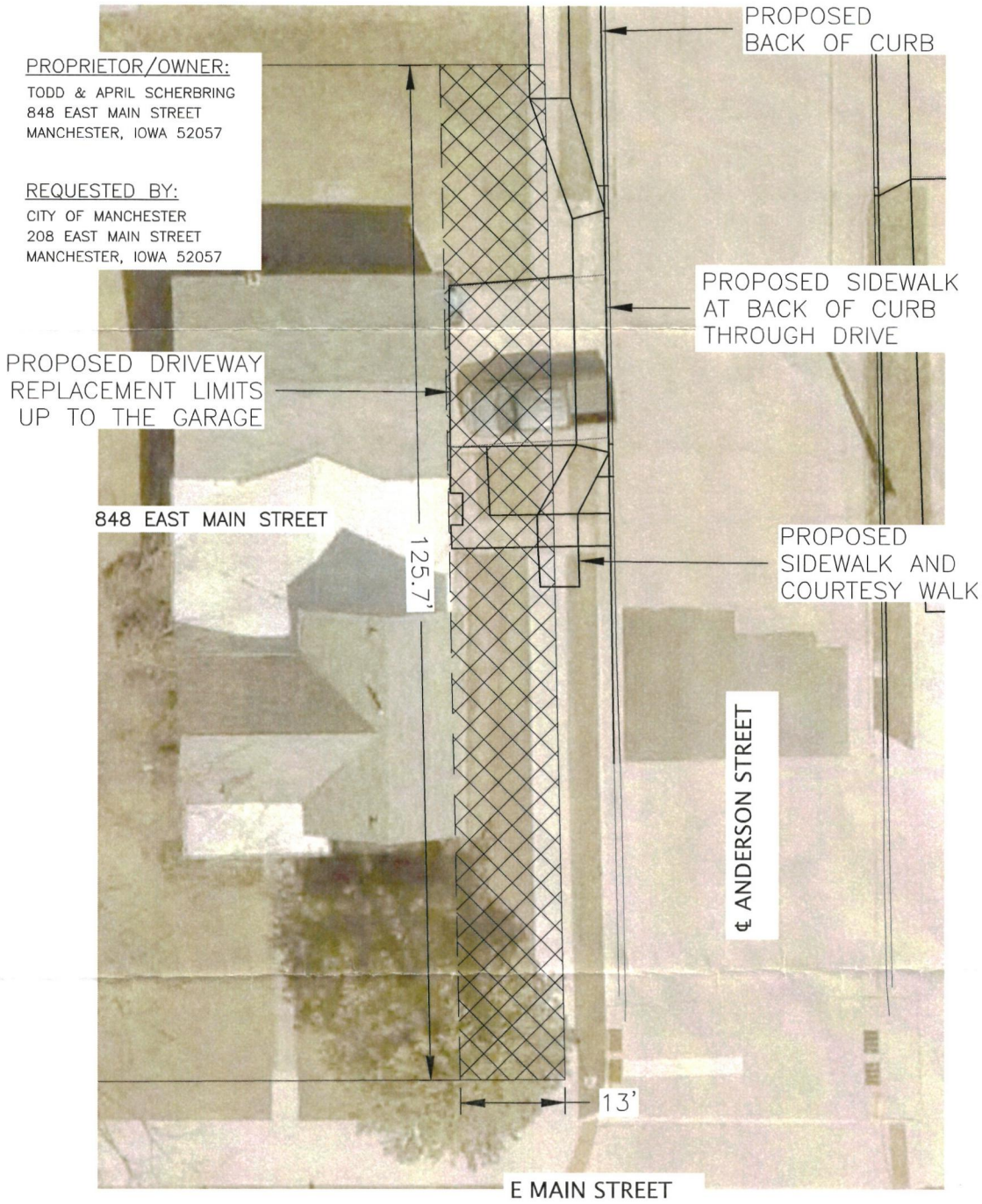
(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

On this _____ day of _____ , 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the _____ day of _____, 2025, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the State of Iowa

TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #1
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA



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TEMPORARY CONSTRUCTION EASEMENT

20' 10' 0 20'

GRAPHIC SCALE IN FEET
SCALE: 1"=20'

JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL
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ILLINOIS
IOWA
WISCONSIN

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	2	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	Anderson Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Travis Ries, hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 20th day of October 2025.

GRANTOR ACKNOWLEDGEMENT

I, Travis Ries, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTOR:

Travis Ries

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this _____ day of _____, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Travis Ries to me known to be the identical person named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

Notary Public in and for the State of Iowa

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

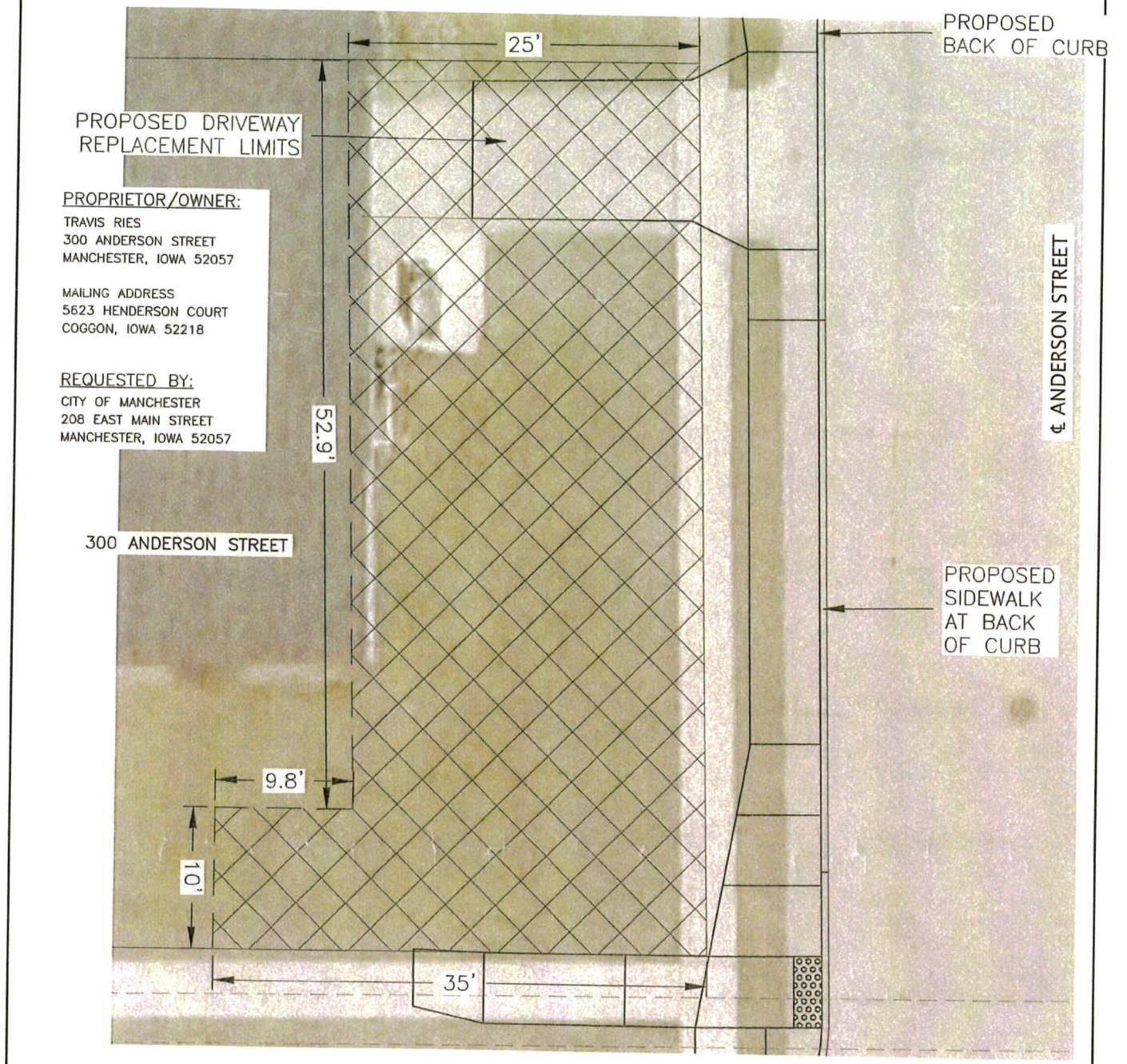
(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

On this _____ day of _____ , 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the _____ day of _____, 2025, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the State of Iowa

TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #2
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA



JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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ILLINOIS
IOWA
WISCONSIN

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	3	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	Anderson Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Joyce Domeyer, hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 17 day of Dec 2025.

GRANTOR ACKNOWLEDGEMENT

I, Joyce Domeyer, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTOR:

Joyce Domeyer

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this _____ day of _____, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Joyce Domeyer to me known to be the identical person named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

Laura K. Thomas

Notary Public in and for the State of Iowa

NOTARIAL SEAL IOWA
LAURA K. THOMAS
Commission Number 718135
My Commission Expires
August 26, 2026

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

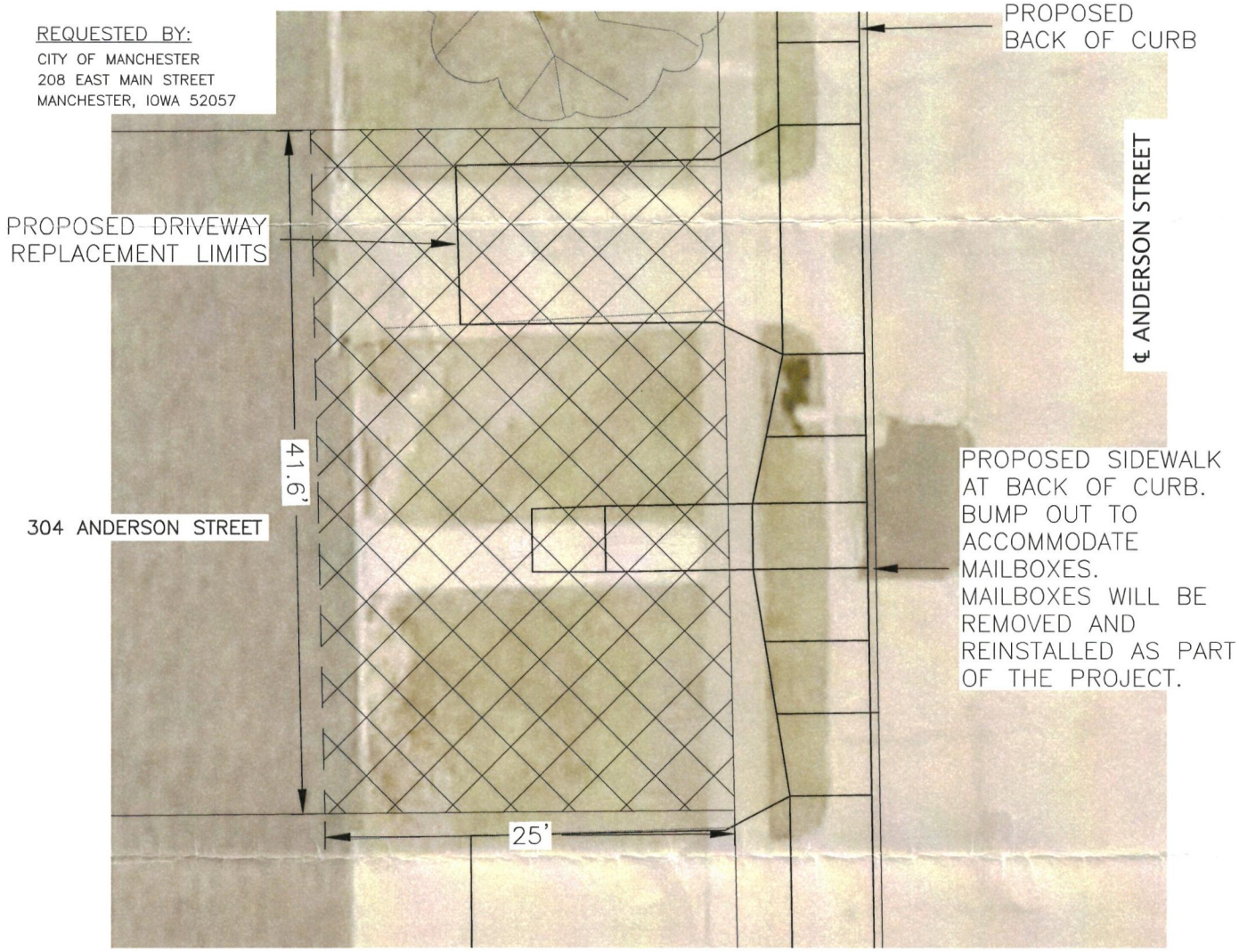
On this _____ day of _____ , 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the ____ day of _____, 2025, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the State of Iowa

TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #3
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA

PROPRIETOR/OWNER:
JOYCE DOMEYER
304 ANDERSON STREET
MANCHESTER, IOWA 52057

REQUESTED BY:
CITY OF MANCHESTER
208 EAST MAIN STREET
MANCHESTER, IOWA 52057



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GRAPHIC SCALE IN FEET
SCALE: 1"=10'

TEMPORARY CONSTRUCTION EASEMENT

JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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WISCONSIN

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	4	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	Anderson Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Ryan and Angela Wicks, hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 17 day of December 2025.

GRANTOR ACKNOWLEDGEMENT

We, Ryan and Angela Wicks, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTORS:

Ryan Wicks

Angela Wicks

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this 17th day of December, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Ryan and Angela Wicks to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

NOTARIAL SEAL IOWA
AMY M. RIES
COMMISSION NUMBER 755792
MY COMMISSION EXPIRES
11-13-2026

Notary Public in and for the State of Iowa

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

On this _____ day of _____ , 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the ____ day of _____, 2025, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

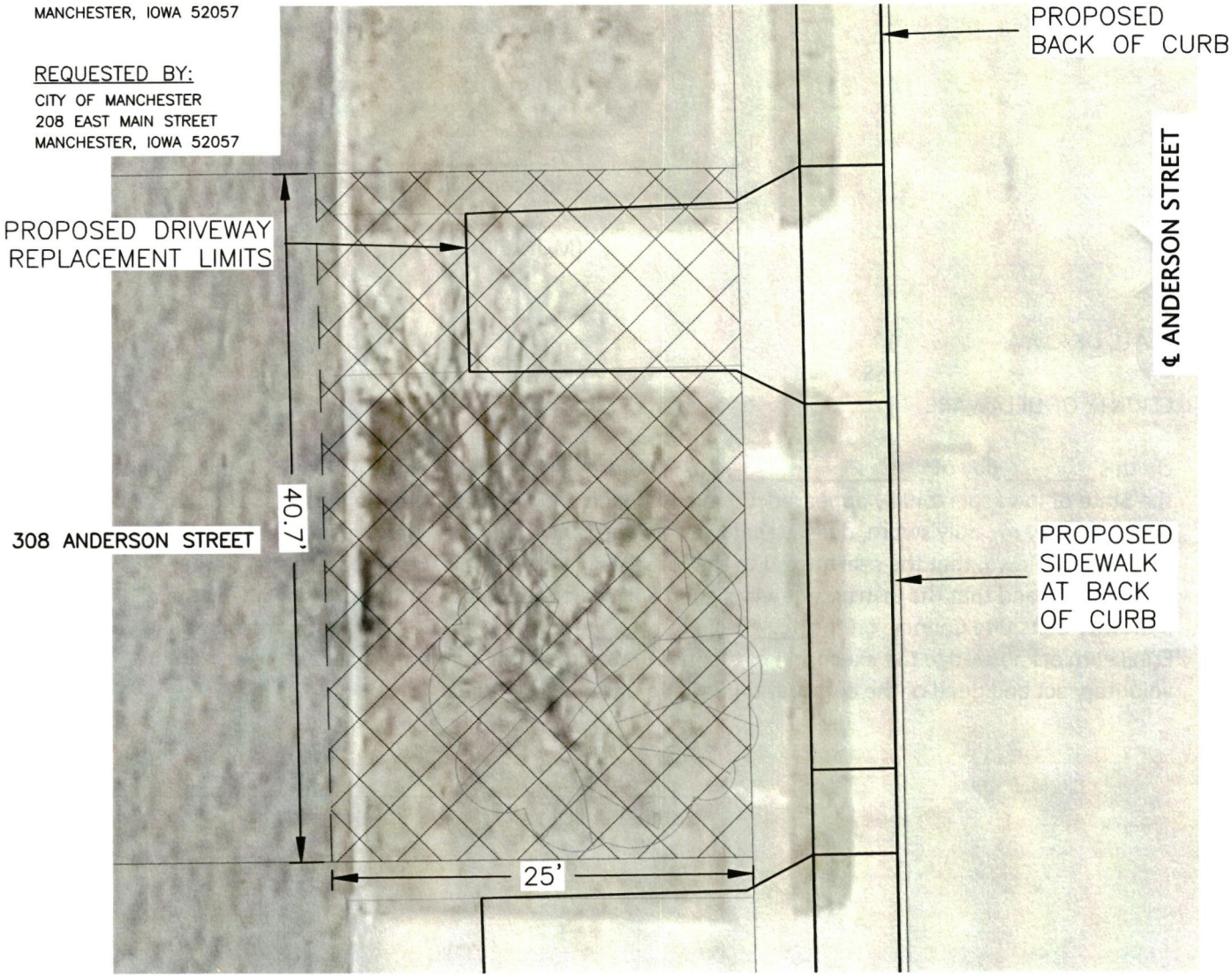
_____
Notary Public in and for the State of Iowa

TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #4
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA

PROPRIETOR/OWNER:
RYAN AND ANGELA WICKS
308 ANDERSON STREET
MANCHESTER, IOWA 52057

MAILING ADDRESS
400 SEELEY STREET
MANCHESTER, IOWA 52057

REQUESTED BY:
CITY OF MANCHESTER
208 EAST MAIN STREET
MANCHESTER, IOWA 52057



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TEMPORARY CONSTRUCTION EASEMENT

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GRAPHIC SCALE IN FEET
SCALE: 1"=10'

JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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ILLINOIS
IOWA
WISCONSIN

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	5	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	Anderson Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Jill Miller and Cindy Birkenholz, hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 31 day of March 2026.

GRANTOR ACKNOWLEDGEMENT

We, Jill Miller and Cindy Birkenholz, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTORS:

Jill Miller

Cindy Birkenholz

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this 31st day of March, 2026, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Jill Miller and Cindy Birkenholz, to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

Laura K. Thomas
Notary Public in and for the State of Iowa

NOTARIAL SEAL IOWA
LAURA K. THOMAS
Commission Number 718135
My Commission Expires
August 26, 2026

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

On this 31 day of March, 2026, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the 31 day of March, 2026, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the State of Iowa

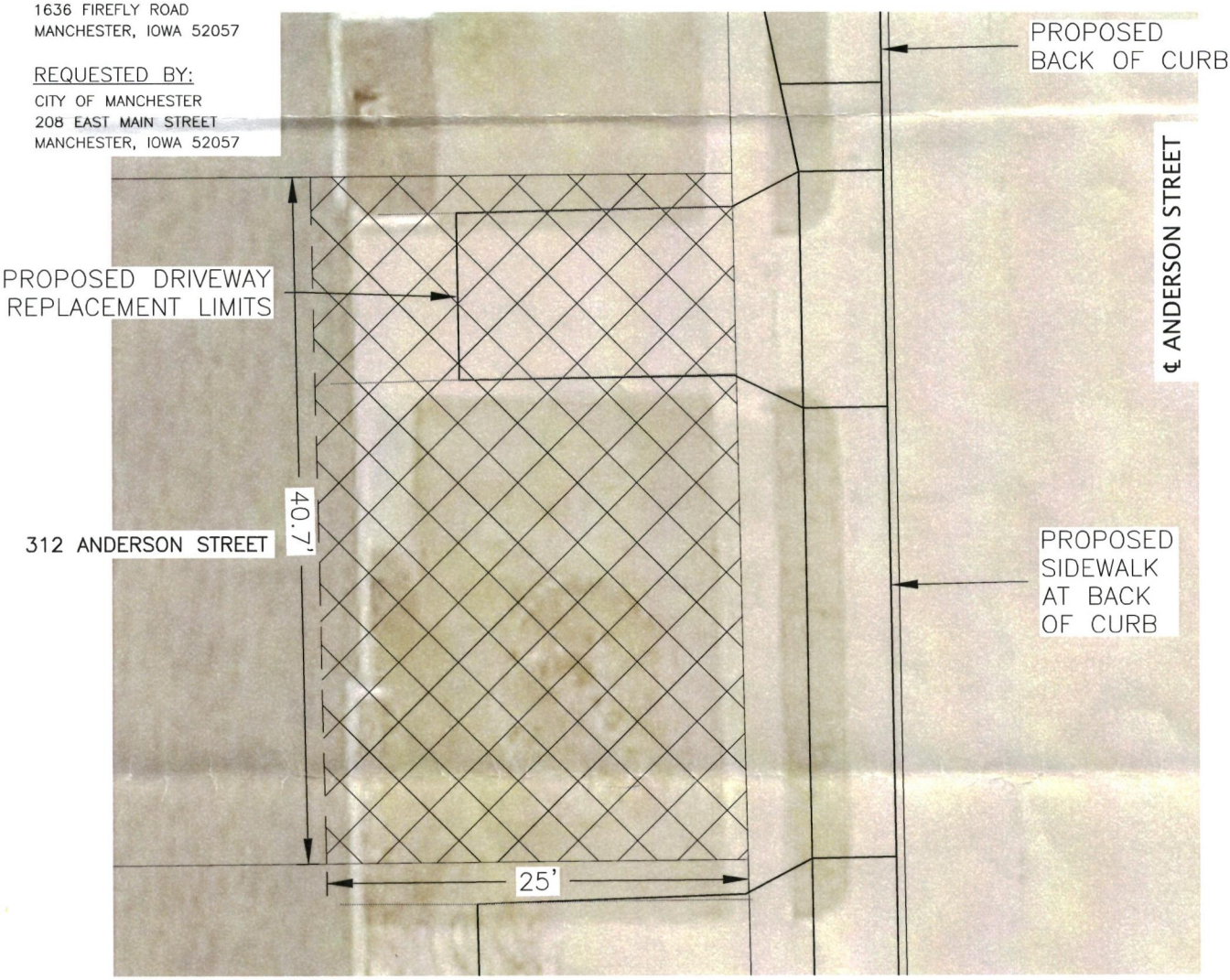
TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #5
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA

PHYSICAL ADDRESS:
312 ANDERSON STREET
MANCHESTER, IOWA 52057

PRIMARY OWNER:
JILL MILLER
1636 FIREFLY ROAD
MANCHESTER, IOWA 52057

SECONDARY OWNER:
CINDY BIRKENHOLZ
1636 FIREFLY ROAD
MANCHESTER, IOWA 52057

REQUESTED BY:
CITY OF MANCHESTER
208 EAST MAIN STREET
MANCHESTER, IOWA 52057



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GRAPHIC SCALE IN FEET
SCALE: 1"=10'

TEMPORARY CONSTRUCTION EASEMENT

JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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ENGINEERING & ENVIRONMENTAL
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ILLINOIS
IOWA
WISCONSIN

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	7	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	East Howard Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Scott and Angela Miller, hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 25 day of March 2026.

GRANTOR ACKNOWLEDGEMENT

We, Scott and Angela Miller, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTOR(S):

Scott Miller

Angela Miller

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this 25 day of MARCH, 2026, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott and Angela Miller to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

SAMUEL R. ERTL
Commission Number 848327
My Commission Expires
MAY 26, 2026

Notary Public in and for the State of Iowa

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

On this _____ day of _____ , 2026, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the ____ day of _____, 2026, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

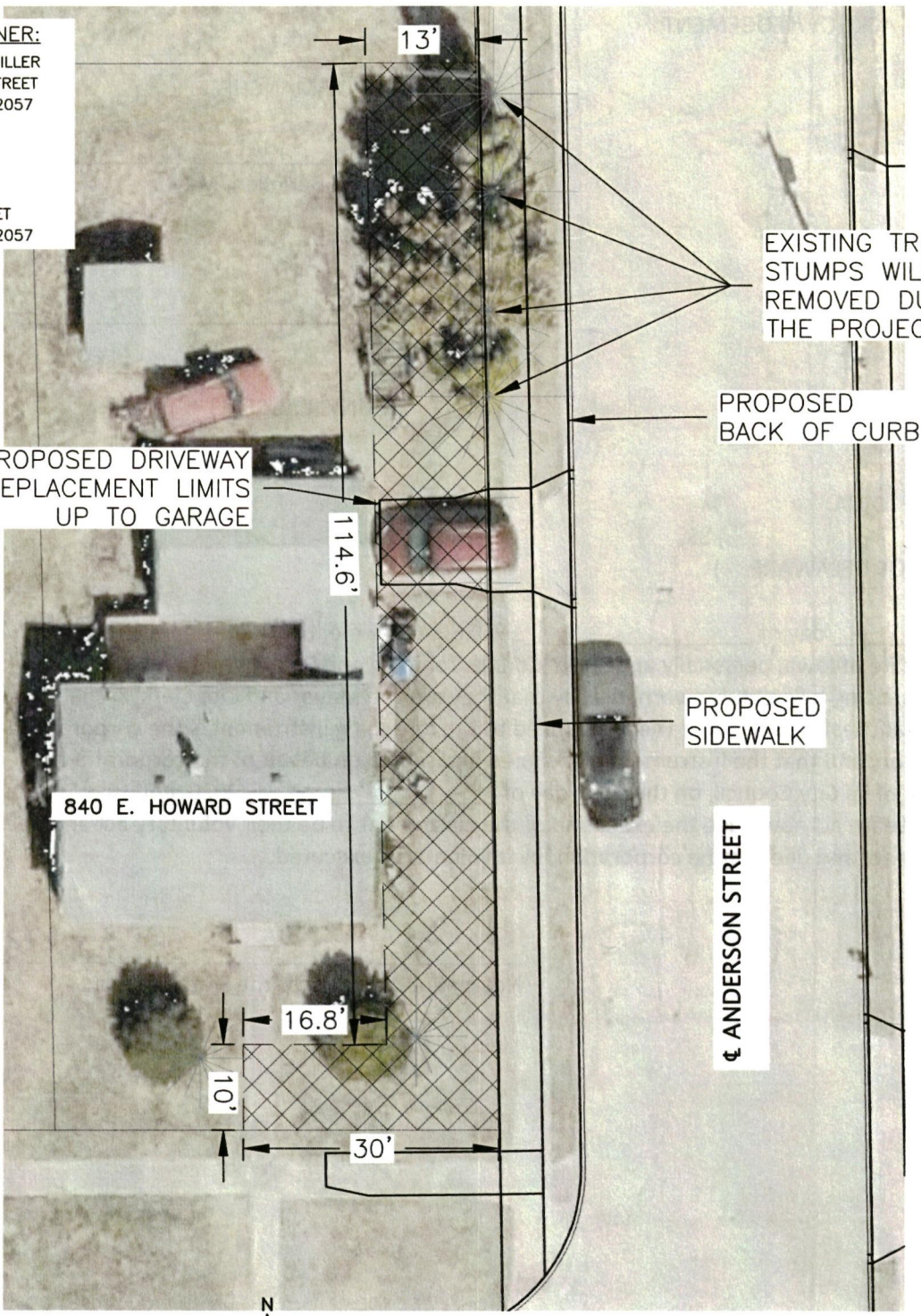
_____
Notary Public in and for the State of Iowa

TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #7
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA

E HOWARD STREET

PROPRIETOR/OWNER:
SCOTT AND ANGELA MILLER
840 EAST HOWARD STREET
MANCHESTER, IOWA 52057

REQUESTED BY:
CITY OF MANCHESTER
208 EAST MAIN STREET
MANCHESTER, IOWA 52057



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TEMPORARY CONSTRUCTION EASEMENT

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GRAPHIC SCALE IN FEET
SCALE: 1"=20'

JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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ENGINEERING & ENVIRONMENTAL
© 2025 FEHR GRAHAM

ILLINOIS
IOWA
WISCONSIN

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	9	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	Anderson Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Richard Brunsmann, and with Richard Brunsmann and Roger McDowell hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 14 day of NOV. 2025.

GRANTOR ACKNOWLEDGEMENT

We, Richard Brunsmann and Roger McDowell, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTORS:

Richard Brunsmann

Roger McDowell

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this 14th day of November, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Richard Brunsmann and Roger McDowell to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

NOTARIAL SEAL IOWA
APRIL JO YOUNG
Commission Number 829983
My Commission Expires
02/2027

Notary Public in and for the State of Iowa

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

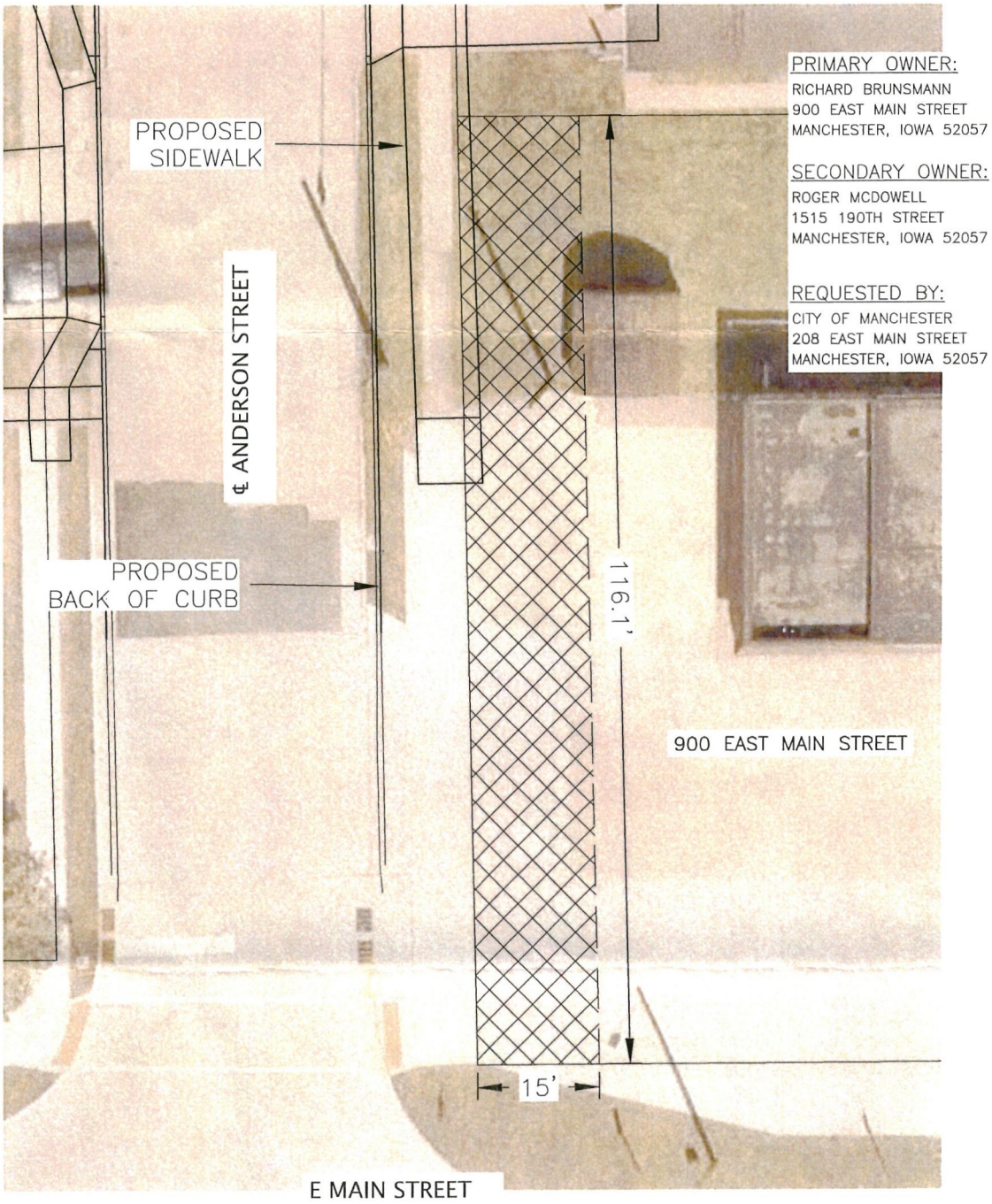
(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

On this _____ day of _____, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the ____ day of _____, 2025, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the State of Iowa

TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #9
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA



PRIMARY OWNER:
RICHARD BRUNSMANN
900 EAST MAIN STREET
MANCHESTER, IOWA 52057

SECONDARY OWNER:
ROGER MCDOWELL
1515 190TH STREET
MANCHESTER, IOWA 52057

REQUESTED BY:
CITY OF MANCHESTER
208 EAST MAIN STREET
MANCHESTER, IOWA 52057

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20' 10' 0 20'

GRAPHIC SCALE IN FEET
SCALE: 1"=20'

TEMPORARY CONSTRUCTION EASEMENT

JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL
© 2025 FEHR GRAHAM

ILLINOIS
IOWA
WISCONSIN

Prepared by/Return to: Fehr Graham, 221 E Main Street, Suite 301, Manchester, IA 52057, Ph. 563.927.2060

TEMPORARY CONSTRUCTION EASEMENT

PARCEL NO.	9	**COUNTY**	Delaware
PROJECT NO.	25-546	**ROAD NO.**	Anderson Street

KNOW ALL MEN BY THESE PRESENTS: That in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration paid to Richard Brunsmann, and with Richard Brunsmann and Roger McDowell hereinafter referred to as Grantor, by City of Manchester, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, transfer and convey unto the Grantee, its successors and assigns, a temporary construction easement as described below. The Grantee shall have the right to construct and grade the area as part of the initial installation of new sidewalk, driveway and utilities over and along land of the Grantor its successors and assignees.

And said temporary easement being as follows:

As shown on attached exhibit.

The consideration recited above shall constitute payment in full for any damage to the land of the Grantor, the estate's successor's assigns and heirs, by reason of the installation, operation, and maintenance of the structures or improvements herein referred to. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, the successors and assigns. The provisions of this easement shall expire upon the completion of the project and acceptance of the improvement by the Grantee.

Dated this 14 day of Nov. 2025.

GRANTOR ACKNOWLEDGEMENT

We, Richard Brunsmann and Roger McDowell, do hereby acknowledge and approve the above Description and attached Exhibit.

GRANTORS:

Richard Brunsmann

Roger McDowell

INDIVIDUAL ACKNOWLEDGMENT

State of Iowa)
) SS.
County of Delaware)

On this 14th day of November, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Richard Brunsmann and Roger McDowell to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the instrument as their voluntary act and deed.

NOTARIAL SEAL IOWA
APRIL JO YOUNG
Commission Number 829983
My Commission Expires
02/2027

Notary Public in and for the State of Iowa

GRANTEE ACKNOWLEDGEMENT

CITY OF MANCHESTER

By:_____
Connie Behnken, Mayor

ATTEST:

By:_____
Erin Learn, City Clerk

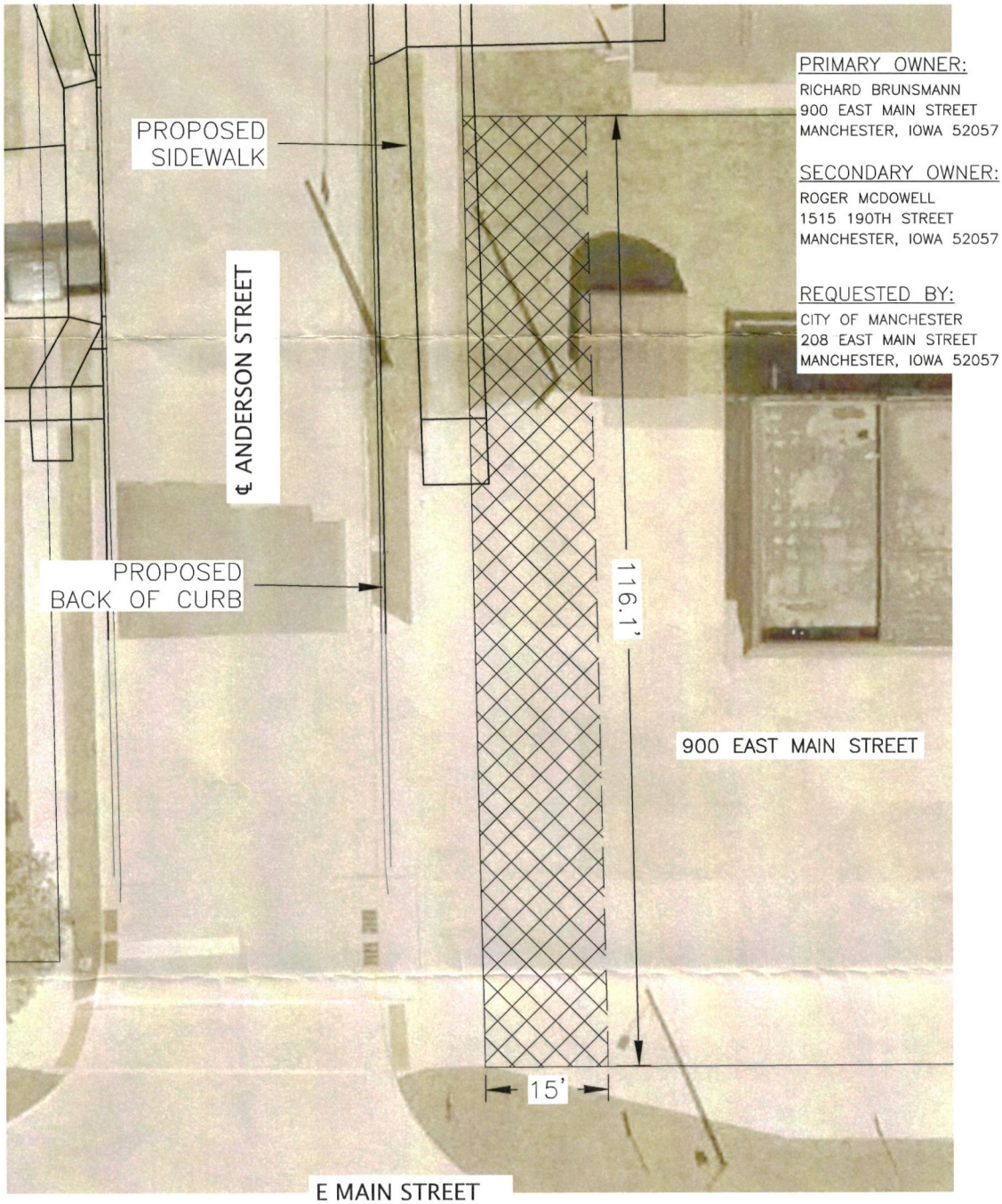
(MUNICIPAL SEAL)

STATE OF IOWA)
) SS.
COUNTY OF DELAWARE)

On this _____ day of _____, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Manchester, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by the authority of its City Council, on the ____ day of _____, 2025, and that Connie Behnken and Erin Learn acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the State of Iowa

TEMPORARY CONSTRUCTION EASEMENT
TEMPORARY EASEMENT #9
CITY OF MANCHESTER, DELAWARE COUNTY, IOWA



PRIMARY OWNER:
RICHARD BRUNSMANN
900 EAST MAIN STREET
MANCHESTER, IOWA 52057

SECONDARY OWNER:
ROGER MCDOWELL
1515 190TH STREET
MANCHESTER, IOWA 52057

REQUESTED BY:
CITY OF MANCHESTER
208 EAST MAIN STREET
MANCHESTER, IOWA 52057

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GRAPHIC SCALE IN FEET
SCALE: 1"=20'

TEMPORARY CONSTRUCTION EASEMENT

JOB NUMBER: 25-546

SHEET NUMBER: 1 of 1

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FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL
© 2025 FEHR GRAHAM

ILLINOIS
IOWA
WISCONSIN

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Reliant Fire Apparatus, Inc., a Wisconsin corporation ("Reliant"), and The City of Manchester, Iowa ("Customer"), is effective as of the date specified in Section 3 hereof.

1. Definitions.

a. **"Product"** means the fire apparatus and any associated equipment manufactured or furnished for the Customer by Reliant pursuant to the Specifications.
b. **"Specifications"** means the general specifications, technical specifications, training, and testing requirements for the Product contained in the Reliant Proposal for the Product prepared in response to the Customer's request for proposal.
c. **"Reliant Proposal"** means the proposal provided by Reliant attached as Exhibit C prepared in response to the Customer's request for proposal.
d. **"Delivery"** means the date Reliant is prepared to make physical possession of the Product available to the Customer.
e. **"Acceptance"** The Customer shall have the opportunity, as described in Section 9(b) below, to inspect the Product for substantial conformance with the material Specifications; unless Reliant receives a Notice of Defect within the time frame described in Section 9(b), the Product will be deemed to be in conformance with the Specifications and accepted by the Customer.

2. Purpose. This Agreement sets forth the terms and conditions of Reliant's sale of the Product to the Customer.

3. Term of Agreement. This Agreement will become effective on the date it is signed and approved by both Customer and Reliant ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment. The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of $498,449.00 ("Purchase Price"). Prices are in U.S. funds. Accepted forms of payment include cash, check, money order, wire transfer, or ACH payment. Credit card or purchase card (P-Card) payments are not accepted.

5. Future Changes. Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future drive train upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, Reliant will document and itemize any such price increases for the Customer.

6. Agreement Changes. The Customer may request that Reliant incorporate a change to the Products or the Specifications for the Products by delivering a change order to Reliant; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit Reliant to evaluate the feasibility of such change ("Change Order"). Within [ten (10) business days] of receipt of a Change Order, Reliant will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. Reliant shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by Reliant's authorized representative. Manufacturer and/or supplier cost increases or surcharges imposed after the time of contract execution, beyond the control of Reliant, that have not been calculated into the contract amount will be documented and itemized as increases for the Customer on the Change Order.

7. Persistent Inflationary Environment Changes. If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compound annual growth rate of 5.0% or more between the month Pierce accepts our order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month. The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order.

8. Cancellation/Termination. In the event this Agreement is cancelled or terminated before completion, Reliant may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by Reliant; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Reliant endeavors to mitigate any such costs through the sale of such

Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by Reliant upon sale of the Product to another purchaser, plus any costs incurred by Reliant to conduct any such sale.

9. Delivery, Inspection and Acceptance. (a) Delivery. Delivery of the Product is scheduled to be within approximately 4.5 – 5.5 months of the Effective Date of this Agreement, F.O.B. Reliant Fire Apparatus Inc., 880 Enterprise Drive, Slinger, WI 53086, Risk of loss shall pass to Customer upon Delivery. Any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available during process, and a final firm delivery will be provided when committed. (b) Inspection and Acceptance. Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish Reliant with written notice sufficient to permit Reliant to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by Reliant within thirty (30) days from the Notice of Defect. In the event Reliant does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and accepted by Customer.

10. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

Reliant Fire Apparatus, Inc.	Customer
880 Enterprise Drive	City of Manchester
Slinger, Wisconsin, 53086	208 East Main Street
Fax (262) 297-5022	Manchester, IA 52057

11. Standard Warranty. Any applicable manufacturer warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Reliant's authorized representative.

a. Disclaimer. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER RELIANT, ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, LICENSORS OR SUPPLIERS, THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

b. Exclusions of Incidental and Consequential Damages. In no event shall Reliant be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from Reliant's own negligence, or otherwise.

12. Insurance. The Original Equipment Manufacturer (Pierce Manufacturing, Inc.) maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:	
Products/Completed Operations Aggregate:	$1,000,000
Each Occurrence:	$1,000,000
Umbrella/Excess Liability Insurance:	
Aggregate:	$25,000,000
Each Occurrence:	$25,000,000

The Customer may request: (*x*) Reliant to have Pierce provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above; (*y*) to be included by Pierce as an additional insured for Commercial General Liability (subject to the terms and conditions of the applicable Pierce insurance policy); and (*z*) all policies to provide a 30 day notice of cancellation to the named insured.

13. Force Majeure. Reliant shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Reliant's control which make Reliant's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, vehicle accidents during manufacturing and/or testing and/or delivery, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

a. Commercial Chassis Price Volatility. Company shall not be responsible for any commercial chassis price increases enacted by a commercial chassis supplier after the execution of this contract. Any commercial chassis price increases will be passed through to end user and will be documented on a Change Order. Price reflects an estimate for the commercial chassis; final price of the contract may be adjusted upon final cost from the chassis manufacturer.

b. Component Price Volatility. Company shall not be responsible for any unforeseen price increase enacted by suppliers of major components of the Product (including but not limited to engine, transmission, and fire pump) after the execution of this Agreement. Any price increases for major components of the product will be passed through to the Customer and will be documented on a Change Order.

14. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) Reliant fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with Reliant.

15. Manufacturer's Statement of Origin. It is agreed that the manufacturer's statement of origin ("MSO") for the Product covered by this Agreement shall remain in the possession of Reliant until the entire Purchase Price has been paid and that payment has cleared Reliant's financial institution. If more than one Product is covered by this Agreement, then the MSO for each individual Product shall remain in the possession of Reliant until the Purchase Price for that Product has been paid in full and that payment has cleared Reliant's financial institution. In case of any default in payment, Reliant may take full possession of the Product, and any payments that have been made shall be applied as payment for the use of the Product up to the date of taking possession.

16. Independent Contractors. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other.

17. Assignment. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

18. Governing Law; Jurisdiction. Without regard to any conflict of laws provisions, this Agreement is to be governed by and under the laws of the state of Wisconsin.

19. Facsimile Signatures. The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

20. Entire Agreement. This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by Reliant's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by Reliant's authorized representative.

21. Conflict. In the event of a conflict between the Customer Specifications and the Reliant Proposal, the Reliant Proposal shall control. In the event there is a conflict between the Reliant Proposal and this Agreement, the Reliant Proposal shall control.

22. Signatures. This agreement is not effective unless and until it is approved, signed and dated by Reliant Fire Apparatus Inc.'s authorized representative.
Accepted and agreed to:

RELIANT FIRE APPARATUS, INC.

Signature: _____

Name: _____

Title: _____

Date: _____

CUSTOMER: The City of Manchester, Iowa

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A

PURCHASE DETAIL FORM

Reliant Fire Apparatus, Inc.
880 Enterprise Drive
Slinger, WI 53086
Fax (262) 297-5022

Date: April 1, 2026

Customer Name: The City of Manchester, Iowa

Quantity	Chassis Type	Body Type	Price per Unit
1	Freightliner	Pumper	$498,449.00
			$
			$
			$
			$

The contract price of $498,449.00 on Page 1, Item #4 of this contract reflects the truck price for purchase of Pierce stock unit #44246.

Warranty Period: Warranty period includes a one (1) year bumper to bumper warranty along with all other warranties described within the proposal provided by Reliant Fire Apparatus, Inc.

Training Requirements: Training to be done by Reliant Fire Apparatus, Inc. at the Manchester Fire Department at a to-be-determined date.

Other Matters: Pierce stock unit #44246.

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any manufacturer available options, including chassis models. Any addition or deletion may affect the unit price.

Payment Terms: Payment in the amount of $498,449.00 is due ten (10) days prior to final inspection to allow processing and transfer of the Manufacturer's Statement of Origin (MSO) to take place at time of final inspection. Payment required prior to shipment of completed unit from the manufacturer build location to dealership location.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to Reliant.] All taxes, excises and levies that Reliant may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by Reliant to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent per month or such lesser amount permitted by law. Reliant will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that Reliant substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. Reliant shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by Reliant or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to Reliant, Reliant shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Wisconsin.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF APRIL 1, 2026 BETWEEN RELIANT AND THE CITY OF MANCHESTER, IOWA. WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY RELIANT HEREIN.

EXHIBIT B

WARRANTY

WARRANTY CERTIFICATES OF COVERAGE ARE INCLUDED IN RELIANT FIRE APPARATUS PROPOSAL #839 – STOCK UNIT #44246 PRESENTED TO THE MANCHESTER FIRE DEPARTMENT, IOWA DATED MARCH 31, 2026.

EXHIBIT C

RELIANT PROPOSAL

PROPOSAL FOR APPARATUS TO BE PROVIDED UNDER THIS CONTRACT IS RELIANT FIRE APPARATUS PROPOSAL #839 – STOCK UNIT #44246 PRESENTED TO THE MANCHESTER FIRE DEPARTMENT, IOWA DATED MARCH 31, 2026.

R-041-2026

RESOLUTION APPROVING PRELIMINARY PLAT OF KEHRLI'S FARMSTEAD 6TH SUBDIVISION

WHEREAS, the subdivision preliminary plat of ***KEHRLI'S FARMSTEAD 6TH SUBDIVISION*** City of Manchester, Delaware County, Iowa, affecting premises more specifically described in the Surveyor's Certificate of Randall L. Rattenborg, dated March 19, 2026, has been filed with the City Clerk of the City of Manchester, Delaware County, Iowa;

WHEREAS, the City Council has been informed that the Planning and Zoning Commission has reviewed the preliminary plat and has recommended to the City Council that the preliminary plat be approved; and

WHEREAS, the subdivision preliminary plat and its attachments conform to Chapter 170 – Subdivision Regulations of the Manchester City Ordinances and therefore can be approved pursuant to 354.8 of the Iowa Code with the following declaration and conditions:

a. No determination has been made as to compliance with this subdivision and platting requirements which are set forth in the Code of Iowa.
b. This subdivision is currently served by North 13th Street and North 14th Street. The subdivision may be subject to street assessments should future street improvements be necessary as determined by the City.
c. North 14th Street right-of-way extension shall be dedicated to the City of Manchester if needed.
d. City sewer and water are readily available to the proposed subdivision. An extension of the City's water main and sanitary sewer main along the South side of proposed Lot 2 will need to be completed.

WHEREAS, the Council finds, in consideration of the Planning and Zoning recommendation and the independent review of the preliminary plat by the City Council, that same should be approved.

NOW, THEREFORE, BE IT RESOLVED, that said preliminary plat of ***KEHRLI'S FARMSTEAD 6TH SUBDIVISION,*** be and the same is hereby acknowledged, approved and accepted. The Mayor and City Clerk are hereby directed to certify this approval and affix the same to said preliminary plat as by law provided.

Passed this 13th day of April, A.D., 2026.

_____
Connie Behnken, Mayor

Attest_____
Erin Learn, City Clerk

STATE OF IOWA)
) §
COUNTY OF DELAWARE)

On this _____ day of April, 2026, before the undersigned Notary Public in and for the State of Iowa, personally appeared Connie Behnken and Erin Learn, in their respective capacities as Mayor and City Clerk, for the City of Manchester, known to me to be the identical persons named herein, who being by me duly sworn under oath, acknowledged that they executed the above and foregoing document voluntarily, at the direction and with the authority of the City Council.

_____
Notary Public, State of Iowa

COUNTY: DELAWARE
SECTION 30, T 89 N, R 5 W
ALIQUOT PART: NE 1/4 - SW 1/4, SE 1/4 - SW 1/4
CITY:
SURVEY: KEHRLI'S FARMSTEAD 6th SUBDIVISION
BLOCK: LOTS: LOT 1, LOT 2, LOT F & NORTH 14th STREET
PROPRIETOR: LOT E: EWLK, LLC
REQUESTED BY: KEN KEHRLI
SURVEYOR: RANDALL L. RATTENBORG
COMPANY: BURRINGTON, GROUP, INC. 105 W. MAIN STREET, MANCHESTER, IA 52057 INFO@BURRINGTONGROUP.COM 563-927-2434

PRELIMINARY PLAT

KEHRLI'S FARMSTEAD 6th SUBDIVISION - PRELIMINARY PLAT

A SUBDIVISION OF LOT E OF KEHRLI'S FARMSTEAD 5th SUBDIVISION
SEC. 30, T89N, R5W OF THE FIFTH P.M., DELAWARE COUNTY, IOWA



SURVEYED ON:
SURVEY REQUESTED BY: KEN KEHRLI

Q:\Civil3D_Survey\Manchester\Manchester 2018.dwg

LEGEND

- SECTION CORNER
- FOUND 1/2" REBAR w/ ORANGE CAP PLS 8419
- SET 1/2" REBAR w/ ORANGE CAP PLS 17939
- QUARTER LINE
- QTR.–QTR. LINE
- RIGHT OF WAY LINE
- CENTER LINE
- EASEMENT OR ROW LINE
- LOT BOUNDARY
- BOUNDARY ESTABLISHED
- R RECORDED

LICENSED PROFESSIONAL LAND SURVEYOR
RANDALL L. RATTENBORG
17939
IOWA

SHEETS COVERED BY THIS SEAL: THIS SHEET

PROPRIETORS: LOT E: EWLK, LLC
1596 210th STREET
MANCHESTER, IA 52057

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

RANDALL L. RATTENBORG P.L.S. LIC. #17939 DATE
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2027

PROJECT NO. 21-016
SCALE: 1"= 150'
DATE: 03/19/2026
DRAWN BY: RLR
CHECKED BY: DDK
GPS BOX: MANCHESTER
SHEET 1 OF 1

BURRINGTON GROUP, INC.
Civil Engineering | Land Surveying
105 W. Main Street Manchester, Iowa 52057 burringtongroup.com

RESOLUTION R-042-2026

RESOLUTION APPROVING AGREEMENT FOR ENGINEERING SERVICES FOR A TRAFFIC IMPACT STUDY FOR THE INTERSECTION AT BURRINGTON ROAD AND HIGHWAY 13

WHEREAS, Kirkham Michael has submitted an Agreement for Engineering Services for engineering services for a traffic impact study for the intersection at Burrington Road and IA 13; and,

WHEREAS, the estimated cost for the abovementioned engineering services is $79,930.00.

NOW THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of Manchester, Iowa, that the Agreement for Engineering Services between Kirkham Michael and the City of Manchester, Iowa, for a traffic impact study for the intersection at Burrington Road and IA 13, be hereby approved and the Mayor and City Clerk are hereby authorized to sign said agreement.

Passed and approved the 13th day of April, 2026.

_____

Connie Behnken, Mayor

ATTEST:

_____

Erin Learn, City Clerk

AGREEMENT FOR ENGINEERING SERVICES

This Agreement is made and entered into this _____ day of _____, 2026, by and between City of Manchester, IA, hereinafter referred to as "**Owner**," and Kirkham Michael, & Associates, Inc. a CONSULTING ENGINEERING corporation, hereinafter referred to as "**Engineer**," as follows:

The Owner hereby agrees to retain the Engineer, and the Engineer hereby agrees to provide the required professional services; and to furnish the equipment, supplies, or materials necessary to complete the work for the following project:

Engineering Services for a Traffic Impact Study for the intersection at Burrington Road and IA 13 in Manchester, Iowa. T-88N, R-5W, S6.

1. STANDARD CONDITIONS

"**Kirkham, Michael & Associates, Inc., General Terms and Conditions,**" as attached hereto as Exhibit A and hereinafter referred to as the "Terms and Conditions", is hereby incorporated into this agreement.

2. SCOPE OF SERVICES

Services provided under this agreement shall be for a Traffic Impact Study, as further described in Exhibit B, Scope of Services.

3. SCHEDULE

Work associated with Preliminary Design will begin within thirty (30) days of receipt of executed agreement and topographic survey. The schedule for the final design work to be performed shall be established during the Preliminary Design phase. The target letting date has not been set.

4. COMPENSATION

A. For full and complete compensation for work, materials, and services furnished for the Scope of services in this Agreement, Engineer shall be paid for direct time charged to the project at Standard Hourly Rates for each employee Classification plus reimbursable expenses not to exceed **$79,930.00**. The Standard Hourly rates are included as part of Exhibit D to this Agreement and includes salary, additives, overhead and profit. No additional fees shall be payable for the project, unless specifically agreed to in writing by the Owner and Engineer prior to providing said services. A detailed estimate and fee is included as Exhibit D to this Agreement.

B. Work items not addressed in the scope of work included in this contract shall be considered extra work, and may be completed if required, at additional cost, to be negotiated at the time the work is found necessary.

C. The Engineer shall invoice the Owner monthly for services, and any approved amendments to this agreement, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30 days of the Owner's acceptance of Engineer's submission of final deliverables in accordance with the Scope of Services.

D. In consideration of said compensation, the Engineer agrees to perform all services, work, and/or provide all materials, supplies, and equipment, and to carry out the provisions of this agreement

in a good and workmanlike manner to the satisfaction of the Owner. If the performance of this agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Engineer agrees to pay for the same in full; and at the time of payment by the Owner, to certify in writing to the Owner that said payments have been so made.

5. OBLIGATIONS OF OWNER TO CONSULTANT

Provide Consultant with all available background information of relevance to the project, including but not limited to documentation of existing subdivision codes, requirements, review procedures; approved plat materials for the affected areas, other calculations, mapping, geotechnical reports, or other design or platting data applicable to the project area, including digital information when available.

Provide Consultant with applicable documentation of official proceedings, and other applicable documentation.

Provide prompt guidance, comments, and assistance in determining the Owner's project requirements, preferences between potential alternatives, local standards for design and construction, and other relevant project constraints.

Provide timely review of and response to submittals and requests for information.

Pay agreed consultant fee in response to monthly invoices.

6. INSURANCE

A. Engineer understands and agrees that Engineer shall have no right of coverage under any and all existing or future Owner comprehensive, self or personal injury policies. Engineer shall provide insurance coverage for and on behalf of Engineer that will sufficiently protect Engineer, or Engineer's agents, employees, servants, or other personnel, in connection with the services or work which are to be provided by Engineer pursuant to this agreement, including protection from claims for bodily injury, death, and property damage. Engineer shall provide worker's compensation insurance coverage for Engineer and all Engineer personnel. If required, Engineer shall file applicable insurance certificates with the Owner, and shall also provide evidence of the following additional coverage.

B. The Engineer shall maintain comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least $1,000,000 each personal injury accident and/or death; $1,000,000 each aggregate personal injury and/or death; and $1,000,000 for each property damage accident. If required, evidence of coverage shall state the Owner as an additional insured, and that it cannot be cancelled or materially altered without giving the Owner at least thirty (30) days written notice by registered mail, return receipt requested.

C. The Engineer shall also maintain automobile liability coverage in the limits of at least $1,000,000 bodily injury and property damage combined. If required, evidence of coverage shall state the Owner as an additional insured, and that it cannot be cancelled or materially altered without giving the Owner at least thirty (30) days written notice by registered mail, return receipt requested.

D. The Engineer shall maintain errors and omissions insurance, by an insurance company licensed to

do business in the State of Iowa, in the limit of $1,000,000 for claims arising out of the professional errors and omissions of the Engineer. If required, evidence of coverage shall state that it cannot be canceled or materially altered without giving the Owner at least thirty (30) days written notice by registered mail, return receipt requested.

7. NOTICE. Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE OWNER:		FOR THE ENGINEER:	
Name:	Manchester, Iowa	Name:	Kirkham, Michael & Associates, Inc.
Attn:	Connie Behnken	Attn:	Greg Cabalka, P.E.
	Mayor		Vice President
Address:	208 East Main Street	Address:	4390 114th St
City, State:	Manchester, Iowa 52057	City, State:	Urbandale, IA 50322

8. GENERAL COMPLIANCE. In the conduct of the services/work or the supplies, equipment, or materials contemplated hereunder, the Engineer shall comply with applicable state, federal, and local law, rules, and regulations, technical standards, or specifications issued by the Owner. Engineer must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.

9. STANDARD OF CARE. Services provided by the Engineer under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

10. INDEPENDENT CONTRACTOR. Engineer understands and agrees that the Engineer and Engineer's employees, agents, servants, or other personnel are not Owner's employees. Engineer shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Engineer or any of Engineer's employees, agents, servants, or other personnel performing the services or work or supplying equipment or materials specified herein, whether it be of a direct or indirect nature. Further in that regard, it is expressly understood and agreed that for such purposes neither Engineer nor Engineer's employees, agents, servants, or other personnel shall be entitled to any Owner's payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

11. NON-DISCRIMINATION. Engineer will not discriminate against any employee of applicant for employment because of race, color, sex, national origin, religion, age, handicap, or veteran status. Engineer will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to their race, color, sex, or national origin, religion, age, handicap, or veteran status. Engineer will cooperate with the Owner in using Engineer's best efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this agreement.

12. HOLD HARMLESS. Engineer agrees to indemnify and hold harmless the Owner, its officers, agents, and employees from any and all claims, settlements and judgments including all reasonable investigative fees, attorney's fees, and court costs; for any damage or loss which is due to or arises from the Engineer's breach of this Agreement, or from negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its sub consultants or anyone for whom Engineer is legally liable.

Owner agrees to indemnify and hold harmless the Engineer, its officers, agents, and employees from any and all claims, settlements and judgments including all reasonable investigative fees, attorney's fees, and court costs; for any damage or loss which is due to or arises from the Owner's Breach of this Agreement, or from other factors outside the control or responsibility of the Engineer related to performance of professional services for the Owner under this Agreement, to the extent allowed by law.

13. ASSIGNMENT. Engineer shall not assign or otherwise transfer this agreement or any right or obligations therein without first receiving prior written consent of the Owner.

14. APPROPRIATION OF FUNDS. The funds appropriated for this agreement are equal to or exceed the awarded contract amount. Performance of the Owner's obligations under this Agreement is expressly subject to appropriations of funds by the Owner. Further, in the event that funds are not appropriated in whole or in part sufficient for performance of the Owner's obligations under this agreement, or appropriated funds may not be expended due to Owner spending limitations, then the Owner may terminate this Agreement without further compensation to the Engineer.

15. AUTHORIZED AMENDMENTS TO AGREEMENT.

A. The Engineer and the Owner agree and acknowledge as a part of this agreement, that no amendments to this agreement, or other form or order or directive, may be issued by the Owner which requires additional compensable work to be performed, which work causes the aggregate amount payable under the agreement to exceed the amount appropriated for this agreement as listed above, unless the Engineer has been given a written assurance by the Owner that lawful appropriations to cover the costs of the additional work have been made.

B. The Engineer and the Owner further agree and acknowledge as a part of this agreement that no agreement amendments, or other form or order or directive which requires additional compensable work to be performed under this agreement, shall be issued by the Owner unless funds are available to pay such additional costs, and the Engineer shall not be entitled to any additional compensation for any additional compensable work performed under this agreement, and expressly waives any rights to additional compensation, whether by law or equity, unless prior to commencing the additional work, the Engineer was given a written amendment describing the additional compensable work to be performed, and setting forth the amount of compensation to be paid, which amendment was signed by the authorized Owner representative.

16. OWNERSHIP OF ENGINEERING DOCUMENTS. All sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall become the property of the Owner; and a reproducible set shall be delivered to the Owner at no additional cost to the Owner upon completion of the plans or termination of the services of the Engineer. All drawings and data shall be transmitted in a durable material, with electronic files provided when feasible to do so.

17. INTERPRETATION. No amendment or modification of this agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the agreement. The laws of the State of Iowa shall govern this agreement. This is a completely integrated agreement and contains the entire agreement of the parties, and any prior written or oral agreements, which are different from the norms, conditions, and provisions of the agreement, shall be of no effect and shall not be binding upon either party. Any judicial action under the terms of this agreement shall be exclusively in the District Court for Polk County, Iowa.

18. COMPLIANCE WITH IMMIGRATION AND CONTROL ACT. Engineer certifies that Engineer has complied with the United States Immigration and Control Act of 1986. All persons employed by Engineer for performance of this agreement have completed and signed Form I-9 verifying their identities and authorization for employment.

19. SOLICITATION AND PERFORMANCE.

A. The Engineer warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Engineer, to solicit or secure this Agreement, and that the Engineer has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.

B. The Engineer shall not engage the services of any person or persons in the employ of the Owner at the time of commencing such services without the written consent of the Owner.

20. SUSPENSION AND TERMINATION OF AGREEMENT.

A. The right is reserved by the Owner to suspend this Agreement at any time. Such suspension may be affected by the Owner giving written notice to the Engineer, and shall be effective as of the date established in the suspension notice. Payment for Engineer's services shall be made by the Owner for services performed to the date established in the suspension notice. Should the Owner reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Engineer.

B. Upon ten (10) days written notice to the Engineer, the Owner may terminate the Agreement at any time if it is found that reasons beyond the control of either the Owner or Engineer make it impossible or against the Owner's interest to complete the Agreement. In such case, the Engineer shall have no claims against the Owner except for the value of the work performed up to the date the Agreement is terminated.

C. The Owner may also terminate this Agreement at any time if it is found that the Engineer has violated any term or condition of this Agreement, or that Engineer has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Engineer, the Owner may give ten (10) days written notice to the Engineer of the Owner's intent to terminate the Agreement. Engineer shall have ten (10) days from notification to remedy the conditions constituting the default.

D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the Owner may take possession of any work and may complete any work by whatever means the Owner may select. The cost of completing said work shall be deducted from the balance which would have been due to the Engineer had the Agreement not been terminated and work completed in accordance with contract documents.

21. TAXES. The Engineer shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this agreement. The Engineer shall execute and deliver and shall cause his subcontractors to execute and deliver to the Owner, certificates as required, to permit the Owner to make application for refunds of said sales and use taxes as applicable. The Owner is a municipal corporation

and, therefore, not subject to state and local tax, use tax, or federal excise taxes.

22. SEVERABILITY. If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

23. FURTHER ASSURANCES. Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time in order to effect the provisions and purposes of this Agreement.

24. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall constitute an original, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

Attachment: Exhibit A – Terms and Conditions

Exhibit B – Scope of Services

Exhibit C – Project Location Map

Exhibit D – Fee Estimate and Hourly Rates

ENGINEER:

KIRKHAM, MICHAEL & ASSOCIATES, INC.

Federal ID #470365085

Greg Cabalka, P.E.
Vice President

OWNER:

Manchester, Iowa

Connie Behnken
Mayor

Attest:

Erin Learn
City Clerk

Exhibit A

KIRKHAM MICHAEL

General Terms and Conditions

1. AUTHORIZATION TO PROCEED
Signing of the accompanying agreement for engineering and related services shall be authorization by the client for Kirkham Michael & Associates, Inc. (Kirkham Michael) to proceed with the professional services described, unless otherwise stated in the agreement form.

2. DEFINITION
These mutually agreed covenants which include as a minimum the attached written proposal (Proposal) including a Scope of Services and these General Terms and Conditions constitute the "Agreement." This Agreement defines the relationship between the Client as identified in the Proposal and Kirkham Michael for the Project as defined in the Proposal. The professional services of Kirkham Michael shall include services performed by employees of Kirkham Michael, its affiliates, subsidiaries, independent professional associates, consultants and subconsultants.

3. STANDARD OF PRACTICE AND ABSENCE OF WARRANTY
Services performed by Kirkham Michael under this agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in the agreement or in any report, opinion, document, or otherwise. All estimates, recommendations, opinions, and decisions of Kirkham Michael will be made upon the basis of the information available to Kirkham Michael and Kirkham Michael's experience, technical qualifications, and professional judgment. Kirkham Michael makes no warranties, expressed or implied, under this Agreement or otherwise, in connection with Kirkham Michael's services.

Client expressly acknowledges that subsurface conditions may vary at locations other than at a particular location where borings, explorations, surveys and samplings are made, and that the data interpretations and recommendations of Kirkham Michael are based solely upon information available to Kirkham Michael. Client also acknowledges that Kirkham Michael shall not be responsible for interpretations by others of the information developed. All data obtained during investigative phases are subject to confirmation of conditions encountered during subsequent phases of the Project. Client recognizes that the scope of services under this Agreement is limited by Client's available budget and schedule and those additional services may yield more accurate and reliable information regarding conditions at or near the site.

4. PROJECT SITE AND RIGHT OF ENTRY
Client shall furnish or cause to be furnished to Kirkham Michael all documents and information known to CLIENT that relates to the identity, location, quantity, nature or characteristics of any hazardous waste at, on, or under the site. In addition, Client shall furnish and pay for such other reports, aerial photographs, data, studies, drawings, specifications, documents, and other information regarding surface and subsurface site conditions, which will be required by Kirkham Michael for performance of its services. Kirkham Michael shall be entitled to rely upon documents and information provided by Client in performing the services required under this Agreement; however, Kirkham Michael assumes no responsibility or liability for the accuracy or completeness of said documents and information. Client provided documents will remain the property of Client.

Kirkham Michael will not direct, supervise or control the work of contractors or their subcontractors. Kirkham Michael's services do not include a review or evaluation of a contractor's (subcontractor's) safety measures.

Kirkham Michael shall be responsible only for its activities and those of its employees on any site. Neither the professional activities nor the presence of Kirkham Michael, its employees, or its subconsultants on a site shall imply that Kirkham Michael controls the operations of others; nor shall this be construed to be an acceptance by Kirkham Michael of any responsibility for Project site safety.

Client shall provide right of entry for Kirkham Michael personnel, Kirkham Michael subconsultants and all equipment and vehicles necessary to perform services. Kirkham Michael will take reasonable measures to minimize damage to property; however, Client understands that some damage may occur and the cost of repair of such damage will be borne by the Client.

Client understands that Client will be responsible for designating the location of below grade structures, foundations, utilities and other subterranean obstacles. Kirkham Michael will take reasonable effort to avoid damage to these items. In the event these items cannot be located, Kirkham Michael, by Client written authorization, at Client's cost, will deploy feasible locating methods and employ specialty "dig up" crews to confirm locations. However, Client agrees to hold Kirkham Michael harmless for damages to or damages caused by any subsurface or subterranean utilities or structures which are not correctly located by Client or which Kirkham Michael could not locate using a reasonable standard of care.

5. INVOICING AND PAYMENT
The Client, recognizing that timely payment is a material part of the consideration of this agreement, shall promptly pay Kirkham Michael for services performed in accordance with the rates and charges set forth herein. Invoices will be submitted by Kirkham Michael on a monthly basis and shall be due and payable upon receipt. The Client shall pay an additional charge of one and one half percent (1.5%) (or the maximum percentage allowed by law, whichever is lower,) of the invoiced amount per month for any payment received by Kirkham Michael more than thirty (30) calendar days from the invoice date. Payment thereafter shall first be applied to accrued interest and then to principal unpaid amount.

If the Client for any reason fails to pay the undisputed portion of Kirkham Michael's invoices within thirty calendar days from the invoice date, Kirkham Michael may cease work on the project and the Client shall waive any claim against Kirkham Michael and shall defend and indemnify Kirkham Michael from and against any claims for injury or loss stemming from Kirkham Michael's cessation of services. Client shall also pay Kirkham Michael the cost associated with premature project demobilization. In the event the project is remobilized, Client shall also pay the cost of remobilization and shall renegotiate appropriate contract terms and conditions such as those associated with the budget, schedule or scope of services.

Unless the specific provisions of Proposal provide otherwise or the Current Year Schedule of Fees is not incorporated, then payment under this Agreement is based upon cost reimbursement (e.g., hourly rate, time and materials, direct personnel expense or per diem), and the provisions of the following sub-paragraphs shall apply:

a. The minimum time segment for billing field work is four (4) hours. The minimum time segment for billing work performed at an office is one-half (1/2) hour.

b. Project subcontracts (e.g. drilling, trenching, special testing, surveying, etc.) will be billed at cost plus 15% for handling and administration.

c. Other direct costs, excluding travel and subsistence, are payable at actual documented cost plus 10% for handling and administration. This shall include such items as shipping, communication, printing and reproduction, computer services, supplies and equipment, and equipment items rented from commercial sources. Travel and subsistence expenses of personnel when on business connected with the Project are reimbursable at cost plus 10%. The use of reusable field and support equipment owned by Kirkham Michael will be billed at negotiated rates. In the event that equipment does not have a current rate, a daily rate of 2% of purchase price of equipment will be used.

d. When applicable, rental charges will be applied to cover the cost of pilot-scale facilities or equipment, apparatus, instrumentation, or other technical machinery. When such charges are applicable, Client will be advised at the start of an assignment, task or phase. Analyses performed in Kirkham Michael or Kirkham Michael's subconsultants' laboratories will be billed on a unit-cost-per-analysis basis, unless specified otherwise in the accompanying Proposal (Scope of Services).

e. Invoices based upon cost reimbursement will be submitted showing labor (hours worked) and total expense, but not actual documentation. If requested by Client, documentation will be supplied at the cost of providing such documentation, including labor and copying costs.

6. CHANGES OR DELAYS

Unless the accompanying Proposal provides otherwise, the proposed fees constitute Kirkham Michael's estimate to perform the services required to complete the Project as Kirkham Michael understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the Project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. Kirkham Michael will inform CLIENT of such situations so that negotiation and compensation can be accomplished as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance of the services, whether or not changed by any order, an equitable adjustment shall be made, and the Agreement modified accordingly. Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of either party's obligations results from any cause beyond either party's reasonable control and without either party's negligence.

7. LIMITATION OF LIABILITY

Kirkham Michael's liability is limited to amount of Kirkham Michael's compensation or the amount of fifty thousand dollars ($50,000) whichever is less. To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Kirkham Michael and Kirkham Michael 's directors, officers, principals, managers, employees, agents and Kirkham Michael's consultants and subconsultants, and any of them, to Client and anyone claiming, by, through, or under Client for any claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Kirkham Michael or Kirkham Michael's directors, officers, principals, managers, employees, agents and Kirkham Michael's consultants and subconsultants, or any of them, shall not exceed the total compensation received by Kirkham Michael under this Agreement.

8. INSURANCE

Kirkham Michael agrees to purchase, at its own expense, Workers' Compensation Insurance and Comprehensive General Liability Insurance and will upon request, furnish insurance certificates to Client. Kirkham Michael agrees to indemnify Client for the claims covered by Kirkham Michael's insurance subject to the limitation of liability contained in Section 7. Kirkham Michael agrees to purchase additional insurance if requested by Client (presuming such insurance is reasonably available from carriers acceptable to Kirkham Michael), provided the costs for additional insurance are reimbursed by Client.

9. INDEMNIFICATION

Client and Kirkham Michael each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extent such claims, losses damages, or expenses are caused by the indemnifying party's negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Kirkham Michael, they shall be borne by each party in proportion to its negligence.

10. CONSEQUENTIAL DAMAGES

The Client shall not be liable to Kirkham Michael and Kirkham Michael shall not be liable to the Client for any consequential damages incurred by either party due to the fault of the other, regardless of the nature of this fault or whether it was committed by the Client or Kirkham Michael, their employees, agents, or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.

11. TERMINATION

Either party may terminate the Agreement, in whole or in part, fourteen (14) days after giving written notice, if the other party substantially fails to fulfill its obligations under the Agreement through no fault of the terminating party. Where method of payment is "lump sum," the final invoice will include all services and expenses associated with the Project up to the effective date of termination. Where method of payment is based upon cost reimbursement, the final invoice will include all services and expenses associated with the Project up to the effective date of termination. In any event, an equitable adjustment shall be made to provide for termination settlement costs Kirkham Michael incurs relating to commitments that had become firm before termination, and for a reasonable profit for services performed.

12. GOVERNING LAW

This Agreement is to be governed by and construed in accordance with the laws of the State of Nebraska, unless mutually agreed in writing by Client and Kirkham Michael to be in accordance with the laws of the state where the Project is located.

13. DISPUTE RESOLUTION

Client and Kirkham Michael agree that as a prerequisite to the filing of a lawsuit or a demand for arbitration, they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this Agreement.

14. HAZARDOUS ENVIRONMENTAL CONDITIONS AND DISPOSAL OF CONTAMINATED MATERIAL

It is understood and agreed that Kirkham Michael is not, and has no responsibility as a handler, generator, treater, or storer, transporter, or disposer of hazardous or toxic substances found or identified at the Project site. It is acknowledged by both parties that Kirkham Michael's scope of services does not include any services related to the presence or discovery at the site of asbestos, PCBs, petroleum, hazardous waste, radioactive materials or any other hazardous material or toxic substance. Client acknowledges that Kirkham Michael is performing professional services for Client and Kirkham Michael is not and shall not be required to become an "arranger," "operator," "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA). CLIENT shall undertake or arrange for the handling, removal, treatment, storage, transportation, and disposal of hazardous substances or constituents found or identified at the Project site.

15. CONFIDENTIALITY

Kirkham Michael shall maintain as confidential and not disclose to others without Client's prior written consent all information obtained from Client that was not otherwise previously known to Kirkham Michael or in the public domain and is expressly designated by Client in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (1) is published or comes into the public domain through no fault of Kirkham Michael, (2) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (3) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction.

Client agrees that Kirkham Michael may use and publish Client's name and a general description of Kirkham Michael's services with respect to the Project in describing Kirkham Michael's experience and qualifications to other Clients or potential Clients.

KIRKHAM MICHAEL

General Terms and Conditions

16. OWNERSHIP OF DOCUMENTS, RE-USE OF DOCUMENTS AND USE OF ELECTRONIC MEDIA

All documents including drawings and specifications prepared or furnished by Kirkham Michael (and Kirkham Michael's affiliates, subsidiaries, independent professional associates, consultants, and subconsultants) pursuant to this Agreement are instruments of service in respect of the Project, and Kirkham Michael shall retain an ownership and property interest therein, whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by Client or others as extensions of the Project or on any other project. Any Client re-use without written verification or adaptation by Kirkham Michael for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to Kirkham Michael or Kirkham Michael's affiliates, subsidiaries, independent professional associates, consultants, and subconsultants with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting there from. Any such verification or adaptation will entitle Kirkham Michael to further compensation at rates to be agreed upon by Client and Kirkham Michael.

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Kirkham Michael. Files in electronic media format or text, data, graphic or other types that are furnished by Kirkham Michael to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, Kirkham Michael makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by Kirkham Michael at the time electronic files were furnished to the Client.

17. CONTROLLING AGREEMENT

These General Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document regarding Kirkham Michael's services. If any of these General Terms and Conditions are determined to be invalid or unenforceable in whole or part by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that as closely as possible expresses the intention of the stricken provision.

These General Terms and Conditions shall survive the completion of the services under this Agreement and the termination of this Agreement for any cause. This Agreement between Client and Kirkham Michael shall pertain only to the benefit of the parties hereto, and no third party shall have rights hereunder.

18. OPINIONS OF PROBABLE COST

Opinions of probable cost, cost estimates, and construction cost estimates provided herein are made based upon Kirkham Michael's experience and qualifications as professional engineers. However, since Kirkham Michael has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or other market conditions, any opinions of cost shall be accepted by Client subject to Paragraph 3 of these General Terms and Conditions.

In the event Client desires a level of accuracy of an estimate which establishes cost ceilings or detailed cost component analyses, Kirkham Michael will upon written authorization from Client secure the services of a specialized cost estimating and analyzing firm acceptable to Client. The Client shall agree to the payment of additional compensation as required.

19. CONSTRUCTION PHASE SERVICES

If this Agreement provides for any construction phase services by Kirkham Michael, it is understood that the Contractor, not Kirkham Michael is responsible for the construction of the project, and that Kirkham Michael is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor.

Kirkham Michael understands that the Client has sole right to decide whether to engage Kirkham Michael for Construction Phase Services. In the event the Client chooses to not include Kirkham Michael in Construction Phase Services, the Client shall be solely responsible for interpreting the Contract Documents and observing the Work of the Contractor to discover, correct or mitigate errors, inconsistencies or omissions. If the Client authorizes deviations, recorded or unrecorded, from the documents prepared by Kirkham Michael, the Client shall not bring any claim against Kirkham Michael and shall indemnify and hold Kirkham Michael, its agents and employees harmless from and against any claims, losses, damages and expenses, including but limited to defense costs and time of Kirkham Michael professionals, to the extent such claim, loss, damage or expense arises out such deviations.

20. PROPRIETARY DATA

The technical and pricing information contained in the accompanying Proposal or this Agreement is to be considered Confidential and Proprietary, and is not to be disclosed or otherwise made available to third parties without the express written consent of Kirkham Michael.

Exhibit B
Scope of Services

Manchester Traffic Study – Scope of Services

Project Description

The Consultant shall perform a traffic safety and operations analysis for the IA 13 and Burrington Road intersection in Manchester, Iowa. The study shall include the following three (3) locations:

1. IA 13 & Burrington Road/220th Street
2. IA 13 & W Commercial St/EZ Pickins Access
3. IA 13 & On and Off Ramps on North and South side of US 20

Stakeholder coordination will occur to confirm development activity relevant to the study area. The scope is limited to the intersections enumerated unless otherwise authorized in writing.

Task 1 – Data Collection

The Consultant shall obtain:

- Existing turning movement counts and daily traffic volumes
- Crash reports and safety data
- Information regarding planned developments or roadway improvements

Field Data Collection

Radar devices shall be deployed along the following segments to collect one week of speed and volume data:

- IA 13 north and south of Burrington Road
- IA 13 north and south of W Commercial St
- IA 13 at US 20 on and off ramps on North and South side of US 20

Video recording units shall capture:

  - **AM Peak Period:** Two (2) hours (Tue–Thu)
  - **PM Peak Period:** Three (3) hours (Tue–Thu)

Video files will be processed to produce vehicle classification-based turning movement counts. Data will be used to establish existing ADT, peak hours, and turning patterns.

Data to Be Provided by the City

The City shall provide:

- Information on planned infrastructure improvements and implementation schedules
- Any existing traffic volume data available

Task 2 – Traffic Impact Study

The Consultant shall perform traffic forecasting, capacity analysis, and queueing analysis for up to three intersection alternatives for the below traffic conditions:

Existing Conditions

- AM/PM peak hour traffic using existing intersection geometry

Year 2030 Conditions

- AM/PM peak hour traffic for current and alternative geometric configurations under Low, Medium, and High growth scenarios

Year 2045 Conditions

- AM/PM peak hour traffic for current and alternative geometric configurations under Low, Medium, and High growth scenarios

Task 3 – Documentation

A draft Technical Memorandum shall be provided in PDF format to the City of Manchester and Iowa DOT for review. A final signed and sealed PDF report shall be issued following the completion of review comments.

A final signed and sealed PDF report shall be transmitted following the incorporation of review comments. All pages containing data, analysis, or recommendations shall display the notation **"23 USC 407"**. The document shall be signed and sealed by a Professional Engineer licensed in the State of Iowa and qualified to perform traffic engineering studies.

Task 4 – Intersection Design

The Consultant shall prepare geometric plan sheet(s) for the selected preferred alternative. No signage, striping, construction documents, or access management plans are included in this scope.

Task 5 – Meetings

The Consultant shall attend up to three (3) meetings in Manchester:

1. **Kickoff Meeting** with stakeholders to discuss development information and potential design alternatives
2. **Public Meeting** to present the draft TIS findings and preliminary design alternatives
3. **City Council Meeting** to present the final TIS and the preferred alternative

Additional meetings requested by the Client shall be considered out-of-scope and subject to additional compensation.

Deliverables

The Consultant shall provide:

- Draft Traffic Study (PDF)
- Final signed Traffic Study (PDF)
- Plan sheet(s) for the preferred intersection design (PDF)

Items to Be Provided by Others

The Client shall provide all relevant development information, including land use plans, site plans, traffic assumptions, and supporting documents such as zoning stipulations or development agreements.

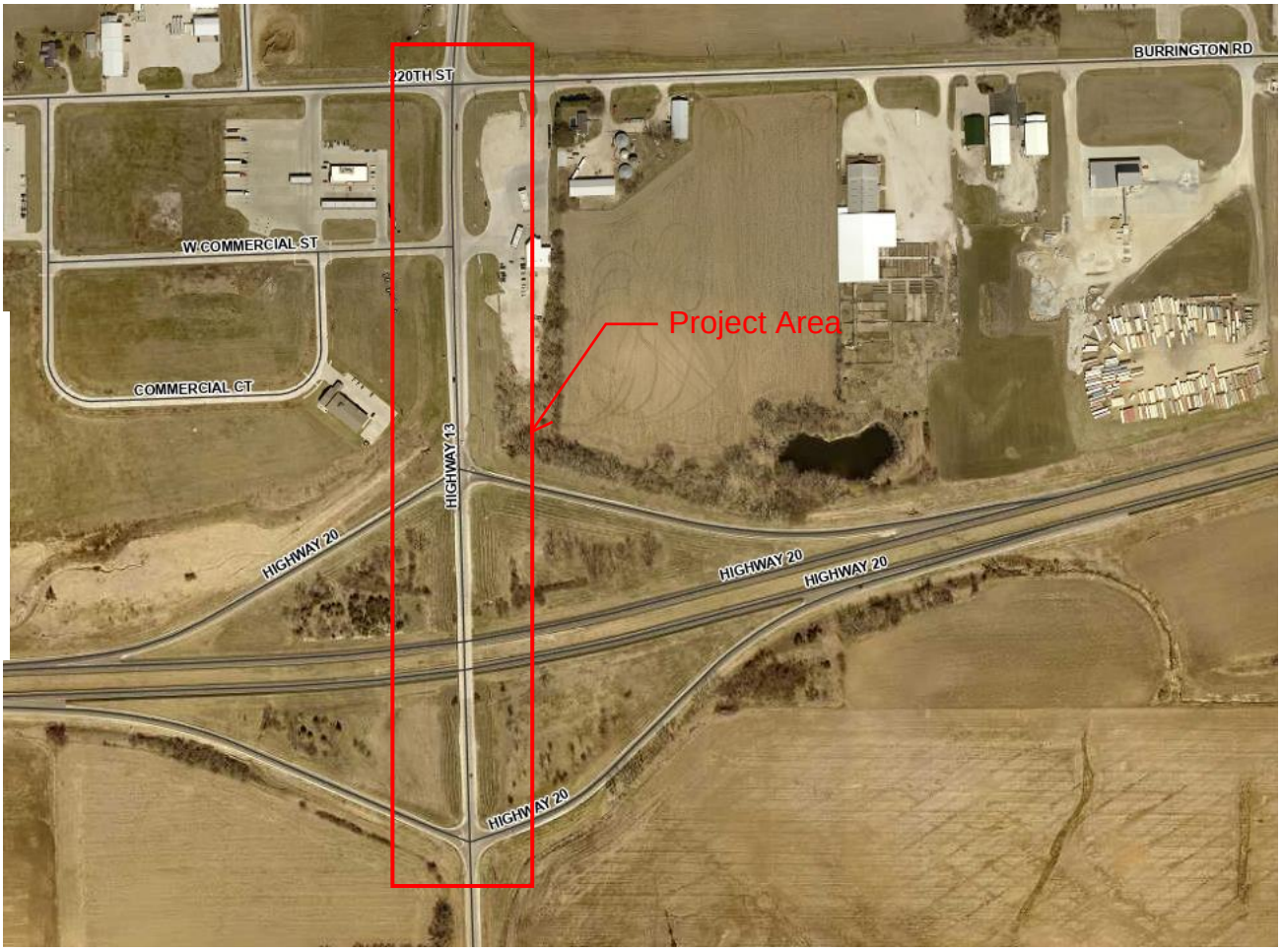
Any revisions to development assumptions after analysis begins may result in the need for additional work. Such revisions shall be considered supplemental services.

Schedule

The schedule will be determined once an initial scoping meeting is held with the City but an approximate start to completion timeline of the traffic impact study which includes stakeholder meetings, data collection and analysis, intersection design alternatives and presentation of preferred alternative, and planning level cost estimate will be completed within eight months of notice to proceed.

Exhibit C

Project Location Map



VICINITY MAP
NO SCALE

EXHIBIT D
FEE ESTIMATE AND HOURLY RATES

A) For full and complete compensation for work, materials, and services furnished for the Scope of Services in this Agreement, the Engineer shall be paid the following fees, including any authorized reimbursable expenses. The Owner shall pay fees associated with required permits.

I) DATA COLLECTION	***Task I Estimated Cost: $8,910***
II) TRAFFIC IMPACT STUDY	***Task II Estimated Cost: $15,980***
III) DOCUMENTATION	***Task III Estimated Cost: $13,080***
IV) INTERSECTION DESIGN	***Task IV Estimated Cost = $29,040***
V) MEETINGS	***Task V Estimated Cost = $12,920***

Total Not to Exceed Cost = $79,930

B) Work items not addressed in the Scope of Services included in this Agreement shall be considered extra work, and may be completed if required, at additional cost, to be negotiated at the time the work is found necessary.

C) The Engineer shall invoice the Owner monthly for services, and any approved amendments to this Agreement, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30 days of the Owner's acceptance of Engineer's submission of final deliverables in accordance with the Scope of Services.

D) In consideration of said compensation, the Engineer agrees to perform all services, work, and/or provide all materials, supplies, and equipment, and to carry out the provisions of this Agreement in a good and workmanlike manner to the satisfaction of the Owner. If the performance of this Agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Engineer agrees to pay for the same in full; and at the time of payment by the Owner, to certify in writing to the Owner that said payments have been so made.

Kirkham Michael 2026 Billing Rate Schedule by Classification	
KM Classification	2026 Billing Rate (Range)
Principal	$260 - $300
Engineering Manager	$250 - $280
Principal Engineer	$215 - $250
Senior Scientist / NEPA Specialist	$145 - $180
Senior Engineer	$180 - $220
Associate Engineer	$150 - $180
Engineering Intern 1	$115 - $125
Engineering Intern 2	$125 - $135
Engineering Intern 3	$135 - $145
Design Manager	$140 - $170
Design Technician	$110 - $130
CADD Technician	$105 - $125
Licensed Surveyor	$160 - $200
Senior Project Surveyor	$150 - $180
Project Surveyor / Survey Manager	$140 - $170
Survey Crew Chief	$115 - $145
Construction Engineer	$160 - $200
Construction Manager	$120 - $160
Senior Construction Observer	$100 - $125
Associate Construction Observer	$85 - $105
Administrative	$80 - $110

Rates are subject to increase on January 1, 2027

CITY OF MANCHESTER
2026 VOLUNTARY EARLY RETIREMENT PROGRAM

A. Purpose

This voluntary early retirement program provides an incentive that promotes an orderly means of attrition of employees and anticipates a cost savings to the City. It also recognizes service to the City and acknowledges those employees with superior attendance during their employment.

B. Eligibility

This voluntary early retirement program applies to all regularly employed full-time employees who meet all of the following requirements:

1. Resignation is effective prior to December 1, 2026.
2. Who are at least fifty-five years of age at retirement.
3. Who have been employed with the City for at least twenty (20) consecutive years immediately prior to December 1, 2026.

Extended unpaid leave is not counted toward the required twenty years, but will not break years of service. Eligibility to receive these benefits is contingent upon the employee having successfully fulfilled the terms of employment. An employee who has been on extended unpaid leave of absence for more than one year immediately prior to retirement shall not be eligible for benefits.

C. Application and Resignation

An eligible employee must make application for early retirement benefits no earlier than 8:00 am, April 20, 2026, and no later than 4:00pm on May 18, 2026, to be considered for the voluntary early retirement program. The application shall be made on a form provided by the City and shall be submitted to the City Clerk. The City Council shall have the discretion to approve or disapprove any or all applications for early retirement benefits. If the City Council limits the number of applications to be approved, applications shall be considered in order of the date and time stamp put on the application by the City Clerk.

The eligible employee shall submit a resignation from all employment with the City of Manchester effective at the resignation date, which resignation may be contingent upon the City Council approving the application for early retirement benefits. Approval of the request for early retirement benefits will be considered acceptance of the employee's resignation and will constitute a voluntary termination of all of the employee's terms of employment with the City.

D. Voluntary Early Retirement Benefits

Unused Sick Leave. A full-time employee granted voluntary early retirement will be paid a percentage of his or her earned, unused sick leave, calculated as of the last day of employment prior to retirement, dependent upon the number of years of service. The

percentage of sick leave paid will be based on the number of contiguous years of service, as detailed below:

20 years – 25% of sick leave
25 years – 30% of sick leave
30 years – 35% of sick leave

Payments for unused sick leave will be mailed directly to Base Benefits, Inc. and deposited upon the effective date of the resignation to an individual account established for the employee.

In the event of the death of the employee prior to payment by the City, but after the employee's retirement has begun, remaining funds will be deposited into the Health Reimbursement Account (HRA) if there is a spouse or dependent child. If there is not a spouse or dependent child, no funds will be paid out to a beneficiary in cash or to the HRA, as per IRS regulations. The City shall not make any payments if the employee dies before the date of the employee's effective date of resignation even though the early retirement may have been approved.

Health Insurance Premiums. The City shall contribute towards an HRA for the employee's continued participation in a health insurance plan offered by the City or on the exchange. The City will contribute $20,000 into the account the date the employee retires and another $20,000 on July 1, 2027.

E. No Vesting

The adoption of this voluntary early retirement program shall not vest any right in any employee whether or not the employee is currently eligible for early retirement. The City Council shall have the complete discretion to amend or repeal this program at any time and shall not be obligated to provide any benefits to any employee after the date of such amendment or repeal, except to those employees whose early retirement pursuant to this program has commenced prior to the amendment or repeal.

F. Termination of this Retirement Program.

This offer for retirement benefits is only effective for those filling a written application with the City Clerk within the dates specified above under "Application and Resignation" and retiring prior to December 1, 2026. Those retiring on or after December 1, 2026 will be subject to the retirement program, if any, offered for those retiring thereafter. Current employees are not eligible for retirement programs offered in previous years.

G. Discretionary Power of the Council.

The Manchester City Council has complete discretion to offer or not to offer a retirement plan for employees. The Council may discontinue or modify the City's retirement plan at any time.

H. This printed material supersedes any prior verbal communication related to early retirement incentives

Date adopted: _____

Form A

APPLICATION FOR EARLY RETIREMENT AND RESIGNATION FROM EMPLOYMENT

I, _____, born on _____, hereby submit my application for the early retirement incentive program for the benefit year beginning January 1, 2026. As a condition of this application, I hereby submit my resignation to the City Council of the City of Manchester to be effective _____. This resignation is subject to the City Council's acceptance of my application for the early retirement incentive.

I commenced continuous service at the City of Manchester, Iowa on _____.

If the City Council approves my application for early retirement benefits and I die before I receive the full amount of benefits, remaining funds will be deposited in to the Health Reimbursement Account (HRA) if there is a spouse or dependent child. If there is not a spouse or dependent child, no funds will be paid out to a beneficiary in cash or to the HRA, as per IRS regulations. I direct the City Council to pay any remaining benefits to my beneficiary named here:

_____.

Print Full Name: _____

Signed: _____ Date: _____

The resignation and request for early retirement will be acted on by the City Council at their regular meeting to be held on May 26, 2026.

_____
Erin Learn, City Clerk

Form B

AGREEMENT NOT TO SEEK RE-EMPLOYEMENT

In consideration of the benefits that will be provided to me by the City of Manchester, Iowa through its Early Retirement Incentive Policy, I hereby agree not to apply for or seek employment with the City of Manchester at any time in the future, except for permissible part-time positions as determined by the City Council.

Print Full Name_____

Signed_____ Date_____

Witness_____ Date_____

Form C

SUMMARY OF EARLY RETIREMENT BENEFITS DISCUSSION

A meeting was held on the _____day of _____, with the following people present:

_____ Brock Waters, City Manager

_____ Connie Behnken, Mayor

_____ Julie Schmitz, Deputy City Clerk

_____ _____, Department Head

_____ _____, Employee

The following items were discussed:
(Check if covered)

_____ Benefits to be provided (Section D of plan)

_____ Application (Form A)

_____ Agreement Not to Seek Re-Employment (Form B)

_____ Estimated Benefits (Form D)

_____ The employee has no obligation to accept early retirement

_____ The employee's right to consult an attorney prior to signing or to answer questions

_____ The employee's right and ability to revoke signed agreement/waiver and release within 7 days of submitting the application

The signatures below only acknowledge that the items were covered and cannot be used to prove assent to any terms of the agreement/waiver and release

_____ _____
Signature Date

_____ _____
Brock Waters, City Manager Date

Form D

EARLY RETIREMENT INCENTIVE INFORMATION

Employee _____
(please print name)

Retirement Date_____

Accumulated Sick Leave as of retirement date_____

Sick Leave Rate_____

TOTAL BENEFIT

_____Days x _____ $_____

Estimated total payout towards HRA for sick leave **$**_____

Maximum monthly insurance benefit, if applicable, until employee becomes eligible for Medicare:

RESOLUTION NO. R-043-2026
Resolution Awarding Contract for the Grand Avenue Trail Project

WHEREAS, pursuant to notice duly posted in the manner and form prescribed by resolution of the City Council of the City of Manchester, Iowa, and as required by law, bids and proposals were received by the Iowa Department of Transportation for the Grand Avenue Trail Project (the "Project"); and

WHEREAS, the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Manchester, Iowa, as follows:

Section 1. The bid for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project, heretofore approved by the City Council, and is the lowest responsible bid received, such bid being as follows:

Name and Address of Contractor	Amount of Bid
Midwest Concrete, Inc Peosta, Iowa	$199,862.20

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

Section 3. The Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with said contractor for the Project, said contract not to be binding until approved by resolution of this City Council.

Section 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved April 13, 2026.

_____
Mayor

Attest:

_____
City Clerk

Grand Avenue Trail Project

as of 03/17/2026

Estimated Costs

Engineering	$	64,000
Construction	$	199,862
Construction Contingency (15%)	$	29,979
Total	$	293,841

Proposed Funding

TAP Grant Funds (80% of construction)	$183,873
Local Option Sales Tax (Walkway portion)	$109,968
Total	$293,841

Resident Enrichment Chicken Program Expansion

To: City of Manchester City Council

We are respectfully requesting approval to expand an existing chicken program currently operating at 105 McCarren Dr. to include an additional location at 200 McCarren Dr.

The current program includes six hens and has been successfully maintained without issue. This request is to add six additional hens, resulting in a maximum total of twelve (12) hens (no roosters).

Chickens will be rotated between the two locations using secure, enclosed mobile runs and will be housed overnight, weekends, holidays and during inclement weather in a contained coop, at 105 McCarren Dr.

This program supports resident enrichment and therapeutic engagement.

Sincerely,

Cade Orr
Good Neighbor Society
563-927-3907

Resident Enrichment Program Expansion Request

Hi Neighbor,

We're reaching out to ask for your support on a small expansion to a program we already have in place.

We currently have approval for six hens at 105 McCarren Dr., which has been operating successfully. We are now requesting permission to add six additional hens at 200 McCarren Dr., for a maximum of twelve hens total between the two locations.

The purpose of this program is to allow more residents to safely enjoy the chickens through secure, enclosed mobile runs that can be rotated between locations and housed at 105 McCarren on holidays/weekends, during inclement weather and overnight.

No roosters, no roaming, and staff-managed care ensure this remains controlled and clean.

If you feel comfortable supporting this request, we would greatly appreciate your signature.

Sincerely,
Cade Orr
563-927-3907

GOOD NEIGHBOR SOCIETY CAMPUS MAP



1. Good Neighbor Home-Long/Short Term Care
2. Rehab-to-Home-Post Acute Rehab-Outpatient
3. Marietta's Place-Memory Care
4. Neighborhood Villas-Independent Living
5. The Meadows- Assisted Living

Resident Enrichment Chicken Program

Locations: 200 & 105 McCarren Dr., Manchester, Iowa

- 6 existing hens at 105 McCarren, Good Neighbor Home
- Requesting 6 additional at 200 McCarren, The Meadows
- Max total: 12 hens (no roosters), to be housed at 105 McCarren Dr, nights, weekends, holidays, inclement weather.

Purpose: Resident engagement and therapeutic benefit

How it works:

- Enclosed mobile runs
- Rotated between buildings
- No free roaming
- Secure overnight coop

What to expect:

- No noise (no roosters)
- Clean, maintained areas
- Staff-managed care

Questions? Contact:
Cade Orr
563-927-3907

RESOLUTION R-044-2026

RESOLUTION APPROVING CHANGE ORDER #1 FOR THE ANDERSON STREET IMPROVEMENT PROJECT

WHEREAS, the City Council of the City of Manchester, Iowa entered into a contract with Eastern Iowa Excavating & Concrete LLC on March 2, 2026, for the Anderson Street Improvement Project in the City of Manchester, Iowa, and

WHEREAS, Change Order #1, which provides for an increase of $4,310.00 to the original contract price for two additional sanitary sewer manhole bases, has been prepared and submitted for the Council's consideration.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Manchester, Iowa that Change Order #1, which provides for an increase of $4,310.00 to the contract with Eastern Iowa Excavating & Concrete LLC for the Anderson Street Improvement Project in the City of Manchester be hereby approved and the Mayor and City Clerk are authorized to sign said Change Order #1.

Passed and approved the 13th day of April, 2026.

_____

Connie Behnken, Mayor

ATTEST:

_____

Erin Learn, City Clerk

CHANGE ORDER

No.: 1

Date of Issuance:	April 8, 2026	**Effective Date:**	April 13, 2026
Owner:	City of Manchester		
Contractor:	Eastern Iowa Excavating & Concrete LLC		
Contract:	N/A		
Project:	2026 Anderson Street Improvements		
Owners Contract No.:	N/A	**Engineer's Project No.:**	25-546
Engineer:	Fehr Graham – Samuel R. Ertl, PE, Project Manager		

You are directed to make the following changes in the Contract Documents:

Description:

A01 - Add bid item "Sanitary Sewer Manhole Base".

Reason for Change Order:

Item A01 added to replace the sanitary sewer manhole bases at Butler Street (S2) and Baum Park (S3) to allow for proper slope of the sanitary sewer. Due to unforeseen construction issues at the start of the project, the sanitary sewer was installed higher than originally designed at Fayette Street and south.

Attachments: (List documents supporting change):

1. Exhibit A.

CHANGE IN CONTRACT PRICE:

Original Contract Price

$ 1,140,231.40

Previous Change Orders No.

0 To No. 0

$ 0.00

Contract Price prior to this Change Order

$ 1,140,231.40

Net Increase of this Change Order

$ 4,310.00

Contract Price with all approved Change Orders

$ 1,144,541.40

CHANGE IN CONTRACT TIMES:

Original Contract Times

Complete by September 4, 2026 days or dates

Net change from previous Change Orders

0.00 days

Contract Time prior to this Change Order

0.00 days

Net ~~Increase (Decrease)~~ of this Change Order

N/A days or date

Contract Time with all approved Change Orders

N/A days or date

APPROVED: City of Manchester

Connie Behnken

MAYOR

By: _____

(Signature)

_____

Date

ACCEPTED: Eastern Iowa Excavating & Concrete LLC

Matt Menster

CONTRACTOR

By: Matt Menster

(Signature)

4-8-2026

Date

LICENSED PROFESSIONAL ENGINEER
SAMUEL R. ERTL
29488
IOWA

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Samuel R. Ertl April 8, 2026

Samuel R. Ertl, PE — Date

License Number 29488

My license renewal date is December 31, 2026.

Pages covered by this seal: Change Order #1

Exhibit A
Contract Changes for 2026 Anderson Street Improvements, Manchester, Iowa
Project Number 25-546 Letting Date 01/29/2026

CHANGE ORDER - SUMMARY OF COST							
NO.	ACTION	ITEM	QUANTITY	UNIT	PRICE/UNIT	DECREASE	INCREASE
A01	Add	SANITARY SEWER MANHOLE BASE	2.00	EA	$2,155.00		$4,310.00
					TOTALS	$0.00	$4,310.00
					TOTAL CHANGE ORDER COST		$4,310.00

Justification:
A01: Agreed unit price.

PARTIAL PAY ESTIMATE NUMBER ONE
2026 ANDERSON STREET IMPROVEMENTS, MANCHESTER, IOWA
PROJECT NUMBER 25-546

Name of Contractor: Eastern Iowa Excavating & Concrete LLC 121 Nixon Street, PO Box 189 Cascade, Iowa 52033	Name of Owner: City of Manchester 208 East Main Street Manchester, Iowa 52057

Date of Completion: Original: Complete by September 4, 2026 Revised:	Amount of Contract: Original: $ 1,140,231.40 Revised:	Dates of Estimate: From: March 20, 2026 Through: March 28, 2026

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
		BID ITEMS								
1	2010-A	CLEARING AND GRUBBING	45		UNIT	$ 36.00		$ -		$ -
2	2010-D-1	TOPSOIL, ON-SITE	350		CY	$ 16.50		$ -		$ -
3	2010-D-3	TOPSOIL, OFF-SITE	180		CY	$ 48.75		$ -		$ -
4	2010-E	EXCAVATION, CLASS 10	2780		CY	$ 13.50	300	$ 4,050.00	300	$ 4,050.00
5	2010-F	CORE OUT EXCAVATION	100		CY	$ 38.00		$ -		$ -
6	2010-H	GRANULAR STABILIZATION	2500		TON	$ 17.25		$ -		$ -
7	2010-K-1	REMOVAL OF STRUCTURE, STONE HEADWALL	1		EA	$ 1,455.00		$ -		$ -
8	2010-999-A	EXPLORATORY EXCAVATION	20		HR	$ 215.00	5	$ 1,075.00	5	$ 1,075.00
9	3010-D	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	1000		CY	$ 37.85		$ -		$ -
10	3010-999-B	DEWATERING OPERATIONS	1		LS	$ 10,000.00	0.25	$ 2,500.00	0.25	$ 2,500.00
11	4010-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR-26, 8 IN.	707		LF	$ 58.50		$ -		$ -
12	4010-A-2	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR-26, 10 IN.	636		LF	$ 55.25	150	$ 8,287.50	150	$ 8,287.50
13	4010-A-3	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC SDR-26, 12 IN.	10		LF	$ 230.25		$ -		$ -
14	4010-B-2	SANITARY SEWER GRAVITY MAIN CASING PIPE, TRENCHLESS, STEEL, 20 IN.	20		LF	$ 1,520.00		$ -		$ -
15	4010-E-1	SANITARY SEWER SERVICE STUB, SDR 23.5, 4 IN.	381		LF	$ 41.25		$ -		$ -
16	4010-E-2	SANITARY SEWER SERVICE STUB, SDR 23.5, 6 IN.	46		LF	$ 59.00	45	$ 2,655.00	45	$ 2,655.00
17	4010-H	REMOVAL OF SANITARY SEWER, 12 IN. OR LESS	400		LF	$ 9.25	150	$ 1,387.50	150	$ 1,387.50
18	4010-I	SANITARY SEWER CLEANOUT, 8 IN. PVC	1		EA	$ 1,900.00		$ -		$ -
19	4010-K	SANITARY SEWER ABANDONMENT, PLUG, 4 AND 6 IN. SERVICE	8		EA	$ 180.00	1	$ 180.00	1	$ 180.00

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
20	4010-L	SANITARY SEWER ABANDONMENT, FILL AND PLUG, 10 IN. OR LESS	730		LF	$ 7.00		$ -		$ -
21	4010-999-A-1	SANITARY SEWER SERVICE WYE, 8 IN.	5		EA	$ 175.50		$ -		$ -
22	4010-999-A-2	SANITARY SEWER SERVICE WYE, 10 IN.	8		EA	$ 381.50	1	$ 381.50	1	$ 381.50
23	4010-999-B	TEMPORARY SANITARY SEWER PUMPING	1		LS	$ 2,500.00	0.25	$ 625.00	0.25	$ 625.00
24	4020-A-1	STORM SEWER, TRENCHED, 15 IN. RCP	327		LF	$ 61.00		$ -		$ -
25	4020-A-2	STORM SEWER, TRENCHED, 18 IN. RCP	120		LF	$ 57.00		$ -		$ -
26	4020-A-3	STORM SEWER, TRENCHED, 42 IN. RCP	30		LF	$ 285.00		$ -		$ -
27	4020-D	REMOVAL OF STORM SEWER, RCP, 24 IN. OR LESS	216		LF	$ 12.25		$ -		$ -
28	4020-999-A	TEMPORARY STORM SEWER BYPASS PUMPING	1		LS	$ 1,875.00		$ -		$ -
29	4030-B	PIPE APRON, RCP, 42 IN.	2		EA	$ 2,435.00		$ -		$ -
30	4030-C	FOOTING FOR CONCRETE PIPE APRON, 42 IN.	2		EA	$ 1,965.00		$ -		$ -
31	4040-A	SUBDRAIN, PERFORATED HDPE, 8 IN.	1990		LF	$ 10.80		$ -		$ -
32	4040-C-1	SUBDRAIN CLEANOUT, PVC, 8 IN.	10		EA	$ 1,000.00		$ -		$ -
33	4040-D-1	SUBDRAIN OUTLETS AND CONNECTIONS, 8 IN.	10		EA	$ 300.00		$ -		$ -
34	4040-999-A	SUMP PUMP, PVC SCH. 40, 2 IN. AND CONNECTION	30		LF	$ 31.85		$ -		$ -
35	5010-A-1	WATER MAIN, TRENCHED, PVC, 4 IN.	16		LF	$ 128.15		$ -		$ -
36	5010-A-2	WATER MAIN, TRENCHED, PVC, 6 IN.	80		LF	$ 69.00		$ -		$ -
37	5010-A-2	WATER MAIN, TRENCHED, PVC, 8 IN.	1255		LF	$ 45.25		$ -		$ -
38	5010-B-2	WATER MAIN CASING PIPE, TRENCHLESS, STEEL, 16 IN.	20		LF	$ 1,465.00		$ -		$ -
39	5010-C-2	FITTINGS, DUCTILE IRON	1360		LB	$ 14.00		$ -		$ -
40	5010-E-1	WATER SERVICE STUB, POLYETHYLENE CTS, 1 IN.	543		LF	$ 29.00		$ -		$ -
41	5010-E-2	WATER SERVICE CORPORATION, BRASS, 1 IN., INSTALLATION ONLY	18		EA	$ 62.00		$ -		$ -
42	5010-E-3	WATER SERVICE CURB STOP AND BOX, 1 IN., INSTALLATION ONLY	17		EA	$ 103.00		$ -		$ -
43	5010-999-A	CONNECTION TO EXISTING WATER MAIN	6		EA	$ 1,015.00		$ -		$ -
44	5020-A-1	VALVE, GATE, 6 IN., INSTALLATION ONLY	2		EA	$ 965.00		$ -		$ -
45	5020-A-2	VALVE, GATE, 8 IN., INSTALLATION ONLY	7		EA	$ 880.00		$ -		$ -
46	5020-C	FIRE HYDRANT ASSEMBLY, INSTALLATION ONLY	1		EA	$ 3,455.00		$ -		$ -
47	5020-K	VALVE REMOVAL	2		EA	$ 410.00		$ -		$ -
48	5020-L	VALVE BOX REMOVAL	3		EA	$ 135.00		$ -		$ -
49	6010-A	MANHOLE, SW-301, 48 IN.	4		EA	$ 5,515.00		$ -		$ -
50	6010-B-1	INTAKE, SW-501	3		EA	$ 3,325.00		$ -		$ -
51	6010-B-2	INTAKE, SW-505	2		EA	$ 4,700.00		$ -		$ -
52	6010-B-3	INTAKE, SW-507	1		EA	$ 6,375.00		$ -		$ -

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
53	6010-H-1	REMOVE MANHOLE	6		EA	$ 935.00	1	$ 935.00	1	$ 935.00
54	6010-H-2	REMOVE INTAKE	4		EA	$ 760.00		$ -		$ -
55	6010-999-A	CONNECTION TO EXISTING PIPE	2		EA	$ 1,950.00		$ -		$ -
56	7030-A-1	REMOVAL OF SIDEWALK	1035		SY	$ 8.15		$ -		$ -
57	7030-A-3	REMOVAL OF DRIVEWAY	711		SY	$ 8.50		$ -		$ -
58	7030-E-1	SIDEWALK, PCC, 4 IN. THICK	820		SY	$ 39.00		$ -		$ -
59	7030-E-2	SIDEWALK, PCC, 5 IN. THICK	451		SY	$ 40.00		$ -		$ -
60	7030-E-3	SIDEWALK, PCC, 6 IN. THICK	344		SY	$ 72.00		$ -		$ -
61	7030-G	DETECTABLE WARNING	176		SF	$ 44.50		$ -		$ -
62	7030-H-1-a	DRIVEWAY, PAVED, PCC, 6 IN. THICK	897		SY	$ 47.25		$ -		$ -
63	7030-H-1-b	DRIVEWAY, PAVED, PCC, 6 IN. THICK REINFORCED	12.5		SY	$ 102.50		$ -		$ -
64	7040-H-1	PAVEMENT REMOVAL HMA	220		SY	$ 10.00	55	$ 550.00	55	$ 550.00
65	7040-H-2	PAVEMENT REMOVAL PCC AND CURB	4887		SY	$ 6.25	575	$ 3,593.75	575	$ 3,593.75
66	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	1		LS	$ 910.00		$ -		$ -
67	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	$ 37,675.00	0.2	$ 7,535.00	0.2	$ 7,535.00
68	9010-B	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING	0.6		AC	$ 14,500.00		$ -		$ -
69	9010-D	WATERING	12		EA	$ 135.00		$ -		$ -
70	9040-D-1	FILTER SOCKS, 12 IN.	200		LF	$ 5.15		$ -		$ -
71	9040-D-2	FILTER SOCKS, REMOVAL	200		LF	$ 1.75		$ -		$ -
72	9040-E	TEMPORARY RECP, TYPE 1	200		SY	$ 3.85		$ -		$ -
73	9040-T-1	INLET PROTECTION DEVICE	8		EA	$ 85.00		$ -		$ -
74	9040-T-2	INLET PROTECTION DEVICE, MAINTENANCE	8		EA	$ 40.00		$ -		$ -
75	11,030-A	MAINTENANCE OF POSTAL SERVICE	1		LS	$ 785.00	0.2	$ 157.00	0.2	$ 157.00
76	11,030-B	MAINTENANCE OF SOLID WASTE COLLECTION	1		LS	$ 650.00		$ -		$ -
77	11,050-A	CONCRETE WASHOUT	1		LS	$ 725.00		$ -		$ -
1.1	2010-J	SUBBASE, MODIFIED, 6 IN. THICK	2900		TON	$ 18.25		$ -		$ -
1.2	7010-A	PAVEMENT, PCC, 6 IN. THICK	4900		SY	$ 48.00		$ -		$ -
1.3	7010-E	CURB AND GUTTER, PCC, 30 IN. 6 IN. THICK	145		LF	$ 28.00		$ -		$ -
1.4	7020-A	PAVEMENT, ASPHALT	55		TON	$ 209.00		$ -		$ -
1.5	11,020-A	MOBILIZATION	1		LS	$ 13,750.00	0.25	$ 3,437.50	0.25	$ 3,437.50
		TOTAL BID ITEMS						**$ 37,349.75**		**$ 37,349.75**
		STOCKPILED SEWER AND WATER MATERIALS	1		LS	$ 87,000.40	0.96	$ 83,520.38	0.96	$ 83,520.38

PARTIAL PAY ESTIMATE NUMBER ONE
2026 ANDERSON STREET IMPROVEMENTS, MANCHESTER, IOWA
PROJECT NUMBER 25-546

This Period	Retainer 3.00%	Total to Date
$ 37,349.75	Amount Earned	$ 37,349.75
$ 1,120.49	Amount Retained	$ 1,120.49
XXXXXXXXXXXXXXXXX	Previous Payments	
$ 83,520.38	Stockpiled Materials	$ 83,520.38
$ 119,749.64	Amount Due	$ 119,749.64

Estimated Percent of Job Completed: 3.28%

Is Contractor's Construction Progress on Schedule? Yes

Submitted By:

Eastern Iowa Excavating and Concrete LLC

By: Matt Menster Date: 4-6-2026

Matt Menster, Project Manager

Council Approval Date:

City of Manchester

By: Date:

Connie Behnken, Mayor

Recommended By:

Fehr Graham

By: Samuel R Ertl Date: 04/03/2026

Samuel R. Ertl, PE, Project Manager

By: Date:

Erin Learn, City Clerk

City of Manchester

Memo

To: Mayor, City Council & City Manager

From: Doug Foley, Director of Parks and Recreation

CC: Parks and Recreation Commission

Date: April 10, 2026

Re: **Tirrill Park Playground Resurfacing**

Attached are two quotes to resurface the Tirrill Park – Rawrrr with Colton Playground surface. The Poured in Place surface has multiple areas that have degraded and need to be replaced. The new surface would be a turf overlay which essentially uses the existing poured in place surface as the base and would have a grass-like turf placed over top. The area that has degraded would be patched underneath prior to installing the turf. This process will be considerably cheaper than replacing the entire area and should have a much longer life span. The new surface will also include trample zones, which are extra padded areas where the most foot traffic occurs (slide exits, the bottom of stairs, etc). The trample zones will help to eliminate future problem areas that inevitably happen and it will also allow for ease of replacing these zones in the future when the wear does occur.

The quotes are attached and are as follows:
Boland Recreation - $37,840
Play-Pro Recreation - $48,037

I would recommend proceeding with Boland Recreation. There is $50,000 in the budget for this project. The project may have a few additional charges added to the total if additional patch work is needed. I am also hoping to add some Dinosaur themed patches to the surface to keep with the theme. I am confident that the final total will still be well below the budgeted amount.
The playground is in memory of 3 year old Colton Meyer who passed away in an accident. The Meyer Family played a huge role in fundraising for the playground.

Jordan Judkins
General Manager
Blake Judkins
Sales, Iowa
Brady
Ellenbecker



Mark Boland, President
304 Orchard Drive
Marshalltown, IA 50158
641-752-7589

4/8/2026

Quote For:

Tirrill Park
City of Manchester

Prepared By:

Jordan Judkins
Boland Recreation
Marshalltown, IA 50158

Item Description	Amount
SYNLawn Turf Safety Surface (Installed over PIP)	$37,840.00
*SYNAugustine 547	
*Includes trample zones	
*Includes Delivery and Installation by certified crew	

Total Cost $37,840.00

Prices shown above are good for 30 days (after 30 days, the quote will have to be updated due to volatility)
Pricing above includes discount unless otherwise noted.
Lead times are approximately 6-8 weeks after the order has been placed.
Prices DO NOT include sales tax, if applicable.
Payment for materials is due no later than 30 days after delivery.
Payment for installation services is due no later than 15 days after completion of work.
Boland Recreation reserves the right to charge a 1.5% fee on past due invoices.

NOTE: Boland Recreation, Inc. is NOT RESPONSIBLE for unloading of equipment, storage, permits, fees, ground preparation, installation (unless specifically stated above), pea gravel, borders, dumpster/disposal of trash, sales tax, or anything in addition to what is listed above.

Signature: *Date:*

Play-Pro Recreation
PO Box 71024
Clive, IA 50325 US
office@play-prorec.com

Estimate 3094-JW

ADDRESS	SHIP TO	DATE	TOTAL
City of Manchester City of Manchester	City of Manchester City of Manchester	11/17/2025	$48,037.00

JOB NAME

Turf

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Surfacing	Removing the top coat from 2' perimeter around current play area. Re surface by fixing any dips or surface blemishes, we then add a new perimeter and glue stretch turf 45x70 area	1	48,037.00	48,037.00

SUBTOTAL	48,037.00
TAX	0.00
TOTAL	$48,037.00

THANK YOU.

Accepted By

Accepted Date

